

ALPHONSA COLLEGE
ARUNAPURAM P.O., PALA
KOTTAYAM DIST., KERALA - 686 574



A Minority Educational Institution approved by
National Commission for Minority Educational Institutions,
Government of India

Affiliated to Mahatma Gandhi University

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MANAGED BY THE DIOCESE OF PALA

MANAGING BOARD

Rt. Rev. Dr. Joseph Kallarangattu (Bishop of Palai Diocese)	- Patron
Rt. Rev. Mar Jacob Muricken (Auxillary Bishop of Palai Diocese)	- Manager
Msgr. Joseph Kollampampil	- Pro-Manager
Msgr. Joseph Kuzhinjalil	- Vicar General
Msgr. Abraham Kollithanathumalayil	- Vicar General
Msgr. Joseph Maleparambil	- Vicar General
Prof. Mrs. Jolly Sebastian	
Prof. A. V. Antony	
Rev. Dr. Sr. Gigimol M.G.	- Principal (Secretary to the Managing Board)
Rev. Dr. Shaji John	} - Vice principals
Rev. Dr. Sr. Regeenamma Joseph	
Rev. Fr. Jose Joseph	- Bursar

COLLEGE ADMINISTRATION

Rev. Dr. Sr. Gigimol M.G.	- Principal
Rev. Dr. Shaji John	} - Vice principals
Rev. Dr. Sr. Regeenamma Joseph	
Rev. Fr. Jose Joseph	- Bursar

COLLEGE COUNCIL

Rev. Dr. Sr. Gigimol M.G.	- Principal
Rev. Dr. Shaji John	- Vice principals
Rev. Dr. Sr. Regeenamma Joseph	
Rev. Fr. Jose Joseph	- Bursar
Dr. Sinimol Sebastian	- IQAC Co-ordinator
Ms. Vimala Emmanuel	Ms. Manju Jose
Dr. Mini John	Ms. Annu Paul
Dr. Mary Senterla P.S.	Ms. Cinnie Susan Antony
Dr. Sunny Joseph	Dr. Dani Mathew M
Dr. Sr. Regeenamma Joseph	Ms. Bijimol Joseph
Ms. Julie J. Paramundayil	Ms. Swapna George
Dr. Sr. Manju Elizabeth Kuruvilla	Ms. Deepamol Varghese
Dr. Minu Joy	Ms. Jessy K. Jose
Dr. Sr. Jilly James	Ms. Sheena George
Ms. Sunitha Santhan	Ms. Anurani Thomas
Sri. Thankachan Mathew	Ms. Remya P.M
Dr. Sr. Minimol Mathew	Ms. Beenamma Francis
Dr. Jesty Emmanuel	



Our Heavenly Patron

Alphonsa College is named after its heavenly patron, Saint Alphonsa. Hers was a life of love and prayer which has inspired thousands who seek her intercession. St. Alphonsa whose baptismal name was Anna was born on 19 August 1910 in the parish of Kudamaloor, near Kottayam to Joseph and Mariam Muttathupadathu. She lost her mother when she was only three months old and was brought up by her maternal aunt at Muttuchira. At an early age itself she was inspired by St. Therese of Lisieux. She joined the Poor Clares at Bharananganam, made her first profession of religious vows on 19 May 1930 and the final profession on 12 August 1936. Her life was one of suffering and she was practically confined to bed until her death. She was constantly in excruciating pain and prolonged agony. She found this an opportunity to magnify the Lord and longed to suffer even more for her own sanctification and that of the world. She constantly exhorted her companions and novices to accept suffering cheerfully, citing the biblical references to the grain of wheat which has to fall down and decay for raising new sprouts. Valerian Cardinal Gracias observed that she did not want her sufferings to be reduced in the least by human attention and sympathy nor did she want others to know of her suffering. "This is a strange expression of humility, which seeks that others should never think of you." She maintained her cheerfulness to the end on 28 July 1946. The funeral was simple and thinly attended. But soon the school children who loved her began receiving favours through her intercession. Her tomb at Bharananganam turned into a great centre of pilgrimage attracting people from far and near. His Eminence Eugene Cardinal Tisserant inaugurated the diocesan process for her beatification in December 1953. In November 1984 His Holiness Pope John Paul II officially declared that she had practised Christian virtues heroically and on his visit to India in February 1986 she was beatified. She was canonised by His Holiness Pope Benedict XVI on 12 October 2008. It was in this firm belief that Sr. Alphonsa would be canonised, that in 1964 itself Late Mar Sebastian Vayalil, the first Bishop of Pala and the Founder Patron of this college named this institution in her honour. The Alphonsien community shares the heavenly bliss of this great visionary as Blessed Alphonsa has been elevated to Sainthood.

THE EMBLEM OF THE COLLEGE



The emblem of the college is symbolic of its noble and exalted ideals. Our motto is 'Lighted for Life', i.e. brighten the hearts and minds of young women with the light of wisdom thereby equipping them to face the realities of life. The lighted candle is symbolic of how learning dispels the darkness of ignorance and the lillies symbolise purity and uprightness which are to be the characteristics of an ideal woman.

VISION

The perfect woman nobly planned.

To create self-reliant and liberated young women with traditional cultural values and moral integrity who will be agents of social transformation in their families and society.

MISSION

To equip our students with deep knowledge and globally acceptable skills.

To develop values of self respect, tolerance, discipline, hard work and patriotism.

To promote learning that will contribute to women empowerment by enabling women to become self-reliant.

AIMS AND OBJECTIVES

The fundamental aim of the college is to impart sound learning to young women under circumstances congenial to their all round development. It encourages the students to aim at excellence not only in academic pursuits, but also in every aspect of human endeavour to achieve perfection.

The students are prompted to strive for academic excellence so that in course of time they may take up suitable careers for the betterment of their lives and also of their families and society at large. The various co-curricular activities of the college especially the extension programmes provide them with a rare social consciousness that motivates them to reach out to their fellowmen particularly the needy and the marginalised.



ALPHONSA COLLEGE, PALA

PERSONAL DATA

Name :

Class : No.

Address :
.....
.....

Telephone No. :

E-mail :

Name of Parent /
Guardian :

Phone No. :

Adhaar No. :

Date of Birth :

Blood Group : Height cm, Weight..... kg

Pan No. :

Any other Details :

CONTENTS

1. Profile of the College.....
2. History of the College
3. At the Helm of Affairs.....
4. Courses of Study
5. Fee Regulations.....
6. General Guideliness & Rules.....
7. Support Service
8. Academic Supporting Wings.....
9. Administrative Supporting Wings.....
10. Extra and Co-curricular Activities.....
11. Scholarships, Medals & Endowments.....
12. Members of Faculty
13. Co-ordinators of College Activities.....
14. Retired Teachers
15. CBCS Regulations for I & II UG.....
16. CBCS Regulations for III UG.....
17. Credit and Semester System for PG.....
18. Curriculam.....
19. Year Plan (2018-19)
20. Important Telephone Numbers.....

1. PROFILE OF THE COLLEGE

Alphonsa College, Pala, Kottayam District is one of the pioneer institutions for higher education of women in the state of Kerala. It perpetuates the sacred memory of St. Alphonsa, the contemplative mystic whose saintly life of love and service has always been an inspiration and source of strength for the people of Pala. She was beatified by His Holiness Pope John Paul II when he visited India in 1986. Saint Alphonsa was canonised by His Holiness Pope Benedict XVI on 12 October 2008. She is the first Indian woman to be raised to the altar by the Catholic Church.

Established in 1964 as a Junior College with 400 students and 13 teachers, Alphonsa college has now attained the status of a First Grade Women's College. The college is a standing monument of the far-sightedness and pioneering leadership of late Mar. Sebastian Vayalil, the first Bishop of Pala. Though advanced in several respects, this area lacked in facilities for women's education. Fully convinced of the fact that total progress of a society is possible only through the education of women, His Excellency took the bold step of starting a women's college in Pala with the support of several eminent leaders of the locality. The college is run by the Catholic Diocese of Pala. His Excellency Late Mar Sebastian Vayalil was the founder-patron of the institution. His Excellency Mar Joseph Pallikaparampil Emeritus Bishop of Pala was the patron of the college from 1981 to 2004. The institution at present is run under the efficient stewardship of His Excellency Mar Joseph Kallarangattu, Bishop of Pala, the present patron, His Excellency Mar Jacob Murickan, the Manager Rev. Dr. Joseph Kollamparampil, the Pro-Manager and Rev. Dr. Sr. Gigimol M.G., the Principal.

The College was declared as a Minority Educational Institution by the National Commission for Minority Educational Institution, Government of India.

2. HISTORY OF THE COLLEGE

1964	<p>Founding of the college. Our founder patron - Mar Sebastian Vayalil. Rt. Rev. Msgr. Philip Valiyil appointed as Manager. Rev. Dr.N.M.Thomas appointed as Principal. Rev. Fr. Joseph Kurias appointed as Bursar.</p>
1967	<p>B.Sc Maths, B.Sc Physics, B.Sc Chemistry, B.Sc Botany, B.Sc Zoology, B.A. English and B.A. Economics courses started.</p>
1968	<p>Rev. Sr. Mary Rosula C.M.C. takes over as Principal.</p>
1970	<p>Inauguration of Library and Auditorium Block.</p>
1973	<p>Rev. Sr. Mary Mercy SABS takes over as Principal.</p>
1974	<p>Rt. Rev. Dr. Joseph Pallikaparampil takes over as Manager.</p>
1978	<p>Starting of the College Canteen.</p>
1979	<p>Rev. Sr. Pelagia S.H. takes over as Principal.</p>
1981	<p>Rt.Rev.Dr. Joseph Pallikaparampil becomes Patron of the College.</p>
	<p>Rt. Rev. Msgr. Kurian Vanchipurackal takes over as Manager.</p>
	<p>B.A. History and M.Sc Zoology courses started.</p>
1983	<p>Inauguration of Bishop Vayalil Block.</p>
1984	<p>Rt. Rev. Dr. Joseph Mattam takes over as Manager.</p>
	<p>Rev. Sr. Anne Teresa F.C.C. takes over as Principal.</p>
1988	<p>Celebration of the Silver Jubilee of the College.</p>
1989	<p>Inauguration of the Silver Jubilee Memorial Block.</p>
1990	<p>Rev. Sr. Meletia C.M.C. takes over as Principal.</p>
1993	<p>Computer Course started.</p>
	<p>Inauguration of the Conference Hall.</p>
1994	<p>Inauguration of the new Alphonsa Book Stall & Co-Op. Store</p>
1995	<p>Rev. Msgr. Philip Njaralakkatt, takes over as Manager.</p>
	<p>Rev. Dr. Sr. Jessy Maria S.A.B.S. takes over as Principal.</p>
	<p>M.A. Politics course started.</p>
	<p>Rev. Fr. Joseph Kollamparambil appointed as Bursar.</p>

1996	Alphonsa Institute of Computer Studies started.
1998	B.Sc Clinical Nutrition and Dietetics course started. Diploma Course in Fashion Technology and Garment Designing started.
1999	College accredited by NAAC. 'O' level computer course with recognition from Govt. of India started.
2000	Rev. Sr. Marykutty Paul SH takes over as Principal. B.Sc. Physics - Vocational - with Computer Application started.
2001	Inauguration of the Alphonsa Fitness Centre.
2002	Full Accreditation to the 'O' level Computer Course.
2004	Inauguration of the Basketball Court. Rt. Rev. Dr. Joseph Kallarangattu becomes patron of the College. Celebration of the Ruby Jubilee of the College. Inauguration of the Alphonsa Block in Maria Sadanam.
2005	Inauguration of the College Website. M.Sc. Clinical Nutrition Course started. Mgr. Enas Ottathengumkal takes over as Manager. Rev. Sr. Marykutty T. T. (Sr. Jais CMC) takes over as Principal. Career Oriented Courses started.
2006	Rev. Fr. Jose Pulavelil appointed as Bursar. Intercom facility provided in all Departments and offices.
2007	College reaccredited by NAAC.
2008	Networking of computer systems of all Departments. Inauguration of UGC sponsored Centre for Gandhian Studies.
2009	Rev. Dr. Sr. Celine Mathew SABS takes over as Principal. Construction of St. Alphonsa Birth Centenary Memorial Indoor Stadium.
2010	Construction of New Administrative Block.

2011	<p>Msgr. Joseph Kollamparampil takes over as Manager. Renovation of Seminar Hall.</p> <p>College declared as a Minority Educational Institution by National Commission for Minority Educational Institution, Government of India.</p>
2013	<p>His Excellency Mar Jacob Muricken takes over as the Manager of the College. Msgr. Joseph Kollamparampil takes over as the Pro-Manager.</p> <p>Rev. Dr. Sr. Elsamma Thomas takes over as Principal. Rev. Dr. Sr. Jansamma Thomas takes over as Vice-Principal. College re-accredited by NAAC (3rd cycle) M.A English, M.Sc Chemistry and B.Com Self financing courses started.</p>
2014	<p>Celebration of Golden Jubilee of the College . Construction of Golden Jubilee Memorial Block.</p> <p>Rev. Dr. Sr. Jansamma Thomas takes over as Principal. Rev. Dr. Sr. Gigimol M.G. takes over as Vice-Principal. M.A English aided course started. B.Voc in Sports Nutrition and Physiotherapy and B.Voc in Fashion Technology started.</p>
2015	Blessing and inauguration of Golden Jubilee Memorial Block.
2016	Dr. Alice Jose takes over as Principal
2018	<p>Rev.Dr.Sr. Gigimol M.G. takes over as Principal. Rev.Dr.Shaji John and Rev.Dr. Sr. Regennamma Joseph takes over as Vice Principals. Blessing and inauguration of Chemistry PG Laboratory.</p>

3. AT THE HELM OF AFFAIRS

PATRONS

Mar Sebastian Vayalil	1964-1981
Mar Joseph Pallickaparampil	1981-2004
Mar Joseph Kallarangattu	2004 -

MANAGERS

Msgr.Philip Valiyil	1964-1974
Mar.Joseph Pallickaparampil	1974-1981
Msgr.Kurian Vanchipurackal	1981-1984
Msgr.Joseph Mattam	1984-1995
Msgr. Philip Njaralakkattu	1995-2005
Msgr. Enas Ottathengumkal	2005-2011
Msgr. Joseph Kollamparampil	2011-2013
Mar Jacob Murickan	2013 -

PRINCIPALS

Rev.Dr.N.M.Thomas	1964-1968
Rev.Sr.Mary Rosula CMC	1968-1973
Rev.Sr.Mary MercySABS	1973-1979
Rev.Sr. Pelagia SH	1979-1984
Rev.Sr.Anne Teresa FCC	1984-1990
Rev. Sr.Meletia CMC	1990-1995
Rev.Dr. Sr.Jessy Maria SABS	1995-2000
Rev Sr.Marykutty Paul SH	2000-2005
Rev.Sr.Marykutty T.T CMC	2005-2009
Rev. Dr. Sr. Celine Mathew SABS	2009-2013
Rev. Dr. Sr. Elsamma Thomas SH	2013-2014
Rev. Dr. Sr. Jansamma Thomas CMC	2014-2016
Dr. Alice Jose	2016-2018
Rev.Dr.Sr. Gigimol M.G. SH	2018-

VICE-PRINCIPALS

Rev.Sr.Mary Rosula CMC	1964-1968
Rev.Sr.Mary Mercy SABS	1968-1973
Rev.Sr. Pelagia SH	1973-1979
Rev.Sr.Anne Teresa FCC	1979-1984
Rev. Sr.Meletia CMC	1984-1990
Rev.Dr. Sr.Jessy Maria SABS	1990-1995
Rev Sr.Marykutty Paul SH	1995-2000
Rev.Sr.Leoba FCC	2000-2004
Rev.Sr.Marykutty T.T CMC	2004-2005
Rev Dr.Sr.Leelamma Sebastian SABS	2005-2008
Rev.Dr.Sr.Celine Mathew SABS	2008-2009
Rev. Dr. Sr. Elsamma Thomas SH	2009-2013
Rev. Dr. Sr. Jansamma Mathew CMC	2013-2014
Rev.Dr.Sr.Gigimol M.G SH	2014-2018
Rev.Dr. Shaji John	2018-
Rev.Dr.Sr. Regeenamma Joseph CMC	2018-

BURSARS

Rev.Fr.Joseph Kurias	1964-1974
Rev.Dr.Joseph Kollampampil	1995-2003
Rev. Fr. Joseph Pulavelil	2006-

4. COURSES OF STUDY

A. Post Graduate Courses

Course	Sanctioned Strength
1. M.Sc. Zoology (Special Paper Environmental Biology)	10
2. M.A. Political Science	15
3. M.Sc. Clinical Nutrition & Dietetics (Self Financing)	20
4. M.Sc. Chemistry (Self Financing)	15
5. M.A. English (Self Financing)	20
6. M.A English (Aided)	15

B. Undergraduate Courses

Core	Complementary	Sanctioned strength
1. B.A. English Language and Literature	1. Political Science 2. Evolution of Literary Movements	60
2. B.A. Economics	1. Political Science 2. Roots of the Modern World	60
3. B.A. History	1. Economics 2. Political Science	50
4. B.Sc. Mathematics	1. Physics 2. Statistics	4
5. B.Sc. Physics	1. Mathematics & Chemistry or 2. Mathematics & Statistics	36
6. B.Sc. Chemistry	1. Physics 2. Mathematics	36
7. B.Sc. Botany	1. Chemistry 2. Zoology	44
8. B.Sc. Zoology	1. Chemistry 2. Botany	44
9. B.Sc. Clinical Nutrition and Dietetics (Self financing)	1. Bio Chemistry 2. Human Physiology	30
10. B.Sc. Physics (Voc.) with Computer Application	1. Mathematics	24
11. B.Com (Taxation)		40
12. B.Voc (Fashion Technology)		50
13. B.Voc (Sports, Nutrition & physiotherapy)		50

C. Other Courses

I. COMPUTER COURSES

1. Govt. of India O' Level (P.S.C Approved, Recognised by ministry of IT, AICTE and NIEWT - DOEACC Accr:0-0982)

‘O’ level Final (Govt.) Exam (III year Degree Students)

‘O’ level Final (Govt.) Exam (II & III year Degree Students)

2. PGDCA

Short term courses

1. Diploma in Office Automation (DOA)
2. Diploma in Office Management (DOM)
3. Diploma in Computer Application (DCA)
4. Computer Awareness Courses (CAC)
5. Internet & E-mail

D. Career Oriented Programmes (Add-on Courses)

Add-on course is a venture started in this college in 2005 along with the regular degree programmes. It is sponsored by the U.G.C . and it aims to mould the students with employable skills. These job-oriented courses are designed to equip the students to face the emerging challenges in the job market. The programme consists of certificate/Diploma/ Advanced level courses to be done in one year, two years and three years respectively .

Director - Rev.Dr.Sr. Gigimol M.G.
(Principal)

General Co-ordinators - Dr. Kochurani George
Dr. Maya George

Courses Offered

- | | | |
|---|---|--------------------------------|
| 1. Computer Technology | - | Ms. Vimala Emmanuel |
| 2. Electrical & Electronic Instrument Maintenance | - | Dr.Sr. Sherly Joseph |
| 3. Beauty Therapy | - | Dr. Kochurani George |
| 4. Functional English | - | Ms. Rosmy Kattoor |
| 5. Apparel designing & Garment construction | - | Rev. Dr. Sr. Regeenamma Joseph |
| 6. Food Processing and Preservation | - | Dr. Maya George |
| 7. Plant Resource Development and Management | - | Ms. Julie J. Paramundayil |

E. Open Courses Offered

Department	Open course	Course Code
Mathematics	Applicable Mathematics	[MM5D02]
Physics	Amateur Astronomy	[PH5D01.1U]
Vocational Physics	Energy & Environmental Studies	[PHD501.2U]
Chemistry	Chemistry in everyday life	[CH5D01.5]
Botany	Agribased microenterprises	[BO5D01U]
Zoology	Human Genetics, Nutrition Community Health & Sanitation	[ZY5D02U]
History	Gender Studies	[HYOP06]
English	English for Careers	[EN0G3]
Economics	Foundations of Environmental Economics	[EC5D01U]
Physical Educa- tion	Physical Health & Life Skills Education	[PE05DAPOL]
Clinical Nutrition and Dietetics	Food Preservation	
B.Com	Fundamentals of Economics	EC5DO2U

F. Admission Process

Students are selected for admission to the different programmes based on the eligibility conditions stipulated by MG University. From the academic year 2011-12 onwards, students are allotted to colleges by the University through a single window system known as the **Central Allotment Process (CAP)** based on merit marks of the candidate at the qualifying exam, choice of the candidate and the norms of reservation.

1. Application for admission through the Community and Management Quota should be made in the prescribed form which can be obtained from the college office.
2. In all admissions 50% of the seats will be filled in on the basis of merit. Of the remaining 50%, 20% of the seats are reserved for SC/ST candidates (SC 15%, ST 5%). Unfilled SC/ST seats will be allotted to the OEC/OBC applicants. 20% of the seats are filled in by the Management and the remaining 10% reserved for Catholic students on the basis of merit.
3. Two seats in each degree course (interchangeable) and one for every 20 seats in the PG section will be reserved for candidates with at least district level sports records. One per cent of the general merit seats will be allotted to the physically challenged in the Degree / PG sections.
4. NCC/NSS students will get bonus marks of 15 for admission to the Degree course and 5 marks for PG admission. Holders of N.C.C. A, B and C certificates are entitled to an additional bonus of 3, 5, 5 marks respectively. Children of Ex-Service men and widows and children of jawans are entitled to 15 bonus marks for admission to Degree and PG courses.
5. A handicap of 5 marks for every successive attempt after the first attempt subject to a maximum of 20 marks out of the total marks will be imposed on those who have taken two or more chances to complete the examination.
6. The Principal reserves the right to deny admission to any student without assigning reasons.

5. FEE REGULATIONS

A. Fee Rules

1. Tuition Fee will be collected in two instalments in the months of June and October. (See Fee Schedule Chart).
2. If any student fails to pay the fee or special fee on the due date she shall be liable to pay a fine of Rs.5 along with the fee or special fee on or before the 10th day after the due date. If any fee or special fee with a fine of Rs. 5 is not paid on the due date, an additional fine of Rs.10 will have to be paid. If the fee and fines of an instalment are not paid before the last opportunity given for payment of that instalment, the name of the student will be removed from the rolls of the college with effect from the date following the expiry of this period and the student will not get the benefit of attendance from the date of removal from the rolls of the college. On clearing the dues she can be readmitted.
3. The names of defaulters of an instalment will be published on the notice board immediately after the expiry of the last opportunity fixed for payment of that instalment.
4. The terms are defined clearly as follows:
I semester - June - September
II semester - October - February
5. Students who are admitted for a term so that they may make up the shortage of attendance for the course which they were undergoing should pay one third of the tuition fee for the year together with full special fee and caution deposit at the time of admission. Only such students of the college shall be admitted as term students.
6. In the case of students undergoing one year courses, all fees including special fee and caution deposit due for the whole year will be collected at the time of admission.
7. Every student is liable to pay the prescribed fee for the whole term during any part of which her name is on the rolls of the college. Provided that if a student studying in the Arts and Science colleges and Sanskrit colleges for the Degree or Post-graduate courses after

obtaining transfer certificate from the institution is admitted to the same course of study in any other similar college she should not be called upon over again to pay the fee already paid for the term in the colleges which issued the T.C. But special fee and caution deposit will have to be paid again at the new college. She shall produce the fee receipt at the college where she joins afresh.

8. In the case of students admitted later than the commencement of the academic year, the fee for the preceding months, if any, will be collected at the time of admission.
9. If in a particular term, a student who stands admitted in a college but did not attend any of the classes requests permission to discontinue her studies in that college and takes T.C. on that accord, the refund of fee may be ordered in her case. This can be done by submitting an application within two months from the date of leaving the college as revealed from the entries in the transfer certificate issued to the applicant.
10. Students belonging to Scheduled Castes, Scheduled Tribes, Other Backward Communities and OEC securing admission to the college will be eligible for fee concession. These students will be given full fee concession on presenting necessary community and income certificates from the Tahsildar concerned.
11. Students belonging to forward communities as well as socially and economically backward communities who come under the prescribed income limit are eligible for fee concession under the Kumara Pillai Commission Report.
12. All scheduled castes, scheduled tribes, OEC and OBC students should submit their applications for full fee concession to the Principal within 45 days from the date of their admission to the college or re-opening of the college as the case may be. OBC, SC and SEBC students in senior classes should submit their applications for renewal of concessions every year.
13. Backward community students who discontinue their studies before concessions are being sanctioned will be required to pay all the fees before their transfer certificates are issued.

B. Fee Chart

The following chart gives the details relating to the fees payable by a student during an academic year.

Name of the fee	I DC	II DC	III DC	I PG	II PG
1. Tuition	1000	1000	1000	1800	1800
2. Admission	75	-	-	150	-
3. Womens' study	5	5	5	5	5
4. Library	100	100	100	100	100
5. Calendar	30	30	30	30	30
6. Medical	5	5	5	5	5
7. Laboratory *	250(main) 150 (Sub)	250(main) 150 (Sub)	250(main) 150 (Sub)	1200	1200
8. Athletic	100	100	100	100	100
9. Stationery	50	50	50	50	50
10. Magazine	50	50	50	50	50
11. Association	50	50	50	50	50
12. Audio Visual	25	25	25	25	25
13. Caution Deposit**	360	-	-	600	-
14. Student Aid Fund	5	5	5	5	5
15. Uty. Union	50	50	50	50	50
16. Sports Affiliation	300	300	300	300	300
17. Uty. Students Welfare Fund	30	30	30	20	20
18. Students Insurance	23	23	23	23	23
19. Uty. affln. fee	450	-	-	450	-
20. Matriculation @	200				
21. Recognition #	300	-	-	300	-

* Applicable to science subjects except Maths. @ For those who come from other Universities / Boards. # For Students who come from Universities / Boards outside Kerala.

** The caution deposit will be refunded at the end of the course on receipt of application, after adjusting the dues, if any, on account of (1) loss of library books (2) recovery of fine for breaking laboratory equipments and (3) any other loss caused to the college.

FEE SCHEDULE CHART 2018- 2019

	I Semester	II Semester
IDC	At the time of Admission	10.10.2018
IIDC	08.06.2018	09.10.2018
IIIDC	07.06.2018	08.10.2018
IPG	At the time of Admission	II Sem - Opening date
IIPG	Opening date	09.10.2018

WITH A FINE OF Rs. 5/-

	I Semester	II Semester
IDC		17.10.2018
IIDC	19.6.2018	16.10.2018
IIIDC	18.6.2018	15.10.2018
IPG		
IIPG	Opening date	16.10.2018

WITH A FINE OF Rs. 10/-

(Students who do not remit the fee on or before this date will be removed from the rolls.) (Re-admission as per rules)

	I Semester	II Semester
IDC		26.10.2018
IIDC	28.6.2018	25.10.2018
IIIDC	27.6.2018	24.10.2018
IPG		
IIPG	Opening Date	25.10.2018

6. GENERAL GUIDELINES AND RULES

a) Mahatma Gandhi University

Students Code of Conduct Rules - 2005

Mahatma Gandhi University Student's Code of Conduct Rules-2005 introduced vide UO. No. 162/2004/2/Elen. Dated 16 February 2005 has laid down rules for maintaining discipline in all colleges affiliated to the university, which will be binding on all students of the college. The university order prohibits political activity inside the campus. Political activity is defined as “any act, activity or conduct by any student in a college by which political ideologies of any political parties recognized by the election commission are preached, professed, imparted or disseminated by speeches, visible representation or other means of communication whatsoever”.

Prohibition on political activity inside the campus means the following:-

- a) No student of a college shall get herself involved in any political activity by himself or abet the said activity to be carried on by fellow students inside the campus in any manner whatsoever and any such activity is hereby banned inside the campus.
- b) Taking part in any political activity by organizing students or gathering inside the college campus for the purpose of doing any activity as defined in Rule 4 (6) shall constitute serious indiscipline. Every member of such a gathering shall be individually liable and responsible for the gross disciplinary action against students who indulge in the aforesaid activities.
- c) It shall constitute gross indiscipline to call for an appeal to strike based on policies and ideologies that may be preached by the political parties or their sister organizations or student wings. The participants in the strike as aforesaid shall be dealt with by the disciplinary authority and they will be punished as per the rules stated above.
- d) No student of a college shall stage or indulge in any activity like Dharna, Gherao, and obstructing entry to and from any class room, office, hall or other places inside the campus and such activities shall be treated as misconduct.

- e) No student shall shout slogans inside the class room, office or any other place inside the campus and obstruct or cause disturbance to everyday functioning of the institution.

b) Attendance

The working day is divided into two sessions : the forenoon session of three periods and the afternoon session of two periods. Attendance will be marked at the beginning of each period by the teacher engaging the period. Late comers may be given or refused attendance for the period or marked late at the discretion of the teacher concerned. For the purpose of attendance, all working days irrespective of the number of working periods shall be considered as full working days.

The annual certificate of attendance and progress required by the University for promotion or for admission to the University examination will in no case be granted unless:-

- i. The student has attended not less than 75% of the number of working days of the academic year.
- ii. The Principal is convinced that the student's progress and conduct has been satisfactory.

c) Leave of Absence

1. A student requiring leave for a particular period may be granted leave by the teacher concerned.
2. Application for leave (for more than a period) must be made to the Principal by the student herself in the prescribed form and it should reach the office by 10 a.m. When absence is due to unforeseen cause, application for leave must be submitted as early as possible and in no case later than the first day of return to the college.
3. As leave is readily granted for all reasonable cases, no student should absent herself from class without leave.
4. Absence without leave from college or any class examination or from a composition or practical work period will be reported by the respective teachers to the Principal. Such absence will be tantamount to losing attendance for the day.
5. Leave of absence from a college terminal examination should be obtained from the Principal after being recommended by the class teacher.

6. A student absenting herself for a period exceeding five working days, whether with leave or without leave should, on her return to the college report herself to the Principal.
7. When leave is required in case of sickness for more than three consecutive days, application for the same must be supported by a medical certificate.
8. A student absenting herself without leave for more than ten consecutive days will have her name removed from the rolls and she may be re-admitted at the discretion of the Principal on payment of the prescribed readmission fee and college dues if any.
9. Every application for leave shall be countersigned by the student's guardian and recommended by the teacher in charge of attendance or the head of the department. For hostel students, the warden's recommendation is sufficient.
10. A student who repeatedly absents herself on insufficient grounds or who obtains leave under false pretexts will be seriously punished.
11. If a student requires leave for personal reasons she must get permission from the Principal or Class Teacher.
12. The application for leave on account of illness should be supported by a medical certificate.

d) Behaviour & Discipline

1. Student are expected to use the uniform prescribed by the college authorities. Students shall always wear identity cards issued by the college with tag and show them as and when demanded by the principal, teachers and office/ security staff.
2. Every student shall handle college property with care.
3. Students who happen to have no class are not to loiter on the verandahs during class hours. They have to remain in their respective class rooms.
4. Students are not allowed to address any college or hostel authority in a body as such action is subversive of orderly academic life.
5. All correspondence requiring replies should be accompanied by self-addressed stamped envelope.

6. Students must observe strict discipline in the campus; behave with dignity and courtesy to the Principal, faculty members, administrative staff, visitors and fellow students.
9. No students shall bring in to the college campus or hostels any banner, flag, board, notice, pamphlet or other such materials for purpose of any political activity of student organizations or other organisations.
10. The College Management and Principal shall take appropriate measures to insulate the college campus from political activism and external intervention to safeguard the interests of students, academic community, parents and the general public. Students and staff shall cooperate with all such measures including the mode of College Union elections as decided by the college Management and Courts from time to time.
11. Election to the College Union, if required, will be conducted under Parliamentary Mode, as per Lyngdo Committee recommendations, under the verdict of the Hon.ble High Court of Kerala in WPC © No.19411 of 2012, de hors the directions issued by the University.
12. No meeting or entertainment shall be organized nor any fund collected in the college or the hostels without the permission of the Principal.
13. Students should not go outside the college during class hours. In the event of unavoidable necessity they should seek special permission of the Principal/ Head of the Department/Advisor/Tutor.
14. Staff members/ Discipline Committee shall have the powers to deny admission to students to classes/office/labs/library/meetings/cultural programs and other programs in the case of violation of the dress code of the college.
15. No student shall use or keep in possession alcoholic drinks or drugs. Using/keeping of these items will lead to immediate expulsion of the student from the college and hostels.
16. On the basis of the orders issued by various authorities including the Hon.'ble High Court of Kerala (WP (c) 23377/09) the use of mobile phones in the college campus is strictly prohibited. A fine

of Rs.500/- will be imposed on those who violate this rule. Mobile phone with Camera shall be confiscated. A surprise Inspection Squad is formed to implement the rule.

17. The Principal shall have the power to inflict the following punishment: fine, loss of attendance, loss of term certificate, suspension, compulsory issue of T.C. and expulsion.
18. Conduct certificate will not be issued as matter of course. It has to be earned by student's good conduct. Promotion to a higher class, selection for University examinations and issue of progress, attendance conduct certificates are matters absolutely within the statutory and discretionary powers of the Principal and no appeal shall lay against the Principal's decision to any other authority.
19. The principal shall have the right to issue Transfer Certificate to a student admitted to the college without an application from the students or the guardian at any time during the course of his/her study in the college without assigning any specific reason.
20. The principal or other duly constituted college or hostel authorities may frame and issue from time to time disciplinary rules of permanent or temporary character regulating the conduct of students within and outside the college and the Hostel Premises with a view to maintaining the credit and reputation of the college and the hostels.
21. Students shall desist from disfiguring the class rooms, compound walls and buildings on the college campus by pasting posters or writing on them. They shall also desist from disfiguring the compound walls of neighboring building.
22. Legal action will be initiated against those who destruct or cause to destruct the properties of the college under existing laws including the Prevention of Damage to Public Property Act 1984.
23. Students who are charged in criminal offence and are under suspension shall not be allowed to enter the campus without permission.
24. Students from other institutions and outsiders should take prior permission with valid identity proof to meet the Principal and staff

members. Students from other institutions and outsiders shall not meet or interact with the students of the college inside the campus without the prior written consent of the Principal.

25. Students from other institution and outsiders disrupting any unit thereof, shall be treated as infringing in the rights of college authorities to run the institution in a good manner for the public interest. All such deeds will be treated as infringement of the rights of students especially those belonging to orphan, SC/STs and other backward communities to have uninterrupted education. Legal actions including contempt of court will be initiated in all such cases.
26. Banners, posters, holdings, cutouts, flex boards, flag posts or any other things of temporary or permanent nature shall not be erected, installed or placed within 200 meters of the college gate without the permission of the authorities.
27. There shall not be any discrimination against any community or category of students of the college and immediate stringent action will be taken against the erring students/officials/faculty members.
28. Outsiders including media shall not enter the campus without the permission of Principal.
29. Photography/video/audio recording and playing in the campus is strictly prohibited. Programs in the college shall be covered only by the persons officially authorized by the Principal.
30. Students are not allowed to bring vehicles into the campus. They have to park their vehicles at the allotted place at their own risk. Stunting and racing vehicles within and in a radius of 200 metres outside the campus are strictly banned. Students and staffs have to register their vehicles' number and licence number with the security. Parking permits will be issued to physically handicapped students and they have to park their vehicles at the area allotted.
31. The security Personnel/designated college staff are authorised to inspect the records of the vehicles entering the campus and register the details in the gate register.

32. The College Council and Parent Teacher Association can advise Principal on internal matters of the college.
33. Students and staff members can make use of the grievance redressal Mechanism available in the college.
34. The college authorities reserve the rights to amend, repeal or modify any of the above rules.
35. All celebrations in the campus should be with prior sanction from the Head of the Institution.

e) UGC Regulation on curbing of ragging

In June 2009, the UGC has notified a comprehensive set of regulations to curb the menace of ragging in educational institutions.

What is Ragging?

As per the UGC Regulations 2009, 'Ragging' constitutes one or more of any of the following acts:

- a. Any conduct by any student or students either by words spoken or written or by an act which can be interpreted as rudeness by a fresher or any other student.
- b. Indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or raise fear or apprehension thereof in any fresher or any other student.
- c. Asking any student to do any act which a student will not in the ordinary course do and which has the effect of causing a sense of shame or torment or embarrassment so as to adversely affect the physique of such fresher or any other student.
- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or group of students.
- f. Any act of financial extortion or forceful expenditure put on a fresher or any other students by students.

- g. Any act of physical abuse including all variants of it-sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- h. Any act or abuse by words which would also include deriving perverted pleasure, vicarious or sadistic thrill from active or passive participation in the discomfiture to a fresher or any other student.
- i. Any act that affects the mental health and self confidence of a fresher or any other student with or without an intent to derive sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.
- J. Ragging is prohibited by law. Students shall not indulge in any such activities.

Punishment

The UGC regulations stipulate that students can be expelled from an institute and debarred from taking admission to any other institute for a specified period after being found guilty of the offence.

The regulations say students can be fined up to Rs. 2.5 lakhs if found guilty of ragging. The UGC regulations provide for rustification of a student a period from one to four semesters.

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following.

1. Suspension from attending classes and academic privileges.
2. Withholding/withdrawing scholarship / fellowship and other benefits.
3. Debarring from appearing in any test / examination or other evaluation process.
4. Withholding results.
5. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.

6. Suspension/expulsion from the hostel.
7. Cancellation of admission.
8. Rustication from the institution for a period ranging from 1 to 4 semester.
9. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
10. Fine ranging between Rs. 25,000/- and Rs. 2.5 lakh.
11. Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

F. College Union

The College Union is organized with the following objectives

- (a) To train the students of the college in parliament democracy so that they may be responsible future citizens of India, aware of their duties, responsibilities and rights.
- (b) To promote opportunities for the development of character, leadership, efficiency and spirit of service among students.
- (c) To organize cultural programs, quizzes, debates, seminars, work squads, touring parties etc. so that the students may acquire knowledge on current topics and develop deep thinking about them.
- (d) To encourage extracurricular activities like Youth Festival, Sports Meet etc. that are conducive to the above objectives.

The election to the College Union will be conducted on the parliamentary model as per para 6.2.4 of the J.M. Lyngdoh Commission Report and order passed by the Supreme Court of India in SLP No. 24295/2004 and the High Court of Kerala. The college union will have a students' general council and an executive. All students are members of the students' general council. In order to conduct election to the executive council an electoral council consisting of two elected representative from each class will be formed. The electoral council will elect the executive committee consisting of the following office bearers: the Chairman, Vice Chairman, General Secretary, University

Union Councillors, Magazine Editor and the Arts Club Secretary. One member representing the students of each degree and P.G. classes elected by and from among the student representatives of the respective years in the electoral council will also represent in the executive council. The head of the depts. of Malayam, English and Hindi will function as assistant editors for the respective sections of the college magazine. The candidates contesting to the electoral council should possess a minimum of 75% attendance in the previous year (except in the case of first year students) and should have passed all the examinations held so far. Those who were granted condonation of attendance in the previous year are not eligible to contest in the election. Similarly, anyone against whom disciplinary action of any kind has been taken (inside or outside the campus, civil or criminal) ipso facto stands debarred from contesting elections to electoral council. Students are forbidden to contest in the Union election on the label of students organizations.

Various departmental associations based on the students' optional subjects are also functioning under the college union. The office-bearers of these associations will be elected by the members under the supervision of the Department Heads.

The Principal is the ex-officio Treasurer and Parton of the College Union. Expenses for the activities of the college union requires prior sanction of the principal and the college union advisor.

G. Library Rules

1. Strict silence should be observed in the library.
2. Only the members of the staff and students of the college are entitled to the use of the library. (UG/PG students from other colleges, research scholars and the general public can also access the resources of the library on producing their ID's and a letter of introduction from the heads of their institutions and with prior permission of the principal of this college.)
3. The service hours of the library are:
Week days : 8.30 am - 11.30am
 12.30 pm - 5.30 pm
Holidays : 9.30 am - 4.30 pm
(Noon Breake - Third hour)

The library will be closed on Sundays, public holidays and specially announced holidays of the college.

4. Students are allowed to take only paper into the library. Books, umbrellas etc. should be left at the entrance.
5. The Library follows the Open Access System. Make the necessary entries in the borrower's card and in the ledger placed in the library. Then hand over the book to the library assistant who will stamp the due date on the date label and issue the book.
6. No person shall write upon, tear out or make any mark on any book or article belonging to the library.
7. Each student is given two borrowers' cards (PG Students - 4 cards) which are not transferable. One book can be borrowed at a time against each card. When the book is returned to the library the card will be given back.
8. Students are expected to take care of the cards issued to them. A student to whom the cards are issued will be responsible for all the books borrowed against that card. When a student has to get a no dues chit or a clearance certificate from the library, she must submit to the library all cards issued to her.
9. If a card is lost by a student, she shall make a written report to the librarian. A duplicate card will be issued on payment of a fee of Rs.10/-
10. Students shall return their cards at the end of the particular course.
11. Two books can be borrowed at a time for a period of 14 days and must be returned on or before the date indicated in the book. An overdue charge of Rs. 1/- per volume will be levied per day after the due date. Once a book is issued it will not be taken back on the very same day.
12. If a book is damaged or lost by a member, she shall pay the cost for replacing the book (three times). If one volume of a set of books is damaged or lost by a member she must replace it with a copy of the same edition. If it is not available she shall replace the whole set. If a lost book is recovered after having replaced it or paid the value there of the member shall not be permitted to return it to the library and get back the new copy or its price.

13. Before leaving the counter, the members must examine the book borrowed and report to the library staff any damage found therein. If they fail to do so, they will be held responsible for any damage detected afterwards.
14. The librarian can recall from a borrower any book at any time.
15. The loan can be renewed for a further period of seven days if the book is not required by others.
16. Dictionaries, periodical publications and other reference books shall not be lent out. If any of them is issued out with special permission for overnight reference, it shall be returned to the library the very next day as soon as the library opens.
17. Members are not permitted to sublend the books or cards issued to them.
18. Books are issued to members of the staff when library staff make the necessary entries in the ledger maintained for them. At the end of the academic year they are expected to return all the books and periodicals borrowed.
19. The Library provides free internet facilities to the students.

H. Identity Card

At the time of admission the student will be provided with an Identity Card. Students are expected to carry the Identity Cards with them while on campus and produce them on demand for inspection by any member of the Staff. It may be noted that the ID card has to be produced on many occasions in the campus like voting at the college elections, claiming hall-tickets, marklists, certificates, scholarships, stipends etc.

I. Issue of Certificates

1. A student who has paid all dues to the college is entitled to a transfer certificate (T.C.) at the end of the course.
2. Application for the issue of any certificate shall be made in the prescribed form obtainable from the office. Application for T.C. shall ordinarily be countersigned by the parent or approved

guardian. Fee prescribed for such certificates will be published separately.

3. Generally a notice of 24 hours is necessary for the issue of certificates.
4. No certificate will be mailed unless the postage is remitted.
5. The qualifying certificates submitted by students on admission will be returned to them only on completion of their respective University Examination and in no case during the course of study.

J Residence of Students

1. Students not residing with their parents should normally reside in the following hostels. They can however reside with approved guardians.
2. Students shall submit to the college office in the prescribed form full information regarding their residence.
3. Any subsequent change in residence can be made only with the written permission of the Principal.
4. Application to the hostels should be made directly to the warden after securing admission in the college. Information regarding rules, rates of fee, room rent etc. can be obtained from the warden.

Hostels

Phone No.

- | | |
|------------------------|--------------|
| 1. Adoration Hostel | 04822 212228 |
| 2. Alphonsa Hostel | 04822 212462 |
| 3. Assumption Hostel | 04822 212403 |
| 4. Carmelaram Hostel | 04822 201334 |
| 5. Sacred Heart Hostel | 04822 212224 |

K. Student Charter

Every stakeholder of higher education has a role to play for quality enhancement and sustenance. The stakeholders such as the Government, management, teachers, students and the external quality assurance agencies have an important role in ensuring quality of higher education. Of all stakeholders mentioned above, the students have a unique role to play in ensuring quality of higher education institutions(HEIs). Firstly, the students should realize that they have the right for quality education and it is the responsibility of the HEIs to provide quality educational experience to learners. Secondly, the students should equally be aware of their responsibilities which in turn will help the institutions to provide quality education. The NAAC advocates the public display of student charter in every institution as an act of promotion of student participation in Quality Assurance.

Institution's responsibilities towards students

The institution shall :

- communicate its goals and objectives systematically and clearly to all students.
- offer programmes that are consistent with its goals and objectives.
- offer a wide range of programmes with adequate academic flexibility.
- obtain feedback from students on the initiation, review and redesign of programmes if and when necessary.
- facilitate effective running of the teaching - learning programmes.
- implement a well conceived plan for monitoring student programmes continuously.
- ensure that the student assessment mechanism is reliable and valid.
- provide clear information to students about admission and completion requirements for all programmes, the fee structure and refund policies, financial aid and student support services.
- ensure sufficient and well run support services to all students.
- promote healthy practices.

Student's responsibilities of learning

The student shall:

- appreciate the institutional goals and objectives and contribute to the realisation of the same by participating in relevant institutional activities.
- have a clear knowledge of the programmes, admission policies, rules and regulations of the institution.
- follow the time schedules, rules and regulations of the institution.
- undertake regular and intense study of learning materials.
- make optimum use of learning resources and other support services available in the institution.
- prepare for continuous internal assessment and term end examinations.
- give feedback for system improvement.
- have faith and ability to pursue life long learning.
- live as worthy alumni of the institution.

L. General Information of the Rule Issued by Mahatma Gandhi University

1. Cancellation of Examination & Registration

- a. All Annual Examinations (of which results are announced) except I M.A/M.Sc and professional courses can be cancelled.
- b. When the Examinations are cancelled papers of the same subject appeared in the previous year will also get cancelled. Eg. If the Part III Main of B.A. at the final year is cancelled, papers of first and second years will also be cancelled.
- c. Cancellation is allowed only at the first appearance.
- d. Four more chances are allowed for the cancelled papers.
- e. Degree Examination can be cancelled in order to take up the same courses with different optional.
- f. Apply to the Controller of Examination with Principal's recommendation, attested photocopy of the hall ticket and S.B.T. chalan for prescribed fees within 14 days from the last Examination including practical/ Viva voce.

2. Duplicate Copy of Certificate

Duplicate Degree Certificate, Migration Certificate, Mark lists, Pass Certificate can be had from the University by producing a declaration on a stamp paper of Rs. 501 to the effect that the Certificate has been irrecoverably lost, attested by a Notary Public along with the State Bank of Travancore chalan for prescribed fees.

3. Eligibility Certificate

Applicants from outside the State have to get an eligibility certificate from the University to join any course. The application prescribed by the University with duly attested photocopies of the original mark list and State Bank of Travancore chalan for prescribed fee has to be remitted to the Registrar of the University.

The University has stopped issuing eligibility certificate to CBSE and ICSE students from getting individual recognition with effect from 3-1-2005. (Uty. order No. CE/2005/Recog-1 Dt. 4-2-2005)

4. University Examination: Extension of Time for Physically Handicapped

Physically handicapped candidates can avail themselves of time ex-tension for various University Examinations. They should apply to the Controller of Examinations on a plain paper along with medical certificates and a photo showing disability duly attested by the medical officer well in time before the commencement of Examinations.

5. Practical Examination & Submission of Record

There is no separate minimum for practical Examinations. But absence in practical Examinations will be treated as failure in the Examinations. Record has to be produced while appearing for supplementary Examination too. If the record is lost a new one has to be prepared

6. Grace Marks

Winners in sports events and youth festivals are given grace marks as follows:

- a. Grace Marks will be given for the first appearance in Examinations' improvements and appearance after cancellation and absence will not be considered.

- b. Grace Marks will be given irrespective of a pass or fail in the Examination and will be given after effecting the moderation.
- c. Grace marks will not be reckoned for fixing ranks.
- d. Marks will be allotted to each paper and 50% of these can be redistributed to other subjects in order to effect a pass.
- e. Students of professional courses are not eligible for grace marks.
- f. Only the winning participants are eligible for grace marks, not the accompanists.
- g. The maximum limit of grace marks is 25%
 - i. Sports- India representation (25%), All India Inter University I, II, III (17, 14, 12). Representing combined University (10). Approved National I, II, III places (10, 8, 7) Inter University representation (7), University/ State representation (5).
 - ii. Youth Festival - University individual I Place or A Grade (5%), University Group I Place (3%) both to a maximum of 5%. South Zonal, II Places individual and Group events (5, 4 additional) National India Group I, II, III places (10, 7, 5 additional).
 - iii. Deaf and Dumb students - will be given grace marks of 25 % of the total marks of each and every paper of the Degree attempted by them subject to a maximum of 25 % of the aggregate marks.
 - iv. NSS volunteers - a) NSS certificate holders 2 % b) Attending National Camp with attendance certificates 3%. c) Republic Day Camp 5%. (Limited to 7%)
 - v. NCC Cadets - a) Attending Republic Day Camp/parade 5%. b) Basic Leadership Camp, TSC, Nau Sainik Camp/Vayu Sainik Camp independence Day Camp (Sports and Games at Delhi) 4 % c) Certificate holders : 'C' Certificate 3%, 'B' Certificate 2% (Limited to 10%).

7. Recognition of Examinations Conducted by the University/ Boards Outside Kerala.

When students of other Universities (out side the State) join this University, they have to apply for the recognition of their qualifying Examination in the prescribed form.

The application for recognition should be accompanied by chalan re-ceipt for prescribed fee, pass certificate, migration certificate and eligibility certificate issued by this University.

Migration certificate from the institutions outside Kerala are to be forwarded along with the application for recognition.

Column No.2c and d in the prescribed form should be clearly filled in, supported by necessary documents.

A certificate from the Principal of the College (where the student studied for the Examination sought to be recognised) should be enclosed if the pass certificate does not contain the information about the subjects taken for the Examination.

Applications for the recognition should reach the University office within one month from the date of admission without fail.

8. Migration Certificate

Students of other Universities and Boards of Secondary/Higher Sec-ondary Education (Except State boards like VHSE, plus Two) who join this University should produce a Migration Certificate issued by the concerned Universities and Boards. Migration Certificate from Mahatma Gandhi University will be issued if applied in the prescribed form with chalan receipt for prescribed fees.

The University has exempted the students of Higher Secondary Course (Plus Two), Vocational Higher Secondary Education Course and Tech-nical Higher Secondary Education Course of Government of Kerala from producing Migration Certificate and getting individual recognition order (University Order No. EK.V/96 dated 26th July 1996).

9. Registration as Matriculate of the University

Students of other Universities and Boards who join this University should submit the application in the prescribed form with Migration Certificate, General form, Matriculation fee receipt and chalan receipt for prescribed fee to the University through the Principal.

Application for Matriculation should reach the University Office within one month from the date of admission without fail.

10. Revaluation and Identification of Papers

The students should apply in the prescribed form within 21 days from the date of receipt of mark list in the college. Change of marks will be affected if the difference is 5% or more. If the difference is 10% or more the paper be subjected to a second evaluation. There will be no refund of revaluation fee. Students will be allowed to identify their revalued papers.

11. Scrutiny of Answer Sheets

Answer papers will be scrutinized if applied within 30 days from the date of receipt of mark list in the College.

12. SC/ST Students Exemption for Payment of Examination Fees

SC/ST students need not pay the Examination fees for two consecutive chances including regular one. The application should be for-warded through the Principal.

13. Improvement Facilities for Various Examinations

The University offers improvement facility for various Examinations. The first year papers of the Degree and Post Graduate Courses under all parts and IInd year papers of Degree Part III. Main can be improved along with their next year regular Examinations.

Those who have passed M.A./M.Sc/M.Com Examination can improve their marks by availing themselves of two more chances irrespective of time limit. All papers of previous Examination at P.G. level can be improved along with their regular final year Examination.

14. Confidential Mark List

Candidates who have taken their final year Examination can apply in the prescribed form for confidential mark list before the publication of the results for employment and educational purposes. However, this mark list will be sent only to the head of the institution concerned.

15. Exemption from Attending Classes

Students of regular Colleges who desire to be exempted from attending classes of additional language have to apply for the same in the prescribed form. Special English is not offered as additional language at the degree Level. Deaf and dumb students are exempted from studying second language if they desire so.

7. SUPPORT SERVICES

Canteen

There is a college canteen which serves light refreshments and lunch to students and staff.

College Store

The College has a books-cum-stationary store functioning within the campus. Students can get all the text books and other related books from the college store.

Computer Centre

The College provides internet facilities to its students in the Computer Centre. A golden opportunity for the students to get Business Professional Programmer Certificate along with their degree studies.

Language Laboratory

The College has a well-equipped computerised language lab to help the students expand their vocabulary and improve their pronunciation in English.

Photostat

The college provides photostat services to both staff and students. The charges are fixed at the minimum which is just enough to meet operational costs.

Health Centre

The college has a holistic health centre where counselling and first aid are provided. In addition Yoga Classes are also conducted.

Alphonsa Fitness Centre

The college has a well equipped fitness centre which is open to all students.

Waiting Room

The college has a waiting room in the new block for the staff and students.

8. ACADEMIC SUPPORTING WINGS

Internal Quality Assurance Cell (IQAC)

An Internal Quality Assurance Cell (IQAC) has been constituted in the college based on the recommendation given by the National Assessment and Accreditation Council. The primary aim of the IQAC is to develop a system for recording and monitoring quality measures of the institution with a view of academic and administrative performance. The IQAC is responsible for the quality- related initiatives of the institution including the optimization and integration of modern methods of teaching, learning and evaluation. The IQAC has its own strategies and quality measures and channelises the effects and measures of the institution towards academic excellence.

IQAC Members

Rev. Dr. Sr. Gigimol M.G.	-	Chair person (Principal)
Rev.Dr. Shaji John &	-	Vice principal
Rev. Dr. Sr. Regeenamma Joseph		
Dr. Simimol Sebastian	-	Co-ordinator
Rev. Fr. Jose Joseph	-	Bursar
P.K. Thomas		<i>(Rtd.Addl.Secretary, Higher Education Govt. of Kerala)</i>
Dr. V.V. Georgekutty		Prof. Roselind George
Dr. K.K. Jose		Mr. Tom Zacharia
Dr. Sunny Joseph		Mrs. Annamma Joseph Kottuakappally
Dr. Mariamma Mathew		Ms. Sonia Sebastian
Ms. Manju Jose		Ms. Smitha Clary Joseph
Ms. Rubymol Philip		Ms. Cincila T. Joy
Ms. Rosmy Kattoor		Ms. Biby Annet Baiju
Ms. Annu Paul (Secretary)		Ms. Bijimol Joseph
Dr. Jince Mary Joseph		Mr. Binu Joseph
Dr. Kochurani George		Kum. Anu Augustine
Dr. Jesty Emmanuel		<i>(College Union Chairperson)</i>

9. ADMINISTRATIVE SUPPORTING WINGS

A. Grievance Redressal Cell

The students can submit their grievances in writing to the Grievance redressal cell through the Principal. The cell will meet as and when it is required and take suitable measures / solutions for the grievances addressed to it.

Chairman	: Rev. Dr. Sr. Gigimol M.G. (Principal)
Vice Chairman	: Rev. Fr. Jose Joseph
Members	: Rev.Dr. Shaji John Rev. Dr. Sr. Regeenamma Joseph Ms. Vimala Emmanuel Lt. Anu Jose

B. Anti Ragging Committee

The Anti-Ragging Committee shall be headed by the Head of institutions and shall consist of representatives of faculty members, civil administration, police administration, local media, NGOs, Parents, students belonging to the fresher's category as well as seniors and non-teaching staff.

Members of the Anti-ragging Committee

1. Rev.Dr.Sr. Gigimol M.G. (Principal)
2. Rev. Fr. Jose Joseph (Co-ordinator)
3. Prof.Dr. Celine Roy (Municipal Chair person)
4. Sri. Babu Sebastian (Circle Inspector of Police, Pala)
5. Sri. Sam K.J., Deepika, Pala
6. Prof. Promod Joseph (P.T.A. President)
7. Mrs. Dalia Zacharias (P.T.A. Representative)
8. Prof. Vimala Emmanuel (Rep. of Teaching Staff)
9. Lt. Anu Jose (NCC Co-ordinator)
10. Kum. Anu Augustine (Rep. of Senior Students)
11. Kum. Anns Thomas (Rep. of Senior students)

12. Kum. Hridya Sojan (Rep. of freshers)
13. Sri. Binu Joseph (Rep. of Non teaching Staff)

C. Anti-Ragging Squad & Monitoring Cell

Anti-Ragging Squad - should be nominated by the Head of the Institution with such representation as considered necessary to keep it mobile, alert and in patrolling function. The squad should make surprise raids in hostels and other hot spots and be empowered to inspect places of potential ragging. It should work under the overall guidance of the Anti-ragging committee.

Monitoring Cell - is mainly to oversee and involve senior students as Mentors for the 'freshers'. This cell should be formed at the end of every academic year. There should be as many levels of tiers of Mentors as the number of batches in the institutions. The Anti-ragging squad and the Heads of institution should be involved in selecting the members of the cell.

D. Ethics Committee - As per G.O. No. A2. 7130 / 2009 dt. 29.09.09 a committee with the following members is formed to ensure ethics in the use of IT resources and conduct of cultural activities.

- Chairman – Rev. Dr. Sr. Gigimol M.G.
Vice-Chairman – Prof. Pramod Joseph (PTA President)
Convenor – Ms. Cinnie Susan (Staff Secretary)
Joint-convenor – Kum. Anu Augustine (College Union Chairperson)
Members – Rev. Fr. Jose Joseph (Bursar)
– Lt. Anu Jose (N.C.C. Co-ordinator)
– Ms. Sonia Sebastian (NSS Co-ordinator)

E. Anti Alcoholic Army (AAA)

Anti-Alcoholic Army is a youth movement to create an awareness against the dangers of alcoholism and to motivate the students to fight against tendencies of addiction.

- Directors : Rev.Fr. Jose Joseph (Dept. of English)
Ms. Cincila T. Joy (Dept. of Physics)

F. Anti - Harrassment Committee

The committee is constituted in accordance with the provisions of the sexual Harrassment of Women at Workplace (prevention, Prohibition and Redress) Act 2013.

Members : Dr. Mini John (Co-ordinator)

Rev. Dr. Sr. Regeenamma Joseph

Ms. Swapna George

Ms. Teena James

G. Anti - Drug club

The club is constituted in accordance with the implementation of the NALSA (Legal Service to the victims of Drug Abuse & Eradication of Drug Menace) scheme 2015.

Members : Rev.Dr. Shaji John

Rev. Dr. Sr. Regeenamma Joseph

Dr. Anila Thomas

H. Green Protocol Committee

A green protocol committee has been constituted in our college for preserving the greenery in the campus with the following members.

Members : Dr. Teresa Joseph
Dr. Sr. Manju Elizabeth Kuruvila
Dr. Anila Thomas
Ms. Sonia Sebastian
Lt. Anu Jose

I. Electroal Literacy Club

Chairman : Rev. Dr. Sr. Gigimol M.G.
Vice Chairman : Rev. Dr. Shaji John
Convenor : Ms. Rubymol Philip
Members : Dr. Dani Mathew M.
Ms. Diana Elizabeth Jose
Kum. Anu Augustine

10. EXTRA AND CO-CURRICULAR ACTIVITIES

National Service Scheme

The N.S.S. is part of the Development of Youth Affairs and Sports under the Ministry of Human Resource Development, Government of India. The objective of this scheme is personality development of students through service to the community by awakening their social consciousness. There are 2 units with hundred students and they are given training and opportunities to work with and among village people. It provides them with opportunities:-

1. to discover and develop their hidden talents
2. to gain skills in democratic leadership
3. to engage themselves in creative and constructive social work
4. to participate in intercollegiate, inter-university and inter-state camps.
5. To become paid social workers.

A Student volunteer who has completed 240 hours of work and attended a special camp during the course of two years is eligible for N.S.S. certificate from the University. This certificate enables a weightage for higher studies. It is also an additional qualification for appointment in public services.

N. C. C.

The National Cadet Corps is intended to inculcate discipline and a sense of duty among the students. The NCC provides ample opportunities to develop one's physical and intellectual potentials through training camps. Membership in the NCC entitles one to gain weightage in college admission. 15 marks for degree course and 5 marks for PG courses at the time of admission.

College News letter

The college newsletter published annually provides an overview of all the activities of the academic year. The latest information regarding student achievements, departmental activities, research work, club activities etc. can be easily accessed through the newsletter.

Santhwana Counselling Centre

The aim is to promote the all round development of the students. The services of a professional counsellor are available in the counselling centre on every Thursday. Students are encouraged to make use of this facility to address any emotional, personal or study related problems they face. Counsellor - Rev. Sr. Jasmine Therese

Sports and Games

Alphonsa College has a glorious tradition of excellence in sports and games. She still continues her sparkling contribution to the track and field. Annual sports meet is regularly conducted in the third term of every year. Various competitions in track and field as well as recreational items are held for the students, teachers and the non-teaching staff and the winners are awarded prizes. The Dept. of Physical Education takes charge of the sports activities. The University awards grace marks for distinguished sports persons.

The College Union

The College Union comprises all students of the college. Those who are on the rolls at the time of the elections have the right to vote and contest the elections. The office bearers of the Union headed by the Chairperson are guided by a Staff Advisor appointed by the Principal. The Annual Arts Festival and other cultural programmes are arranged by the Union. Yet another major activity of the Union is the editing and publishing of the College Magazine.

Alphonsa College Union Members - 2018-19

Chair person	-	Anu Augustine, II DC English
Vice Chair Person	-	Livia Mathew, II DC Mathematics
General Secretary	-	Roshitha Sunil, II DC Economics
Arts Club Secretary	-	Aneeta Joji, II DC English
UUC: 1.	-	Sophia Reji, II DC Physics
UUC: 2.	-	Gloria Merin Kuriakose, II B.Com.
Magazine Editor	-	Gauri Dev, II B.Voc. Fashion Technology
PG Representative	-	Greeshma Joyal, II PG English
III DC Representative	-	Anns Thomas, Economics

- II DC Representative - Christeena Varghese, Zoology
I DC Representative - Hridya Sojan, Physics

Associations and Clubs

There are 12 Subject Associations functioning actively on the campus. A teacher of the department is the President of each Association. These Associations arrange special meetings, seminars, lectures, competitions and social functions. To develop initiative and a sense of responsibility, the college offers various clubs:

Faculty of Religion

The Faculty conducts weekly religion and moral instruction classes for the Christian and non-Christian students of all the classes. It also organises retreats, seminars, orientation programmes, prayer meetings etc. both for the students and the teaching and non-teaching staff.

Centre for Gandhian Studies

The Centre for Gandhian Studies has been established with the assistance of the University Grants Commission to acquaint teachers and students with the thought and work of Mahatma Gandhi and to involve the academic community in studies, research and extension programmes based on Gandhian thought. The Centre organises seminars, workshops, special lectures, extension activities, debates, etc.

Parent-Teacher Association (PTA)

There is an actively functioning PTA in the college. The PTA assures the participation and co-operation of the parents and teachers in the all round development of the students of this college. The names of the members of the PTA executive are given below:-

- President - Prof. Pramod Joseph
Vice President - Smt. Dalia Zacharias
Secretary - Ms. Juile J Paramundayil
Treasurer - Ms. Biby Annet Baiju

Alphonsa Alumnae

‘Alphonsa Alumnae’ or the Alumni Association of Alphonsa College strives to promote an enduring relationship between old students and their alma mater. It also facilitates and nurtures lasting friendships through annual meetings. It initiates steps to recognise outstanding achievements, provide scholarships for deserving students, cooperate with the college authorities for the development of the college and organises programmes with the help of former students in order to benefit the students studying in the institution. 26 January has been selected as Alphonsa Alumnae Day.

Retired Teachers’ Forum

The Ruby Jubilee year witnessed the formation of a Retired Teachers’ Forum in the College. The aim of the Forum is to enable the retired teachers of the college to meet and renew their friendship and strengthen their ties with the institution.

Office bearers

President	-	Prof. Mrs. Mercy Joseph
Vice President	-	Ms. C.A. Daisy
Secretary	-	Rev. Sr. Christopher & Rev. Sr. Liza Martin
Treasurer	-	Rev. Sr. Mary Vanchipura

11. SCHOLARSHIPS, MEDALS & ENDOWMENTS

Scholarships, Medals etc. are awarded by Union and State Governments, various agencies and persons to deserving students. Additional information on these will be published on the notice board in the course of the year. Following are some of the important scholarships and medals.

Name of Scholarship	Awarded by
1. National Merit Scholarship	Union Government
2. Teacher's Children's Scholarship	-do-
3. Govt. of India Hindi Scholarship	-do-
4. National Loan Scholarship	-do-
5. Scholarship for physically orthopedically handicapped students	-do-
6. Scholarship for proficiency in sports	State Government
7. State Scholarship	-do-
8. University Merit Scholarship for B.A. / B.Sc. / M.A. / M.Sc. students	Mahatma Gandhi University
9. Rt.Rev. Dr. Sebastian Vayalil Jubilee Memorial Scholarship (To the students who secure the highest marks in Religious instruction / Moral Science in various classes)	Staff of Alphonsa College

10.	Rt. Rev. Dr. Sebastian Vayalil Memorial Scholarship (To two students of I D.C. - one in Arts and one in Science section who are economically disadvantaged (subject wise on a rotation basis)	P. T. A. of Alphonsa College
11.	Rt.Rev. Msgr. Philip Valiyil Scholarship (To two students of I DC, one in Science section and) one in afts section	Staff of Alphonsa College
12.	Rev. Msgr. Philip Valiyil Golden Jubilee Memorial Scholarship (To a student of II Degree Class on merit-cum-means basis)	Himself
13.	Rt.Rev. Dr. N.M. Thomas Memorial Scholarship (To the student who secures the highest mark in B.A. / B.Sc. Part I English)	Staff of Alphonsa College
14.	Shri. Pala Narayanan Nair Prize (To the student who secures the highest mark in (B.A. / B.Sc. Part II Malayalam)	Himself
15.	Sr. Mary Rosula Scholarship (To the student who secures the highest mark in part III Mathematics in the B.Sc. Degree Exam)	Staff & Students Dept. of Mathematics (1986)
16.	Sr. Mary Mercy Scholarship (To the student who secures the Dept. of highest mark in Zoology M.Sc.Degree Exam)	Staff of the Department of Zoology (1990)
17.	Mrs. Thresiamma George Kolady Memorial Scholarship (To the student who secures the highest mark in Part III Botany in the B.Sc. Degree Exam.)	Staff of the Dept. of Botany
18.	Kum. Lovely Mathew Kaniampady Memorial Scholarship (To the student who secures the second highest mark in Part I English in the B.A. / B.Sc. Exam.)	Prof. Mathew Ittyavirah, Kaniampady

19. Kum. Lovely Mathew Kaniampady Memorial Scholarship (To the student who secures the highest mark in Mathematics in the 1st year Degree University Exam.)	Prof. Mathew Ityavirah
20. Adoration Hostel Silver Jubilee Scholarship (To the D .C .M.S. student of II D.C. who secures the highest mark in the first year Degree University Exam.)	Adoration Hostel
21. Sollymol Joseph Memorial Scholarship (To the student who secures the highest mark in Economics B.A. Degree Exam.)	Economics Dept. and Degree students (1990-91)
22. Shri. Jacob Vellapally Memorial Scholarship (To the student who secures I Rank in B.Sc. Physics)	Jacob Mathew and Cyril Jacob Vellapally (1988)
23. Scholarship instituted for the student who secured the highest mark in B.Sc. Zoology.	staff of Dept.of Zoology
24. Prof. A.J. Mariakutty Scholarship (To the student who secures the highest mark in Part III English in B.A. Degree Exam.)	Staff of the English Dept.
25. Sr. Tresa Margaret Scholarship (To the student who secures the highest mark in B.Sc. Degree Chemistry)	Staff and students of Chemistry Dept. 1993
26. Sr. Mary Grace Scholarship (To the student who secures the highest mark in B.A. Degree History)	Staff and students of History Dept. 1993

27. Prof. Rosalind Cheriaan Prize (award) (To the best speaker of the year)	Herself
28. Sr. Pelagia Scholarship (To the student who secures the highest mark in Physics in the Ist Year B.Sc. University Exam.)	Staff of Physics Dept. (1996)
29. Sr. Annie Tresa Scholarship (To the student who secures the highest mark in Botany in the I Year B.Sc. University Exam.)	Staff of Botany Dept.
30. Rev. Fr. George Thomas Thekkemury Scholarship. (To the student who secures the highest mark in Religious Instruction from III D .C . Zoology)	Staff of Zoology Dept.
31. Sr. Louisa Scholarship (To the student who secures the highest mark in Hindi (Second Language) II Year B.A./ B.Sc. University Exam.)	Staff of Hindi Dept. and Degree students with Hindi as in Second Language (1992-93)
32. Sr. Sebastine Scholarship (To the student who secures the highest mark in Hindi (Second Language) in I year B.A. / B.Sc. University Exam.)	Do
33. Cash Award (To the best N.S.S. Volunteer of the year)	Former Programme Officers
34. Sr. Meletia Scholarship (To the student who secures the highest mark in Part I and Part III English in the Ist year B.A. University Exam.)	Staff of the Dept. of English (1997)

35. Rev. Fr. Albert Zanavich Scholarship (To 5 students on merit - cum- means basis)	Fr. Alex Cherukarakunnel(1997)
36. Sr. Meletia Kanattu, Ex-Principal Scholarship (To the Best Red Cross Volunteer of the year)	Rev. Fr. Kurian Kanatt
37. Sri. Cherian Panachiyil Memorial Prize (For the Best Malayalam article in the College Magazine)	Prof. Rebecca Susan Margaret Cherian
38. Dr. Mani Kaniyamkulam Memorial Prize (For the Best English Article in the College Magazine)	Prof. Rebecca Susan Margaret Cherian
39. Mrs. Sumathy S. Nair Prize (To the Best Sports woman of the Year)	Dept. of Physical Education
40. Kum. Steny Joseph Memorial Scholarship (To the student who secures the highest mark in II M.A. Politics, Uty . Exam.)	Staff and I batch students of M.A.Politics.
41. Sr. Meletia Kanatt Scholarship i. to the best final year B.Sc., D.C.M.S Student ii. to the best final year B.A. D.C.M.S. Student	Rev .Fr. Kurian Kanattu Mr. K.J. Kurian Kanattu
42. Prof. Mary George Scholarship (To the student who secures the highest mark in the final year B.A. Degree Exam. in Economics)	Herself

43. Sri. Jacob Vellappally Memorial Scholarship (To two students who secure the First and Second highest marks in the Final year Clinical Nutrition and Dietetics Degree Exam.)	His son Matti Jacob
44. Mrs. M.J.Annamma Scholarship (To the student who secures the highest mark in the Chemistry I B.Sc. Degree examination.)	Herself
45. Recy Pampackal Scholorship (To the student who secures highest mark in M.A. Politics, the I Semester Uty . Exam.)	Her brothers Mr. P. M. Joseph & Thomas Mathew
46. Sr. Felitia S.H. Scholarship (To the student who secures the highest mark in History (Main) in the second year B.A. Degree Examination)	Herself
47. Prof. Thresiamma Jacob Scholarship (To the student who secures the highest mark in Chemistry (Main) in the second year B.Sc. Degree Examination)	Herself
48. Ms. Savithriamma scholarship (To the I.DC Chemistry student who secures the highest mark in the Plus Two Exam.)	Herself
49. Prof. Rosalind Cherian memorial award (To the best speaker of the year)	Her son
50. Ms. Ammini John memorial cash award (To the best singer of the year)	Dr. Mini John (Dept.of English)

51. Departmental Ruby Jubilee Scholarship (To the student who secures highest mark in the Uty.Exam.)	Dept. of Botany
52. Departmental Ruby Jubilee Scholarship (To the student who secures second highest mark in Part III Botany main in the B.Sc. Degree Examination)	Botany Alumni Association
53. Ms. C.A.Daisy Scholarship (To the Student who secures highest mark in History Main in the first year B.A. Degree Examination.	Herself
54. Prof. Mariakutty George Memorial Endowment (To the student in B.A. English who secures the highest mark / CGP A in the final year university exam)	Prof. Mariakutty George foundation
55. Prof. Mariakutty George Memorial Scholarship (Sponsorship for students on merit-cum-means basis)	Prof. Mariakutty George foundation
56. Kum.Neethu M.S Memorial scholarship (To the student of B.A English who secures the highest SGPA in the V semester University examination)	The staff and students of the English Department 2012.
57. Scholarship to the student who secures the highest SGPA in Mathematics for B.Sc degree examination	The staff of Mathematics Department
58. Jyothi S. Nair memorial scholarship awarded (To the final year B.Sc Student who secures the highest GPA)	Prof. Sumathi S. Nair

59. Sr. Stella Maris Scholarship (To the best outgoing student of the Dept. of Physics)	Students of the Department of Physics (1977-80)
60. Kum. Reema Mary Joseph Memorial Scholarship (To the of the student who secures the highest GPA in the Second year B.A.English Core courses)	Staff & Students Dept. of English 2001
61. Kum. Dinimol Jacob Memorial Scholarship (To the student of B.A. English who secures the highest GPA for the complementary courses)	Staff & Students of the Dept. of English 2009
62. Scholarship to the best two N.C.C. Cadets	Lt. Dr. Lucy Mathew P.
63. Prof. Beena Augustine scholarship awarded (To the student who secured the highest marks in M.Sc Degree Examination.)	Herself
64. Prof. V.J. Alice memorial scholarship (To the student who secured the highest marks in Economics BA Degree Examination.)	retired teachers of Economics and History Depts
65. Kumari Lovely Mathew Kanayampady memorial Scholarship (To the student who secures the highest marks in part II Malayalam in the first year B.A/ B.Sc. Degree Examination.)	Prof. Mathew Ittyavirah
66. Shri PV Francis memorial cash prize awarded to the Arts Club Secretary of the year who completed her term.	Smt. Mollykutty Francis (Rt. Senior Superintendent)
67. Dr. Lucy Mathew P. Scholarship awarded (To the student who secured the highest mark in Chemistry core (Part III) in the B.Sc. degree examination)	Herself
68. Kumari Alphy Mathew memorial Scholarship (To the student who secures highest GPA in I Sem Physics Model II Examination)	Staff & Students of the Dept. of Physics 2017-18

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LIBRARY		
Ms. Bijimol Joseph B.A. M. Lib. IGrade Librarian		9495692594
Mr . M. Boscochan Thomas		04822-215306 9496161847
Ms.Lillykutty P .A.		9961017277
Ms. Simi George		9605616674
LAB ASSISTANTS		
Smt. Kochurani A.J.		04822-200935 9645452401
Mr. Fancis George		9447146429
Smt. Jolly Joseph		9846284106
Smt. Lillikutty Thomas		8592868810
Smt. Minimol C.K.		984686843 94475568804
Smt. Sonia George		9446843874
Smt. Alice Sebastian		8281250304
Ms. Sinimol Joseph		9526666327
Ms. Linta George		9744767943
Ms. Susamma John		9947804157
Ms. Marykutty Thomas		9961311713
OFFICE ASSISTANTS		
Mr . Binoy Mathew		9847742627
Mr . Sanish Mathew		9446153919
Ms. Princy Joseph		9846270416
Ms. Princy Antony		9496322847
Ms. Lissamma Mathew P. (Guest)		0481-2541742

13. CO-ORDINATORS OF COLLEGE ACTIVITIES

1	Add-on Courses	Dr. Kochurani George Dr. Maya George
2	Admission	Ms.Rubymol Philip Ms. Smitha Clary Joseph Rev. Dr. Sr. Sonia K. Thomas
3.	Admission Help desk	Dr. Thankachan Mathew Ms. Alphons George
4	Adventure Club	Rev.Dr.Shaji John Rev. Dr.Sr.Jilly James
5	Alphonsa Alumni	Ms.Alleymol Sebastian Dr. Anila Thomas Ms.Cinnie Susan Antony
6	Alphonsa Welfare Cell (AZARA)	Dr. Mariamma Mathew Ms. Poornima Baby
7	Arts Club	Ms.Manju Jose Ms.Annu Paul
8	ASAP Co-ordinator	Rev. Dr. Sr. Minimol Mathew
9	Anti Sexual Harasment Cell	Dr. Mini John
10	Birds Club International	Dr. Simimol Sebastian
11	Bold & Beauty club	Ms.Swapna George
12	Bhoomithra Sena & Nature Club	Rev. Dr. Sr.Manju Elizabeth Kuruvila Dr. Maya George
13	Calligraphy & Painting club	Dr. Dani Mathew M.
14	Campus Beautification	Rev. Fr .Jose Joseph Ms.Julie J Paramundayil Dr.Jince Mary Joseph
15	Career Club & Placement Cell	Ms. Rekha Mathew Rev. Dr. Sr. Minimol Mathew
16	C.B.C.S.S	Ms.Julie J. Paramundayil

17	Centre For Gandhian Studies & Gandhi Forum	Dr.Teresa Joseph Ms. Rosmy Kattoor
18	Chess Club	Dr. Thankachan Mathew
19	Civil Service Club	Dr. Teresa Joseph Ms. Smitha Clary Joseph
20	College Chaplains	Rev.Fr .Jose Joseph Rev.Dr .Shaji John
21	College Farm -Director	Rev.Dr .Shaji John
22	Members of Library Committee	Ms. Bijimol Joseph Ms. Vimala Emmanuel Ms. Annie Mathew Rev. Dr. Sr. Minimol Mathew Dr. Mariamma Mathew Dr. Minu Joy
23	College Magazine - Chief Editor	Ms. Cincila T Joy
24	College Magazine Assistant Editors	Dr.Mini John Dr.Sr.Minimol Mathew Dr. Jesty Emmanuel
25	College PRO	Rev.Dr.Shaji John
26	College Union - Electoral Officer	Ms. Rubymol Philip Dr. Dani Mathew M Ms. Diana Elizabeth Jose
27	College Union -Staff Advisors	Rev. Dr. Shaji John Rev. Dr. Sr. Regenamma Joseph Dr. Dani Mathew M Ms. Diana Elizabeth Jose
28	C.S.M	Rev.Fr.Jose Joseph Dr. Sr.Sherly Joseph Ms. Mintu Joseph
29	Dance club	Ms. Annu Paul Ms. Jessumol Charles
30	Debate & Oratory Club	Ms. Alleymol Sebastian

31	Drama & Literary club	Ms. Jessumol Charles Ms. Cincila T Joy
32	Discipline Committee	Lt. Anu Jose Dr. Minu Joy Dr. Sr Jilly James Ms. Rekha Mathew
33	Documentation Cell	Ms. Manju Jose Ms. Annu Paul
34	ENCON Club	Dr. Maya George Ms. Cincila T Joy
35	Examinations Internal Examination committee	Rev.Dr. Sr. Regeenamma Joseph Ms. Sunitha Santhan Dr. Anila Thomas Ms. Biby Annet Baiju
36	Faculty of Religion	Rev.Dr. Shaji John Dr. Sr. Sherly Joseph
37	Nodal Officer - DST FIST	Dr.Sr. Manju Elizabet Kurivila Dr. Ambily T.R. Ms. Cincila T. Joy
38	Grievance Redressal Cell	Rev. Fr. Jose Joseph Ms.Vimala Emmanuel
39	Handbook & Calendar	Ms. Manju Jose Dr. Dani Mathew M
40	Identity Card for I DC	Ms. Julie J Paramundayil Dr. Jince Mary Joseph
41	Infrastructure & Planning Committee	Rev.Dr. Sr. Gigimol M.G. Rev. Fr. Jose Joseph Rev. Dr. Shaji John Rev. Dr. Sr. Regeenamma Joseph
42	Internal Assessment	Dr. Kochurani George
43	Jesus Youth & IACHE	Ms. Sunitha Santhan Rev. Dr.Sr. Sheena Varghese
44	Language Lab	Rev. Fr. Jose Joseph

45	Movie Club	Ms. Rosmy Kattoor Ms. Jessumol Charles
46	Music club	Rev. Dr. Sr. Jilly James
47	National Service Scheme	Ms. Sonia Sebastian Dr. Anila Thomas
48	NAAC Co-ordinator	Ms. Annu Paul
49	N.C.C	Lt. Anu Jose
50	News Letter	Ms.Diana Elizabeth Jose Ms. Minu Mathews
51	Nodal Officer - All India Survey on Higher Education	Dr. Mariamma Mathew
52	Nodal Officer - Scholarship	Dr. Vijutha Sunny
53	Open Course	Ms. Julie J. Paramundayil Dr. Jince Mary Joseph
54	Pious Activities	Rev. Dr.Sr.Manju Elizabeth Kuruvila
55	PT A	Ms. Julie J Paramundayil Dr. Ambily T.R. Ms. Biby Annet Baiju
56	Quality Circle	Ms. Rekha Mathew Ms. Cinnie Susan Antony
57	Quiz Club	Ms. Sonia Sebastian Ms. Cinnie Susan Antony
58	Remedial Teaching	Ms.Sunitha Santhan Rev. Dr. Sr. Sonia K.Thomas
59	Research Committee	Rev. Dr. Sr .Gigimol M.G Dr. Minu Joy Dr. Mary Senterla P . S. Ms. Rosmy Kattoor Rev. Dr. Shaji John Rev. Dr. Sr. Regeenamma Joseph
60	Research Journal – ALFOMINE Chief Editors - Science Section Arts Section	Dr.Minu Joy Rev. Dr. Sr. Gigimol M.G. Dr. Mary Senterla P .S Rev. Dr. Sr. Regeenamma Joseph

61	Nodal Officer - UGC, RUSA DBT	Dr. Maya George Ms. Sunitha Santhan
62	Santhwana Counselling Centre	Dr. Teresa Joseph Ms. Rosmy Kattor
63	Self financing courses Co-ordinator	Dr. Sunny Joseph
64	SSP Co-ordinator	Ms. Sunitha Santhan
65	Staff Association	Ms. Alleymol Sebastian Ms. Smitha Clary Joseph Dr. Ambily T.R.
66	Staff Council Secretary	Ms. Cinnie Susan Antony
67	Senior Asst. Superintendent (University Examinations)	Rev. Dr. Sr. Regeenamma Joseph
68	III DC Social & Send Off	Dr. Dani Mathew M Ms. Diana Elizabeth Jose
69	Student Amenity Convener	Dr. Jesty Emmanuel Ms. Teena James
70	Time Table	Dr. Mini John
71	Tutorial & Mentoring	Ms. Cincila T Joy Ms. Sheena George
72	Uniform	Dr. Jince Mary Joseph Ms. Teena James
73	Value Education	Rev. Fr. Jose Joseph Dr. Mary Senterela PS Rev. Dr. Shaji John Rev. Dr. Sr. Regeenamma Joseph
74	Wall Magazine	Ms. Rekha Mathew
75	Website	Ms. Annu Paul
76	Women's Cell	Dr. Dani Mathew M Ms. Teena James
77	WWS Co-ordinator	Rev. Dr. Sr. Jilly James
78	Yoga & Aerobics Club	Dr. Thankachan Mathew
79	Youth Red Cross	Rev. Dr. Sr. Manju Elizabeth Kuruvila Ms. Biby Annet Baiju

14 RETIRED TEACHERS

Name	Year of Retirement	Phone No.
Dept. of English		
1 Rev. Fr. C.J. Chandy	1989	Expired on 12-12-16
2 Ms. Mariakutty A.J.	1992	Expired on 25-8-10
3 Ms. Rebecca Susan Margaret	1995	9388988162
4 Ms. Roselind Cherian	1996	Expired on 16-9-02
5 Rev. Sr. Meletia C.M.C	1997	Expired on 14-12-17
6 Rev. Sr. Celine Maria FCC	1999	9496724286
7 Rev. Sr. Christopher CMC	1999	9961883065
8 Ms. Gracykutty Jose	2000	9497316216
9 Ms. Lizy Mathew	2000	0481 2597499
10 Ms. Molly Mary Mathew	2000	9446203591
11 Ms. V.T. Aleyamma	2000	9446122095
12 Ms. M.J. Thresiamma	2001	9447370293
13 Rev. Dr. Sr. Jessy Maria SABS	2001	9446932576
14 Ms. Little Flower	2002	9447147304
15 Ms. Anne Thomas	2004	9447041283
16 Rev. Sr. Mary V.I. SABS	2004	8281611094
17 Dr. Kunjannamma John	2011	9446197967
18 Ms. Alice Joseph	2016	9946802836
Dept. of Hindi		
1 Rev. Sr. Louise SABS	1992	7342581180
2 Rev. Sr. Sebastine FCC	1993	04822-201242
3 Ms. K.T. Aleykutty	1996	Expired on 13-7-11
4 Ms. K.J. Mary	1998	9495692141
5 Rev. Ms. Pennamma Abraham	2004	9496159869
6 Rev. Dr. Sr. Catherine SABS	2005	9495254469
7 Ms. Jessyama Sebastian	2006	9747268222

Name	Year of Retirement	Phone No.
Dept. of Malayalam		
1 Rev. Sr. Columbian CMC	1990	04822-214408
2 Rev. Sr. Eliseus FCC	1997	9526802970
3 Rev. Sr. Jovita S.H	1997	9744115264
4 Rev. Sr. Regina Mary CMC	1999	9447488908
5 Ms. Merin George	2006	9400610327
6 Rev. Dr. Sr. Celine Mathew SABS	2013	8547672299
Dept. of Mathematics		
1 Rev. Sr. Mary Rosula CMC	1986	08737 - 244229
2 Rev. Sr. Alphons Maria SABS	1991	Expired on 9-2-2018
3 Rev. Sr. Jose Queen SABS	1997	07342580590
4 Rev. Sr. Anselm FCC	1998	9747770328
5 Ms. P.C.Mary	2000	9446178501
6 Ms. T.V Annakutty	2003	9995911066
7 Rev. Sr. Lissamma SABS	2006	0484-2670166 9497821293
8. Ms. C.A. Aleyamma	2010	9447850452
Dept. of Physics		
1 Rev. Sr. Annie Jose SABS	1995	9496377854
2 Ms. A.M Aleyamma (Sr)	1995	9846312744
3 Rev. Sr. Pelagia SH	1996	0482-2200887
4 Rev. Sr. Edwin CMC	1998	9497494754
5 Ms. K.G. Aleyamma	1999	9744640036
6 Ms. C.J. Aleyamma	2001	9496720742
7 Ms. Mary Mathew	2001	9446197131
8 Rev.Sr. Stella Mari SABS	2001	0024723215665
9 Rev. Sr. Liza Maria SH	2001	03786274274
10 Ms. A.M. Aleyamma(Jr)	2002	9446354667

11	Rev. Sr. Teena DST	2005	9497262064
12	Rev. Sr. Liza Martin FCC	2006	04822-206019 9447498974
13	Ms. Maryamma Zacharias	2009	04822-214205 9495109077
14	Ms. Jolly Sebastian	2010	9495509880
15	Ms. Lissamma Lukose	2016	9496222567
Dept. of Chemistry			
1	Rev. Sr. Tresa Margaret S.H	1993	Expired on 16-4-11
2	Rev. Sr. Mary Annice SABS	1994	07342-580590
3	Rev. Sr. Claris S.H.	1995	07122549524
4	Rev. Sr. Salomy CMC	1998	04822-205216 9449833475
5	Ms. M. J. Annamma	2000	9946636357
6	Ms. V.A. Rose	2001	9446985040
7	Rev. Sr. Annie SABS	2001	08212-498380
8	Ms. E.P. Aleykutty	2001	9400705109
9	Ms. P.T. Lucykutty	2002	9446121764
10	Rev. Sr. Roselind SABS	2002	09481551485
11	Ms. Thresiamma Jacob	2003	9447847174
12	Rev. Sr. Lioba FCC	2004	9544195844
13	Rev. Sr. Jais CMC	2009	9895175428 9447010064
14	Ms. Mercy Joseph P.	2009	9142031202
15	Rev. Dr.Sr.Elsamma Thomas SH	2014	9497366491
16.	Dr.Lucy Mathew P.	2017	9447122232
Dept. of Botany			
1	Rev. Sr. Annie Terese FCC	1995	9496413831
2	Rev. Dr. Sr. Joyce Maria SABS	1998	00254723215665
3	Ms. Gracy Joseph	1999	99959092239
4	Rev. Sr. Fabiola CMC	2000	8547041294

5	Ms. Thresiamma Paul	2002	9446127064
6	Ms. Annamma Thomas	2003	9745451946
7	Ms. Marykutty Mathew	2006	Expired on 14-1-09
8	Rev.Dr.Sr. Lissy Valummel SABS	2008	9496724069
9	Rev. Sr. Anupa CMC	2010	9947441094
10	Ms. Thresiamma Cherian		Expired in 1985 while in service
Dept. of Zoology			
1	Rev. Sr. Mary Mercy SABS	1989	04822-212247
2	Rev. Fr. George Thekkemury	1993	Expired on 19-10-10
3	Rev. Sr. Leontia CMC	1997	918289832958
4	Ms. Beena Augustine	1998	9446197470
5	Rev. Sr. Jose Mary SH	2001	9446302541
6	Ms. Valsala Baby	2002	9544492704
7	Ms. Elsamma Thomas	2006	9446200154
8.	Ms. Lilly Chacko	2013	9447147810
9.	Ms. Claramma Jacob	2013	9447805311
10.	Ms. Philomina C.J.	2013	9495684374
11.	Ms.Molly K.S.	2014	9447045231
12.	Ms.Shobana Mathew	2015	9446197396
13.	Dr.Aggie M.Thomson	2015	9447288430
14.	Rev. Dr. Sr. Jansamma Thomas CMC	2016	9496721561
Dept. of Economics			
1	Ms. V.J. Alice	1997	Expired on 3-2-07
2	Ms. M.F. Thresiamma	2000	Expired on 1-12-11
3	Ms. Mary George	2001	8129164826
4	Ms. P.J. Annamma	2001	9447662374
5	Ms. K.P. Philomina	2001	9447875384
6.	Ms. Alphonsa P. Jacob	2013	9447356665

Dept. of History			
1	Rev. Sr. Pious FCC	1989	04822-206074
2	Rev. Sr. Mary Grace SABS	1993	Expired on 22-12-2003
3	Rev. Sr. Felitia S.H	2003	918289980213
4	Ms. C. A. Daisy	2007	9495954778
5	Rev. Sr. Mable Pala S.H	2009	9656263338
6	Ms. Kochuthresia George	2010	9846844852
7	Ms. Elizabeth Joseph	2010	Expired on 6-10-17
Dept. of Political Science			
1	Rev. Sr. Villanoa C.M.C	1989	8281153108
2	Rev. Sr. Geo Mary F.C.C	1989	04822-206074
3	Rev. Sr. Veronica C.M.C	1999	8281944357
4	Ms. Rosamma Varghese	2002	9446197260
5	Rev. Sr. Recy F.C.C	2003	8281002294 9744551664
6.	Dr. Alice Jose	2018	9446275081
Dept. of Phy. Education			
1	Ms. Sumathy S. Nair	1992	9447599563
2	Ms. Mercy Joseph	2006	9746286015

15. CBCS REGULATIONS FOR I & II UG

(Extract of rules and regulations - with effect from 2017 admission)

Duration

1. The duration of U.G. programmes shall be 6 semesters.
2. There shall be two Semesters in an academic year, the “ODD” semester commences in June and on completion, the “EVEN” Semester commences. There shall be two months vacation during April/May.
3. No student shall be allowed to complete the programme by attending more than 12 continuous semesters.

Scheme and Syllabus

1. The U.G. programmes shall include **(a)** Common Courses I and II, **(b)** Core Course(s), **(c)** Complementary/Vocational Courses, and **(d)** Open Course.
2. There shall be one Choice Based course (Elective Course) in the sixth semester. In the case of B.Com Programme there shall be an elective stream from third semester onwards.
3. Credit Transfer and Accumulation system can be adopted in the programme. Transfer of Credit consists of acknowledging, recognizing and accepting credits by an institution for programmes or courses completed at another institution. The Credit Transfer Scheme shall allow students pursuing a programme in one University to continue their education in another University without break.
4. A separate minimum of 30% marks each for internal and external (for both theory and practical) and aggregate minimum of 35% are required for a pass for a course. For a pass in a programme, a separate minimum of **Grade D** is required for all the individual courses. If a candidate secures **F Grade** for any one of the courses offered in a Semester/Programme, **only F grade** will be awarded for that Semester/Programme until he/she improves this to **D Grade** or above within the permitted period.
5. Students who complete the programme with “D” grade in the Mahatma Gandhi University “Regulations for Under Graduate

Programmes under Choice Based Credit System 2017”will have one betterment chance within 12 months, immediately after the publication of the result of the whole programme.

6. Students discontinued from previous regulations CBCSS 2013, can pursue their studies in the Mahatma Gandhi University “Regulations for Under Graduate Programmes under Choice Based Credit System 2017”after obtaining readmission. These students have to complete the programme as per the Mahatma Gandhi University “Regulations for Under Graduate Programmes under Choice Based Credit System 2017”.
7. The practical examinations (external/internal) will be conducted only at the end of even semesters for all programmes. Special sanction shall be given for those programmes which need to conduct practical examinations at the end of odd semesters.

Programme Structure

Model I BA/B.Sc.

- a Programme Duration 6 Semesters
- b Total Credits required for successful completion of the Programme-120
- c Credits required from Common Course I-22
- d Credits required from Common Course II -16
- e Credits required from Core course and Complementary courses including Project- 79
- f Open Course-3
- g Minimum attendance required-75%

Model I/II B.Com

- a Programme Duration 6 Semesters
- b Total Credits required for successful completion of the Programme-120
- c Credits required from Common Course I -14
- d Credits required from Common Course II- 8
- e Credits required from Core and Complementary/Vocational courses including Project-95
- f Open Course-3
- g Minimum attendance required - 75%

Model II BA/B.Sc

- a Programme Duration 6 Semesters
- b Total Credits required for successful completion of the Programme-120
- c Credits required from Common Course I- 16
- d Credits required from Common Course II- 8
- e Credits required from Core + Complementary + Vocational Courses including Project-93
- f Open Course- 3
- g Minimum attendance required -75%

Examinations

The evaluation of each paper shall contain two parts:

- (i) Internal or In-Semester Assessment (ISA)
- (ii) External or End-Semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4. Both internal and external marks are to be rounded to the next integer. All papers (theory & practical), grades are given **on a 7-point scale** based on the total percentage of marks, **(ISA+ESA)** as given below:-

Percentage of Marks	Grade	Performance	Grade Point (G)
95 and above	S	Outstanding	10
85 to below 95	A+	Excellent	9
75 to below 85	A	Very Good	8
65 to below 75	B+	Good	7
55 to below 65	B	Above Average	6
45 to below 55	C	Satisfactory	5
35 to below 45	D	Pass	4
Below 35	F	Failure	0
	Ab	Absent	0

Grades for the different courses, semesters and overall programme are given based on the corresponding CPA (Credit Point Average) as shown below:

CPA	Grade	Performance
9.5 and above	S	Outstanding
8.5 to below 9.5	A+	Excellent
7.5 to below 8.5	A	Very Good
6.5 to below 7.5	B+	Good
5.5 to below 6.5	B	Above Average
4.5 to below 5.5	C	Satisfactory
3.5 to below 4.5	D	Pass
Below 3.5	F	Failure

Marks Distribution for External and Internal Evaluations

The external theory examination of all semesters shall be conducted by the University at the end of each semester.

A) For all courses without practical

a) Marks of external Examination: 80

b) Marks of internal evaluation: 20

Components of Internal Evaluation	Mark
Attendance	5
Assignment / Seminar / Viva	5
Test papers 2x 5=10	10
Total	20

(B) For all courses with practical

a) Marks of theory - external examination : 60

b) Marks of theory - internal evaluation : 15

Components of Internal Evaluation	Mark
Attendance	5
Assignment / Seminar / Viva	2
Test papers 2x4=8	8
Total	15

c) Marks of Practical - External Examination : 40 (only in even semesters)

d) Marks of Practical - Internal Evaluation: 10 (Odd and even semesters combined annually)

Components of Practical Internal Evaluation	Mark
Attendance	2
Record	4
Test Paper	1x4=4
Total	10

Marks awarded for Record should be related to number of experiments recorded and duly signed by the teacher concerned in charge. All three components of internal assessments are mandatory.

Grades for attendance	Mark
90 % and above	5
85-89	4
80-84	3
76-79	2
75	1

For projects

- a) Marks of external evaluation : 80**
- b) Marks of internal evaluation : 20**

Assignments

Assignments are to be done from 1st to 4th Semesters. At least one assignment should be done in each semester for all courses.

Seminar/ Viva

A student shall present a seminar in the 5th semester for each paper and appear for Viva-voce in the 6th semester for each course.

Internal Assessment/ Test Papers

Two test papers are to be conducted in each semester for each course. The evaluations of all components are to be published and are to be acknowledged by the candidates. All documents of internal assessments are to be kept in the college for one year and shall be made available for verification by the University. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teach the course.

Grievance Redressal Mechanism

Internal assessment shall not be used as a tool for personal or other type of vengeance. A student has all rights to know, how the teacher arrived at the marks. In order to address the grievance of students, a three-level Grievance Redressal mechanism is envisaged. A student can approach the upper level only if grievance is not addressed at the lower level.

Level 1: Department Level:

The Department cell chaired by the HOD, Department Coordinator, Faculty Advisor and Teacher in-charge as members.

Level 2: College level

A committee with the Principal as Chairman, College Coordinator, HOD of concerned Department and Department Coordinator as members.

Level 3: University Level

A Committee constituted by the Vice-Chancellor as Chairman, Pro-Vice-Chancellor, Convener - Syndicate Standing Committee on Students Discipline and Welfare, Chairman- Board of Examinations as members and the Controller of Examination as member-secretary. The College Council shall nominate a Senior Teacher as coordinator of internal evaluations. This coordinator shall make arrangements for giving awareness of the internal evaluation components to students immediately after commencement of I semester. The internal evaluation marks/grades in the prescribed format should reach the University before the 4th week of October and March in every academic year.

External Examination

The external theory examination of all semesters shall be conducted by the University at the end of each semester. Students having a minimum of 75% average attendance for all the courses only can register for the examination. Condonation of shortage of attendance to a maximum of 10 days in a semester subject to a maximum of 2 times during the whole period of the programme may be granted by the University on valid grounds. This condonation shall not be counted for internal assessment. Benefit of attendance may be granted to students attending University/College union/Co-curricular activities by treating them as present for the days of absence, on production of participation/

attendance certificates, within one week, from competent authorities and endorsed by the Head of the institution. This is limited to a maximum of 10 days per semester and this benefit shall be considered for internal assessment also. Those students who are not eligible even with condonation of shortage of attendance shall repeat the **semester** along with the next batch after obtaining readmission.

All students are to **do a project in the area of core course**. This project can be done individually or in groups(not more than five students) for all subjects which may be carried out in or outside the campus. Special sanction shall be obtained from the Vice- Chancellor to those **new generation programmes** and programmes on **performing arts** where students have to take projects which involve larger groups. The projects are to be identified during the II semester of the programme with the help of the supervising teacher. The report of the project in duplicate is to be submitted to the department at the sixth semester and are to be produced before the examiners appointed by the University. External Project evaluation and Viva / Presentation is compulsory for all subjects and will be conducted at the end of the programme.

There shall be supplementary exams only for fifth semester. Notionally registered candidates can also apply for the said supplementary examinations. For reappearance/ improvement for other semesters the students can appear along with the next batch.

A student who registers his/her name for the external exam for a semester will be eligible for promotion to the next semester.

A student who has completed the entire curriculum requirement, but could not register for the Semester examination can register notionally, for getting eligibility for promotion to the next semester.

A candidate who has not secured minimum marks/credits in internal examinations can re-do the same registering along with the University examination for the same semester, subsequently. There shall be no improvement for internal evaluation.

All courses shall have unique alphanumeric code. Each teacher working in affiliated institutions shall have a unique identification code and this code is to be noted with the valuation, invigilation and all other examination duties.

Pattern of Questions

A question paper shall be a judicious mix of short answer type, short essay type /problem solving type and long essay type questions.

(i) Pattern of questions for external examinations for theory paper without practical.

Pattern	Marks	Choice of questions	Total Marks
Short Answer/problem type	2	10/12	20
Short essay/problem	5	6/9	30
Essay/problem	15	2/4	30
Total			80

(ii) Pattern of questions for external examination for theory papers with practical

Question type	Marks	Choice of questions	Total Marks
Short Answer/problem type	1	10/12	10
Short essay/problem	5	6/9	30
Essay/problem	10	2/4	20
Total			60

Rank Certificate

The University publishes rank list of top 10 candidates for each programme after the publication of 6th semester results. Rank certificate shall be issued to candidates who secure positions from 1st to 3rd in the rank list. Candidates who secure positions from fourth to tenth in the rank list shall be issued position certificate indicating their position in the rank list. Candidates shall be ranked in the order of merit based on the CGPA scored by them. Grace marks awarded to the students should not be counted fixing the rank/position. Rank certificate and position certificate shall be signed by the Controller of Examinations.

16. CBCSS REGULATIONS FOR III UG

(Extract of rules and regulations - with effect from 2013 admission)

Duration:

1. The duration of U.G. programmes shall be 6 semesters. Day system will be followed.
2. The duration of odd semesters shall be from June to October and that of even semesters from November to March. There shall be three days semester break after odd semesters and two months' vacation (April & May) in every academic year.

Scheme and syllabus

1. The U.G. programmes shall include (a) Common courses, (b) Core courses (c) Complementary courses, (d) Open courses and (e) Co-curricular activities and (f) extension activities. The open course will be in the 5th semester.
2. Co-curricular shall be included in the programme, but the credit earned shall not be counted for the minimum required credits.

Programme Structure and Credits from various components

Programme Duration : 6 Semesters

Minimum Credits required for successful completion of the programme: 120

Minimum credits required from Core Complementary vocational courses including Project: 79

Minimum credits required from Open courses:3

Minimum attendance required: 75%

Examinations

The evaluation of each course shall contain two parts

- (1) Internal or In-Semester Assessment (ISA)
- (2) External or End Semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4 for both courses with or without practical. There shall be a maximum of 80 marks for external evaluation and maximum of 20 marks for internal evaluation. For all courses (Theory & Practical) grades are given on a 07- point scale based on the total percentage of marks. (ISA + ESA) as given below

Percentage of Marks	Grade	Performance	Grade Point (G)
90 and above	A+	Outstanding	10
80 - 89	A	Excellent	9
70 - 79	B	Very Good	8
60 - 69	C	Good	7
50 - 59	D	Satisfactory	6
40 - 49	E	Adequate	5
Below 40	F	Failure	4

Grades for the different semesters and overall programme are given based on the corresponding CPA (Credit Point Average) as shown below

CPA	Grade	Performance
Above 9	A+	Outstanding
Above 8, but below or equal to 9	A	Excellent
Above 7, but below or equal to 8	B	Very Good
Above 6, but below or equal to 7	C	Good
Above 5, but below or equal to 6	D	Satisfactory
Above 4, but below or equal to 5	E	Adequate
4 or below	F	Failure

Internal evaluation

Components of the internal evaluation and their marks are as below.

(A) For all courses without practical

- a) Marks of external examination : 80
- b) Marks of internal evaluation : 20

Components of Internal Evaluation	Mark
Attendance	5

Assignment / Seminar / Viva	5
Test paper(s) (1 or 2) (1 x 10=10); 2x 5=10)	10
Total	20

(B) For all courses with practical

a) Marks of theory - external examination : 60

b) Marks of theory - internal evaluation : 10

Components of Internal Evaluation	Mark
Attendance	3
Assignment / Seminar / Viva	2
Test papers (1 or 2) (1x5=5; 2x2.5=5)	5
Total	10

c) Marks of Practical - External Examination : 40 (only in even semesters)

d) Marks of Practical - Internal Evaluation: 20 (Odd and even semesters combined annually)

Components of Practical Internal Evaluation	Mark
Attendance	4
Record	10
Lab involvement	6
Total	20

(i) Grades for attendance

% of Attendance	Mark
90 % and above	5
85-89	4
80-84	3
76-79	2
75	1

- (ii) **Assignments:** Assignments are to be done from 1st to 4th Semesters. At least one assignment should be done in each semester.
- (iii) **Seminar/Viva :** A student shall present a seminar in the 5th semester and appear for Viva-voce in the 6th semester.
- (iv) At least one internal test paper is to be attended in each semester for each course. The evaluations of all components are to be published and are to be acknowledged by the candidates.

All documents of internal assessments are to be kept in the college for two years and shall be made available for verification by the University. The responsibility of evaluating the internal assessment is vested on the teachers who teach the course.

(v) Grievance Redressal Mechanism

The internal assessment shall not be used as a tool for personal or other type of vengeance. A student has all rights to know, how the teacher arrived at the grade. In order to address the grievances of students, a three level Grievance Redressal mechanism is envisaged. A student can go to the upper level only if the grievance is not addressed by the lower level.

Level 1. (Dept. Level) The department cell chaired by the Head.

Level 2. (College Level) College level committee with the Principal as Chairman, Coordinator or HOD of concerned dept and a senior teacher nominated by the College council as members.

Level 3. (University level) Committee constituted by the Vice-Chancellor (vi) The College council shall nominate a senior teacher as coordinator of internal evaluations. This coordinator shall make arrangements for giving awareness of the internal evaluation components to students immediately after commencement of I semester.

(vii) The internal evaluation report in the prescribed format should reach the University before the 4th week of October and March in every academic year.

External examination: The external examination of all semesters shall be conducted by the university on the close of each semester.

Students having a minimum of 75% average attendance for all the courses only can register for the examination. Condonation of shortage to a maximum of 10 days or 50 hour in a semester subject to a maximum of 2 times during the whole period of the programme may be granted by the university on valid grounds. This condonation shall not be counted for internal assessment.

Pattern of Questions

Questions shall be set to access knowledge acquired, standard application of knowledge, application of knowledge in new situations, critical evaluation of knowledge and the ability to synthesize knowledge.

(i) Pattern of questions for external examinations for theory paper without practical.

Question type	Total no. of Questions	No. of Questions to be Answered	Marks of Each Question	Total Marks
Objective	10	10	1	10
Short Answer	12	8	2	16
Short essay / Problem solving	9	6	4	24
Long essay	4	2	15	30
Total	35	26		80

(ii) Pattern of questions for external examination for theory papers with practical

Question type	Total no. of Questions	No. of Questions to be Answered	Marks of Each Question	Total Marks
Objective	8	8	1	8
Short Answer	10	6	2	12
Short essay / Problem solving	6	4	4	16
Long essay	4	2	12	24
Total	28	20		60

B.Voc Courses

The University Grants Commission (UGC) has launched a scheme on skills development based higher education as part of college/ university education, leading to Bachelor of Vocation (B.Voc) Degree with multiple exits such as diploma/advanced diploma under the NSQF. On completion of the first year the students will be offered a diploma certificate and at the end of IInd semester an advance diploma. After the three year course they will be graduated in the vocational subjects. The college has introduced two B.Voc courses: Sports Nutrition & Physiotherapy incorporates the requirements of various health sectors, in an innovative and flexible manner while developing a holistic and well groomed graduate. The Fashion Technology programme equips students to pursue a wide range of career prospects as designers in apparel manufacturing and merchandising.

The eligibility condition for B.Voc programmes shall be 10, +2 or equivalent in any stream.

17. CREDIT AND SEMESTER SYSTEM FOR PG

(Extract of rules and regulations)

These Regulations shall be called Mahatma Gandhi University Regulations (2011) governing Post Graduate Programmes under the Credit Semester System(MGU-CSS-PG) These Regulations shall come into force from the Academic Year 2012-2013 onwards. There will be 4 semesters of 90 working days with 18 academic weeks of 5 days each.

Programme Structure

Students shall be admitted into post graduate programme under the faculties of Arts and Science. The programme shall include two types of courses, Programme Core (PC) courses and Programme Elective (PE) Courses. There shall be a Programme Project (PP) with dissertation to be undertaken by students. The Programme will also include assignments, seminars, practical viva etc., if they are specified in the Curriculum. There shall be various groups of Programme Elective courses for a programme such as Group A, Group B etc. for the choice of students subject to the availability of facility and infrastructure in the institution and the selected group shall be the subject of specialization of the programme.

Project work

Project work shall be completed by working outside the regular teaching hours and carried out under the supervision of a teacher in the concerned department. A candidate may, however, in certain cases be permitted to work on the project in an industrial/Research Organization on the recommendation of the Supervisor. There should be an internal assessment and external assessment for the project work. The external evaluation of the Project work is followed by presentation of work including dissertation and Viva-Voce. The title and the credit with grade awarded for the programme project should be entered in the grade card issued by the university.

Assignments

Every student shall submit one assignment as an internal component for every course with a weightage one. The topic for the assignment shall be allotted within the 6th week of instruction.

Seminar Lectures

Every PG student shall deliver one seminar lecture as an internal component for every course with a weightage two. The seminar lecture is expected to train the student in self study, collection of relevant matter from the books and internet resources, editing, document writing, typing and presentation.

Class tests

Every student shall undergo at least two class tests as an internal component for every course with a weightage one each. The weighted average shall be taken for awarding the grade for class tests.

Attendance

1. The minimum requirement of aggregate attendance during a semester for appearing the end semester examination shall be 75%. Condonation of shortage of attendance to a maximum of 10 days in a semester subject to a maximum of two times during the whole period of post graduate programme may be granted by the University.
2. If a student represents her institution, University, State or Nation in Sports, NCC, NSS or Cultural or any other officially sponsored activities such as college union / university union activities, she shall be eligible to claim the attendance for the actual number of days participated subject to a maximum of 10 days in a semester based on the specific recommendations of the Head of the Department and Principal of the College concerned.
3. A student who does not satisfy the requirements of attendance shall not be permitted to take the end semester examinations.

Examinations

1. There shall be University examination at the end of each semester.
2. Practical examinations shall be conducted by the University at the end of each semester.
3. Project evaluation and Viva -Voce shall be conducted at the end of the programme only. Practical examination, Project evaluation and Viva-Voce shall be conducted by two external examiners and one internal examiner.
4. End Semester Examinations: The examinations shall normally be at the end of each semester.

5. There shall be one end-semester examination of 3 hours duration in each lecture based course and practical course.
6. A question paper may contain short answer type/annotation, short essay type questions/problems and long essay type questions. Different types of questions shall have different weightage to quantify their range. Weightage can vary from course to course depending on their comparative importance, but a general pattern may be followed by the Board of Studies.

Evaluation and Grading

The evaluation scheme for each course shall contain two parts; (a) internal evaluation and (b) external evaluation. 25% weightage shall be given to internal evaluation and the remaining 75% to external evaluation and the ratio and weightage between internal and external is 1:3. Both internal and external evaluation shall be carried out using direct grading system.

Internal evaluation

The internal evaluation shall be based on predetermined transparent system involving periodic written tests, assignments, seminars and attendance in respect of theory courses and based on written tests, lab skill/records/viva and attendance in respect of practical courses.

Component	Weight
Assignment	1
Seminar	2
Attendance	1
Two Test papers	2
75	1

To ensure transparency of the evaluation process, the internal assessment grade awarded to the students in each course in a semester shall be published on the notice board at least one week before the commencement of external examination. There shall not be any chance for improvement for internal grade. The course teacher and the faculty advisor shall maintain the academic record of each student registered for the course which shall be forwarded to the University through the College Principal and a copy should be kept in the college for at least two years for verification.

Grades for Attendance

% of Attendance	Weight
>90	A
Between 85 and 90	B
Between 80 and 85	C
Between 75 and 80	D
< 75	E

External Evaluation

The External Examination in theory courses is to be conducted by the University with question papers set by external experts. The evaluation of the answer scripts shall be done by examiners based on a well defined scheme of valuation. The external evaluation shall be done immediately after the examination preferably through Centralized Valuation. Photocopies of the answer scripts of the external examination shall be made available to the students for scrutiny on request and revaluation/ scrutiny of answer scripts shall be done as per the existing rules prevailing in the University. The question paper should be strictly on the basis of model question paper set by BOS and there shall be a combined meeting of the question paper setters for scrutiny and finalisation of question paper. Each set of question should be accompanied by its scheme of valuation.

Direct Grading System

Direct Grading System based on a 5 point scale is used to evaluate the performance (External and Internal Examination of students)

Each course is evaluated by assigning a letter grade (A, B, C, D or E) to that course by the method of direct grading. The internal (weightage = 1) and external (weightage =3) components of a course are separately graded and then combined to get the grade of the course after taking into account of their weightage. Separate minimum of C grade is required for a pass for both internal evaluation and external evaluation for every course. A student who fails to secure a minimum grade for a pass in a course will be permitted to write the examination along with the next batch.

Letter Grade	Performance	Grade Point (G)	Grade Range
A	Excellent	4	3.5 to 4.00
B	Very Good	3	2.5 to 3.49\
C	Good	2	1.5 to 2.49
D	Average	1	0.5 to 1.49
E	Poor	0	0.0 to 0.49

The overall grade for a programme for certification shall be based on CGPA with a 7 point scale given below.

CGPA	Grade
3.80 to 4.0	A+
3.50 to 3.79	A
3.00 to 3.49	B+
2.50 to 2.99	B
2.00 to 2.49	C+
1.50 to 1.99	C
1.00 to 1.49	D

Grade Card

The Final Grade Card issued at the end of the final semester shall contain the details of all courses taken during the entire programme including those taken over and above the prescribed minimum credits for obtaining the degree. The Final Grade Card shall show the CGPA and the overall letter grade of a student for the entire programme.

Students Grievance Redressal Mechanism (CBCSS)

Level I : Department level : The Department Cell Chaired by the Head of the Department.

Level II : College Level:

Chairman : Rev. Dr. Sr. Gigimol M.G.
 CBCSS Co-ordinator : Ms. Julie J. Paramundayil
 Ms. Sunitha Santhan
 Heads of all Departments
 Lt. Anu Jose (NCC Co-ordinator)

More details are available in the M.G. Unviersity
 website: www.mguniversity.edu, www.mgu.ac.in

18. CURRICULAM

A. Restructured Curriculum for Post Graduate Programme under Credit Semester System (CSS)

M.A. PROGRAMME IN POLITICAL SCIENCE SEMESTER I

Paper Code	Name of the paper
PS-S1-CO1	Political Thought: Ancient and Medieval Traditions
PS-S1-CO2	Public Administration: Theory and Concepts
PS-S1-CO3	India: State, Polity and Governance
PS-S1-CO4	Political Theory
PS-S1-CO5	Theory and Practice of International Relations

SEMESTER II

Paper Code	Name of the paper
PS-S2-CO6	Political Thought: Modern Traditions
PS-S2-CO7	Indian Administration
PS-S2-CO8	Issues in Indian Politics
PS-S2-CO9	Issues in International Relations
PS-S2-CO10	Comparative Politics

SEMESTER III

Paper Code	Name of the paper
PS-S3-CO11	Political Thought: Indian Traditions
PS-S3-CO12	State and Politics of Kerala
PS-S3-CO13	Human Rights in India
PS-S3-CO14	Decentralization & Local Governance
PS-S3-CO15	Research Methodology

SEMESTER IV

Paper Code	Name of the paper
PS-S4-CO16	India's Foreign Policy
PS-S4-EB1	Political Thought: Gandhian Tradition
PS-S4-ED1	International Political Economy
PS-S4-ED4	US Government & Politics
PS-S4-ED8	United Nations - Peace & Governance
PS-S4-PP	Project
PS-S4-PV	Viva Voce

M.A. PROGRAMME IN ENGLISH
SEMESTER I

Title & type of course	Course Code	Name of the paper
Core course I	PC 1	Chaucer and the Roots of English
Core course II	PC 2	Writings of the Renaissance
Core Course III	PC 3	Revolution and the Enlightenment
Core Course IV	PC 4	Literary Criticism and Academic Writing
Core Course V	PC 5	Indian English Literature

SEMESTER II

Title & type of course	Course Code	Name of the paper
Core course VI	PC 6	Literature of the Nineteenth Century
Core course VII	PC 7	Modernism in Context
Core Course VIII	PC 8	Dimensions of the Post Modern
Core Course IX	PC 9	Language and Linguistics
Core Course X	PC 10	Theories of Knowledge

SEMESTER III

Title & type of course	Course Code	Name of the paper
Core course XI	PC 11	American Literature
Core course XII	PC 12	Cultural Studies
Core Course XIII	PC 13	Gender Studies
Core Course XIV	PC 14	Modes of Fiction
Core Course XV	PC 15	Texts and Performance

SEMESTER IV

Title & type of course	Course Code	Name of the paper
Core course XVI Elective	PC 16	Literature and the Empire
	PE01	Modern European Drama
	PE04	Canadian Literature
	PE06	Dalit Studies
	PE09	Modern European Fiction

M.Sc. PROGRAMME IN ZOOLOGY**SEMESTER I**

Paper Code	Name of the paper
ZY1CT 01	Biosystematics and Animal Diversity
ZY1CT 02	Evolutionary Biology and Ethology
ZY1CT 03	Biochemistry
ZY1CT 04	Biostatistics, Computer Application and Research Methodology
ZY1CP 05	Practical-1 Biosystematics and Animal Diversity, Evolutionary Biology and Ethology, Biochemistry, Biostatistics, Computer Application and Research Methodology

SEMESTER II

Paper Code	Name of the paper
ZY2CT 06	Ecology- Principles and Practices
ZY2CT 07	Genetics and Bio-informatics
ZY2CT 08	Developmental Biology
ZY2CT 09	Biophysics, Instrumentation and Biological Techniques
ZY2CP 10	Practical- 2 Ecology, Genetics and Bio-informatics, Developmental Biology, Biophysics and Instrumentation + Biological technique

SEMESTER III

Paper Code	Name of the paper
ZY3CT 11	Animal Physiology
ZY3CT 12	Cell and Molecular Biology
ZY3CT 13	Microbiology and Biotechnology
ZY3CT 14	Immunology
ZY3CT 15	Practical 3- Cell and Molecular Biology, Microbiology and Biotechnology
ZY3CP 16	Practical 4 - Animal Physiology & Immunology

SEMESTER IV

Paper Code	Name of the paper
ZY 4C ET01	Environmental Science - Concepts and approaches
ZY 4C ET02	Environmental pollution and Toxicology
ZY 4C ET03	Environmental Management and Development
ZY 4C EP04	Environmental Science - Practical-1
ZY 4C EP05	Environmental Science - Practical- 2
ZY 4Pt 22	Project
ZY 4Vv 23	Viva voce

M.Sc. PROGRAMME IN CHEMISTRY

SEMESTER -I

Paper Code	Name of the paper
CH1CO1	Organometallics & Nuclear Chemistry
CH1CO2	Structural & Molecular Organic Chemistry
CH1CO3	Quantum Chemistry & Group theory
CH1CO4	Classical & Statistical Thermodynamics

SEMESTER -II

Paper Code	Name of the paper
CH2CO5	Coordination Chemistry
CH2CO6	Organic Reaction Mechanisms
CH2CO7	Chemical bonding & Computational Chemistry
CH2CO8	Molecular Spectroscopy
CH2PO1	Inorganic Chemistry Practical -I
CH2PO2	Organic Chemistry Practical-I
CH2PO3	Physical Chemistry Practical-I

SEMESTER -III

Paper Code	Name of the paper
CH3CO9	Structural Inorganic Chemistry
CH3C10	Organic Synthesis
CH3C11	Chemical Kinetics Surface Chemistry and Photochemistry
CH3C12	Spectroscopic methods in Chemistry

SEMESTER - IV

Paper Code	Name of the paper
CH4E01	Advanced Inorganic Chemistry
CH4E02	Advanced Organic Chemistry
CH4E03	Advanced Physical Chemistry
CH2PO4	Inorganic Chemistry Practical -2
CH2PO5	Organic Chemistry Practical-2
CH2PO6	Physical Chemistry Practical-2
CH4D01	Project

M.Sc. PROGRAMME CLINICAL NUTRITION & DIETETICS

SEMESTER - I

Paper Code	Name of the paper
CND T1	Human Physiology
CND T2	Therapeutic Nutrition
CND T3	Nutrition Through Life Cycle
CND P4	Human Physiology Practicals
CND P5	Therapeutic Nutrition Practicals

SEMESTER - II

Paper Code	Name of the paper
CND T6	Nutritional Biochemistry
CND T7	Advanced Nutrition
CND T8	Food Science
CND T9	Food microbiology, Sanitation & Hygiene
CND P10	Food Analysis Practicals

SEMESTER - III

Paper Code	Name of the paper
CND T11	Community Nutrition
CND T12	Research Methodology & Statistics
CND T13	Entrepreneurship Development
CND T14	Organization & Management of Dietary
CND P15	Community Nutrition Practicals

SEMESTER - IV

Paper Code	Name of the paper
CNDE 16	Dissertation /
CNDE 17	Hospital internship

Curriculum for Under Graduate Programme under CBCSS (2013 Admission)

COMMON COURSES FOR B.A. / B.SC. (SEMESTER I - IV)

Semester I		
Title & type of course	Course Code	Name of the paper
Common Course I English	ENCN01	Communication Skills in English
Common Course II English	ENCN02	Reading Literature in English
Common Course III Second Language (Malayalam)	MALIAO1U	Katha, Novel
Common Course III Second Language (Hindi)		Prose and 'One Act Play'

Semester II		
Title & type of course	Course Code	Name of the paper
Common Course IV English 3	ENCN03	Critical Thinking, Academic Writing and Presentation
Common Course V English 4	ENCN04	Musings on Vital Issues
Common Course VI Second Language (Malayalam)	MAL2A01U	Kavitha
Common Course VI Second Language (Hindi) 2		Translation, Communication Skills & Applied Grammar

Semester III		
Title & type of course	Course Code	Name of the paper
Common Course VII English 5	ENCN05	Reflections on Indian Polity, Secularism and Sustainable Environment
Common Course VIII Second Language (Malayalam) 3	MAL3A01U	Arangum, Porulum
Common Course VIII Second Language (Hindi) 3		Poetry and Fiction

Semester IV		
Title & type of course	Course Code	Name of the paper
Common Course IX English 6	ENCN06	Evolution of the Philosophy of Science
Common Course X Second Language(Malayalam) 4	MAL4A01U	Gadyam, Rachanaparichayam
Common Course X Second Language(Hindi)		Culture and Civilization of India

B. A. PROGRAMME IN ENGLISH LANGUAGE & LITERATURE

Semester I		
Title & type of course	Course Code	Name of the paper
Core course I	ENCR1	Methodology of Humanities and Literature
Complementary Course I	PS1CO1UG	An Introduction to Political Science

Semester II		
Title & type of course	Course Code	Name of the paper
Core course 2	ENCR2	Introduction to the Study of Language and Literature
1st Complementary Course (Political Science) II	PS2CO2UG	Governmental Machinery and Processes

Semester III		
Title & type of course	Course Code	Name of the paper
Core course III	ENCR3	Literature and Informatics
Core course IV	ENCR4	Reading Prose 1st Complementary Course
(...) III	ENCY1	Evolution of Literary Movements

Semester IV		
Title & type of course	Course Code	Name of the paper
Core course V	ENCR5	Reading Poetry
Core course VI	ENCR6	Reading Fiction
1 st Complementary Course(....) IV	ENCY2	Evolution of Literary Movements

Semester V		
Title & type of course	Course Code	Name of the paper
Core course VII	ENCR7	Reading Drama
Core course VIII	ENCR8	Language and Linguistics
Core course IX	ENCR9	Literary Criticism: Theory and Practice
Core course X	ENCR10	Postcolonial Literatures
Open Course	ENOG3	English for Careers

Semester VI		
Title & type of course	Course Code	Name of the paper
Core course XI	ENCR11	Women's Literature
Core course XII	ENCR12	Indian Writing in English
Core course XIII	ENCR13	Comparative Literature
Core course XIV	ENCR14	American Literatures
Core Choice Based	ENOF2	Regional Literatures In TranslationProject

B.A. PROGRAMME IN ECONOMICS

Semester I		
Title & type of course	Course Code	Name of the paper
Core course I	EC1BO1U	Methodology Of Social Science With Special reference To Economics
Complementary Course (History) I	HYCPO1	Roots Of The Modern World

Semester II		
Title & type of course	Course Code	Name of the paper
Core course 2	EC2BO2U	Development And Environmental Economics
1 st Complementary Course (History) II	HYCPCO2	Transition To The Contemporary World

Semester III		
Title & type of course	Course Code	Name of the paper
Core course III	EC3BO3U	Principles of Micro Economics
Core course IV	EC3BO4U	Modern Banking
1 st Complementary Course (Political Science) III	PS3CO3UG	An Introduction To Political Science

Semester IV		
Title & type of course	Course Code	Name of the paper
Core course V	EC4BO5U	Micro Economic Analysis
Core course VI	EC4BO6U	Public Economics
2 nd Complementary Course (Political Science) IV	PS2CO4UG	Governmental Machinery and Processes

Semester V		
Title & type of course	Course Code	Name of the paper
Core course VII	EC5BO7U	Quantitative Techniques for Economic Analysis
Core course VIII	EC5BO8U	Principles of Macro Economics
Core course IX	EC5BO9U	Indian Economy
Core Course X	EC5B11OU	Economics of Financial Markets
Open course	EC5DO1U	Foundations of Environmental Economics

Semester VI		
Title & type of course	Course Code	Name of the paper
Core Course XI	EC6B11U	Quantitative Economics
Core Course XII	EC6B12U	Macro Economic Analysis
Core Course XIII	EC6B13U	Development issues of the Indian Economy
Core Course XIV	EC6B14U	Entrepreneurship and small Business Economics
Core Course XV	EC6B15U	International Economics
	EC6B16U	Project

B.A. PROGRAMME IN HISTORY

Semester I		
Title & type of course	Course Code	Name of the paper
Core course I(History)	HYCO1	Methodology and Perspective of Social Sciences
Complementary Course (Economics) I		General Economic Principles

Semester II		
Title & type of course	Course Code	Name of the paper
Core course II (History)	HYCO2	Cultural Transitions In Pre-Modern Kerala
1st Complementary Course (Economics) II	EC2CO2U	Basic Economic Studies

Semester III		
Title & type of course	Course Code	Name of the paper
Core course III (History)	HYCO3	Making Of Modern Kerala
Core course IV (History)	HYCO4	Informatics
1st Complementary Course (Political Science) III	PS3CO3UG	An Introduction To Political Science

Semester IV		
Title & type of course	Course Code	Name of the paper
Core course V (History)	HYCO5	Understanding The Past
Core course VI (History)	HYCO6	Early Societies In India
1st Complementary Course (Political Science) IV	PS2CO4UG	Governmental Machinery and Processes

Semester V		
Title & type of course	Course Code	Name of the paper
Core course VII (History)	HYCO7	Institutions In Pre- Colonial India
Core course VIII (History)	HYCO8	State And Societies In Ancient World
Core course IX (History)	HYCO9	India :Nation In The Making
Core course X (History)	HYC10	Trends In Historical Writings
Open Course (History)	HYOP06	Gender Studies

Semester VI		
Title & type of course	Course Code	Name of the paper
Core XI	HYC11	Issues in Contemporary India
Core XII	HYC12	Situating Medieval World
Core XIII	HYC13	Understanding Modern World
Core IV	HYC14	Capitalism and Colonism
Core Choice Based Project	HYC15	Archaeology in India

B.Sc. PROGRAMME IN MATHEMATICS

Semester I		
Title & type of course	Course Code	Name of the paper
Core course I	MM1B01	Foundation of Mathematics
Complementary Course (Statistics) I	ST1CM1	Basic Statistics
Complementary Course (Physics) II	MT1C01U	Properties of Matter Mechanics Fourier Analysis

Semester II		
Title & type of course	Course Code	Name of the paper
Core course 2	MM2B01	Analytic Geometry Trigonometry Matrices
1 st Complementary Course (Statistics)	ST2CM1	Theory of Random Variables
2 nd Complementary Course (Physics)	MT2C01U	Electric and Magnetic Phenomenon, Thermo Dynamics & Special theory of Relativity
2 nd Complementary Course (Physics) Practical I		Practical

Semester III		
Title & type of course	Course Code	Name of the paper
Core course III	MM3B01	Calculus
1 st Complementary Course (Statistics)	ST3CM1	Probability Distribution
2 nd Complementary Course (Physics)	MT3C01U	Quantum Mechanics Spectroscopy Nuclear Physics Basic Electronics And Digital Electronics

Semester IV		
Title & type of course	Course Code	Name of the paper
Core course IV	MM4B01	Vector Calculus Theory Of Equations Numerical Methods
1 st Complementary Course (Statistics)	ST4CM1	Statistical Inference
2 nd Complementary Course (Physics)	MT4C01U	Physical Optics, Laser Physics And Astrophysics
2 nd Complementary Course (Physics) Practical II		Practical

Semester V		
Title & type of course	Course Code	Name of the paper
Core course V	MM5B01	Mathematical Analysis
Core course VI	MM5B02	Differential Equations
Core course VII	MM5B03	Abstract Algebra
Core course VIII	MM5B04	Fuzzy Mathematics
Open Course	MM5D02	Applicable Mathematics

Semester VI		
Title & type of course	Course Code	Name of the paper
Core Course IX	MM6B01	Real Analysis
Core Course X	MM6B02	Complex Analysis
Core Course XI	MM6B03	Discrete Mathematics
Core Course XII	MM6B04	Linear Algebra & Matric Spaces
Core Course XIII	MM6D01	Operations Research

B.Sc. PROGRAMME IN PHYSICS

Semester I		
Title & type of course	Course Code	Name of the paper
Core course I		Methodology in Physics
Complementary Course (Mathematics) I	MP1CO1	Differential Calculus and Trigonometry
Complementary Course (Chemistry/Statistics) II	CH1CO1/ ST1CM1	Basic Theoretical and Analytical Chemistry / Basic Statistics

Semester II		
Title & type of course	Course Code	Name of the paper
Core course 2	PH2BO1U	Mechanics and Properties of Matter
1 st Complementary Course (Mathematics) II	MP2CO1	Integral Calculus and Matrices
2 nd Complementary Course (Chemistry/Statistics) II	CH2CO1	Basics Organic Chemistry
	ST2CM1	Theory of Random Variables
Core Course 2 - Physics Practical II	PH2BO1U	Methodology in Physics (P), Mechanics and Properties of matter (P)
2 nd Complementary Course Practical -I	CH2CO2	Volumetric Analysis

Semester III		
Title & type of course	Course Code	Name of the paper
Core course III	PH3BO1U	Electronics
1 st Complementary Course (Mathematics) III	MP3CO1	Vector Calculus, Differential Equations and Analytic Geometry
2 nd Complementary Course (Chemistry/Statistics) III	CH3CO1.1	Advanced Physical Chemistry - I
	ST3CM1	Probability Distribution

Semester IV		
Title & type of course	Course Code	Name of the paper
Core course IV	PH4BO1U	Electricity and Electrodynamics
1 st Complementary Course (Mathematics) IV	MP4CO1	Fourier Series, Differential equation, Numerical Analysis and Abstract Algebra
2 nd Complementary Course (Chemistry/Statistics) IV	CH4CO1.1	Advanced Physical Chemistry - II
	ST4CM1	Statistical inference
Core Course Practical IV	PH4BO1U	Electronics (P), Electricity & Electrodynamics (p)
2 nd Complementary Course Practical II	CH4CO2.1	Physical Chemistry Practical

Semester V		
Title & type of course	Course Code	Name of the paper
Core course V	PH5BO1U	Classical and Quantum Mechanics
Core course VI	PH5BO2U	Physical Optics and Photonics
Core course VII	PH5BO3U	Thermal and Statistical Physics
Core course VIII	PH5BO4U	Digital Electronics
Open Course	PH5DO1U	Amateur Astronomy

Semester VI		
Title & type of course	Course Code	Name of the paper
Core course IX	PH6BO1U	Computational Physics
Core course X	PH6BO2U	Nuclear and Particle Physics
Core course XI	PH6BO3U	Condensed Matter Physics
Core course XII	PH6BO4U	Relativity and Spectroscopy
Choice Based Course I	PH6DO1U	Astronomy and Astrophysics
Core course Practical IX	PH6BO1U	Core course Practical
Core course Practical X	PH6BO2U	Core course Practical
Core course Practical XI	PH6BO3U	Core course Practical

Core course Practical XII	PH6BO4U	Core course Practical
Project Viva		Project

B.Sc. PROGRAMME IN PHYSICS (VOC) (Model II)

Semester I		
Title & type of course	Course Code	Name of the paper
Common Course I English	ENCN01	Communication Skills in English
Common Course II Second Language (Malayalam)	MALIAO1U	Katha, Kavitha
Core course I	PH1BO1U	Methodology in Physics
Complementary Course (Mathematics) I	MP1CO1	Differential Calculus and Trigonometry
Vocational Course I	PH1B21U	Computer Fundamentals
Vocational Course II	PH1B22U	Operating System and Computer Networks

Semester II		
Title & type of course	Course Code	Name of the paper
Common Course IV English 2	ENCN03	Critical Thinking, Academic Writing and Presentation
Common Course V Second Language (Malayalam) 2	MAL2AO2U	Gadhyam, Rachana
Core course 2	PH2BO1U	Mechanics and Properties of Matter
1st Complementary Course (Mathematics) II	MP2CO1	Integral Calculus and Matrices
Vocational Course III	PH2B21U	Word and Data Processing Packages
Vocational Course IV	PH2B22U	Programming Language 1 - ANSI C
Core Course 2 Physics Practical	PH2BO1U	Methodology in Physics (P) Mechanics & Properties of matter (P)
Vocational Course Practical	PH2B22U	Voc Practical Semester II (C Programming)

Semester III		
Title & type of course	Course Code	Name of the paper
Common Course VII English 3	ENCN05	Reflections on Indian Polity, Secularism and Sustainable Environment
Core course III	PH3BO1U	Electronics
1st Complementary Course (Mathematics) III	MP3CO1	Vector Calculus, Differen- tial Equations and Analytic Geometry
Vocational Course V	PH3B21U	Concepts of Object Oriented Programming
Vocational Course V	PH3B22U	C++ Programming

Semester IV		
Title & type of course	Course Code	Name of the paper
Common Course IX English 4	ENCN06	Evolution of the Philoso- phy of Science: Literary perspective
Core course IV	PH4BO1U	Electricity and Electrody- namics
1st Complementary Course (Mathematics) IV	MP4CO1	Fourier Series, Differential equation, Numerical Analy- sis and Abstract Algebra
Vocational Course VII	PH4B21U	Visual Basic Programming
Vocational Course VIII	PH4B22U	Computer Graphics
Core Course Practical	PH4BO1U	Electronics (P), Electricity & Electrodynamics (P)
Vocational Course Practical IV	PH4B21U	Visual Basic Programming
Vocational Course Practical	PH4B22U	C++ Programming and V B

Semester V		
Title & type of course	Course Code	Name of the paper
Core course V	PH5BO1U	Classical and Quantum Mechanics

Core course VI	PH5BO2U	Physical Optics and Photonics
Core course VII	PH5BO3U	Thermal and Statistical Physics
Core course VIII	PH5BO4U	Digital Electronics
Open Course	PH5DO2U	Energy and Environmental Studies

Semester VI		
Title & type of course	Course Code	Name of the paper
Core course IX	PH6BO1U	Computational Physics
Core course X	PH6BO2U	Nuclear and Particle Physics
Core course XI	PH6BO3U	Condensed Matter Physics
Core course XII	PH6BO4U	Relativity and Spectroscopy
Choice Based Course I	PH6DO1U	Astronomy and Astrophysics
Core course Practical	PH6BO1U	Core course
Core course Practical	PH6BO2U	Core course
Core course Practical	PH6BO3U	Core course
Core course Practical	PH6BO4U	Core course
Project Viva		Project

B.Sc. PROGRAMME IN CHEMISTRY

Semester I		
Title & type of course	Course Code	Name of the paper
Core course I (Chemistry)	CH1BO1	Methodology of Chemistry as a Discipline of Science
Complementary Course (Mathematics) I	MP1CO1	Differential Calculus and Trigonometry
Complementary Course (Physics) II	CH1CO1U	Properties of Matter, Mechanics and Elementary particles

Semester II		
Title & type of course	Course Code	Name of the paper
Core course 2 (Chemistry)	CH2BO1	Theoretical and Inorganic Chemistry
1 st Complementary Course (Mathematics) II	MP2CO1	Integral Calculus and Matrices
2 nd Complementary Course (Physics) II	CH2CO1U	Electric and Magnetic Phenomena, Thermodynamics and Elementary Solid State Physics
Core Course 2 (Chemistry) Practical I	CH2BO1	Volumetric Analysis
2 nd Complementary Course (Physics), Practical II	CH2CO1U	Practical

Semester III		
Title & type of course	Course Code	Name of the paper
Core course III (Chemistry)	CH3BO1	Fundamentals of Organic Chemistry
1 st Complementary Course (Mathematics) III	MP3CO1	Vector Calculus, Differential equation and Analytic Geometry
2 nd Complementary Course (Physics) III	CH3CO1U	Quantum mechanics, Spectroscopy, Nuclear physics and Electronics

Semester IV		
Title & type of course	Course Code	Name of the paper
Core course IV (Chemistry)	CH4BO1	Basic Organic Chemistry I
1 st Complementary Course (Mathematics) IV	MP4CO1	Fourier Series, Differential equation, Numerical Analysis and Abstract Algebra
2 nd Complementary Course (Physics) IV	CH4CO1U	Physical Optics, Laser Physics, and Super Conductivity

Core Course(Chemistry) Practical II	CH4BO1	Qualitative Organic Analysis
2 nd Complementary Course (Physics) Practical IV	CH4CO1U	practical

Semester V		
Title & type of course	Course Code	Name of the paper
Core course V	CH5BO1	Chemistry of d and f block elements
Core course VI	CH5BO2	Basic Organic Chemistry II
Core course VII	CH5BO3	States of Matter
Core course VIII	CH5BO4	Quantum Mechanics and Spectroscopy
Open Course	CH5DO1	Chemistry in Everyday Life

Semester VI		
Title & type of course	Course Code	Name of the paper
Core course IX	CH6BO1	Applied Inorganic Chemistry
Core course X	CH6BO2	Chemistry of Natural products and Biomolecules
Core course XI	CH6BO3	Equilibrium and Kinetics
Core course XII	CH6BO4	Solution Chemistry
Choice Based Course	CH6BO6	Polymer Chemistry
Core course Practical III	CH6BO1	Qualitative Inorganic Analysis
Core course Practical IV	CH6BO2	Preparation and Basic Lab skills
Core course Practical V	CH6BO3	Physical Chemistry Practicals
Core course Practical VI	CH6BO5	Gravimetric Analysis
Core course	CH6BO7	Project/Dissertation

B.Sc. PROGRAMME IN BOTANY

Semester I		
Title & type of course	Course Code	Name of the paper
Core course I Botany	BO1BO1U	Methodologies & Perspectives of Science & Introduction to the World of Plant Diversity
Complementary Course (Chemistry)	CH1CO1	Basic Theoretical and Analytical Chemistry
Complementary Course- (Zoology)	ZY1CO1U	Animal Diversity-Non-Chordata

Semester II		
Title & type of course	Course Code	Name of the paper
Core course 2 Botany	BO2BO2U	General Informatics & Methodologies in Plant Sciences
1 st Complementary Course (Chemistry)	CH2CO1	Basic Organic Chemistry
2 nd Complementary Course (-Zoology)	ZY2CO2U	Animal Diversity-Chor-data
Core Course 2 (Botany) Practical	BO2BO2U	General Informatics & Methodologies in Plant Sciences
1 st Complementary Course (Chemistry) Practical	CH2CO2	Volumetric Analysis
2 nd Complementary Course (Zoology) Practical	ZY2CO2U	Animal Diversity-Chor-data

Semester III		
Title & type of course	Course Code	Name of the paper
Core course III Botany	BO3BO3U	Microbiology and Phycology
1 st Complementary Course (Chemistry)	CH3CO12	Advanced Inorganic and Organic Chemistry

2 nd Complementary Course (Zoology)	ZY3CO3U	Human Physiology and Immunology
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Semester IV		
Title & type of course	Course Code	Name of the paper
Core course IV Botany	BO4BO4U	Anatomy and Reproductive Botany of Angiosperms
1 st Complementary Course (Chemistry)	CH4CO2	Advanced Bio-organic Chemistry
2 nd Complementary Course (Zoology)	ZY4CO4U	Applied Zoology (Aquaculture, Sericulture, Vermiculture, Apiculture)
Core Course (Botany)	BO3BO3U &	Microbiology and Phycology
Practical III & IV Combined	BO4BO4U	Anatomy and Reproductive Botany of Angiosperms
1 st Complementary Course		
Practical (Chemistry)	CH4CO2.2	Organic chemistry Practicals
2 nd Complementary Course (Zoology)	ZY4CO4U	Applied Zoology (Aquaculture, Sericulture, Practical Vermiculture, Apiculture)

Semester V		
Title & type of course	Course Code	Name of the paper
Core course V	BO5BO5U	Mycology, Lichenology, and Pathology
Core course VI	BO5BO6U	Environmental Science and Ecotourism
Core course VII	BO5BO7U	Genetics, Plant breeding and Horticulture
Core course VIII	BO5BO8U	Cell and Molecular Biology and Evolution
Open Course	BO5DO1U	Agribased Microenterprises

Semester VI		
Title & type of course	Course Code	Name of the paper
Core course IX	BO6BO9U	Plant Physiology and Biochemistry
Core course X	BO6BO10U	Bryology, Pteridology, Gymnosperms, and Palaeobotany
Core course XI	BO6BO11U	Angiosperm Morphology, Taxonomy and Economic Botany
Core course XII	BO6BO12U	Biotechnology and Bioinformatics
Choice based Course I	BO6BO13U	Agribusiness
Core course Practical III		
Core course Practical IV		
Core course Practical V		
Core course Practical VI		
Project		

B.Sc. PROGRAMME IN ZOOLOGY

Semester I		
Title & type of course	Course Code	Name of the paper
Core course (Zoology) I	ZY IBOIU	General Methodology & perspectives in Science
Complementary Course (Chemistry)	CH1C01	Basic Theoretical and Analytical Chemistry
Complementary Course (Botany)	B01CO1U	Cryptogams, Gymnosperms and Plant Pathology

Semester II		
Title & type of course	Course Code	Name of the paper
Core course (ZOOLOGY) 2	ZY2BO2U	Biodiversity & modern Systematics
1 st Complementary Course (Chemistry)	CH2C01	Basic Organic Chemistry

2 nd Complementary Course (Botany)	B02CO2U	Plant Physiology
Core Course (Zoology) Practical	ZY2BO2U(P)	Biodiversity of Modern Systematics
1 st Complementary Course (Chemistry) Practical-I	CH2C02	Volumetric Analysis
2 nd Complementary Course (Botany) Practical-I		Cryptogams, Gymnosperms & Plant pathology & Plant Physiology

Semester III

Title & type of course	Course Code	Name of the paper
Core course	ZY3B03U	Animal Diversity- Non-chordata
1 st Complementary Course (Chemistry)	CH3C01.2	Advanced Inorganic and Organic Chemistry
2 nd Complementary Course (Botany)	B03C03U	Angiosperm Taxonomy and Economic Botany
Core Course(Zoology) Practical-III	ZY3B03U[P]	Animal Diversity- Non-chordata

Semester IV

Title & type of course	Course Code	Name of the paper
Core course(Zoology)	ZY4B04U	Animal Diversity Chordata
1 st Complementary Course (Chemistry)	CH4C01.2	Advanced Bio-Organic Chemistry
2 nd Complementary Course (Botany)	B04C04U	Anatomy and Applied Botany
Core Course(Zoology) Practical	ZY4B04U [P]	Animal Diversity Chordata
1 st Complementary Course Practical (Chemistry)	CH4C02.2	Organic Chemistry Practicals
2 nd Complementary Course (Botany) Practical combined	B03C03U + B04C04U[P]	Angio sperm laxonomy & Economic Botany & Anatomy and Applied Botany

Semester V		
Title & type of course	Course Code	Name of the paper
Core course V	ZY5B05U	Cell Biology and Molecular Biology
Core course VI	ZY5B06U	Environmental Biology,- Toxicology and Disaster Management
Core course VII	ZY5B07U	Evolution Zoogeography and Ethology
Core course VIII	ZY5B08U	Biochemistry Human Physiology and Endocrinology
Open Course	ZY5DO2U	Human Genetics, Nutrition, Community Health and Sanitation
Core course Practical V	ZY5B05U[P]	Cell Biology and Molecular Biology
Core course Practical VI	ZY5B06U [P]	Environmental Biology Toxicology and Disaster Management
Core course Practical VII	ZY5B07U [P]	Evolution Zoogeography and Ethology
Core course Practical VIII	ZY5B08U[P]	Biochemistry Human Physiology and Endocrinology

Semester VI		
Title & type of course	Course Code	Name of the paper
Core course IX	ZY6B09U	Reproductive and Developmental Biology
Core course X	ZY6B10U	Genetics and Biotechnology
Core course XI	ZY6B11U	Microbiology and Immunology
Core course XII	ZY6B12U	General informatics Bioinformatics and Biostatistics

Core choice based course (Elective paper)	ZY6B14U	Nutrition, Community Health and Sanitation
Core course Practical IX	ZY6B09U[P]	(Practical) - Reproductive and Developmental Biology
Core course Practical X	ZY6B10U [P]	(Practical) Genetics & Biotechnology
Core course Practical XI	ZY6B11U [P]	(Practical) - Microbiology and Immunology
Core course Practical XII	ZY6B12U[P]	General Informative Bioinformatics & Biostatistics
	ZY6BPVU	Project and Viva, Study Tour, Field Study Report, Group activity

B.Sc. PROGRAMME IN CLINICAL NUTRITION & DIETETICS

Semester I		
Title & type of course	Course Code	Name of the paper
Common Course I English	ENCN01	Communication Skills in English
Core course I		Human Anatomy and Physiology I
Core Course-II		Basic Nutrition & Dietetics
Core Course-III		Information Technology & IT Tools
Complementary Course (Chemistry)	CH1CO1	Basic Theoretical & Analytical Chemistry
Complementary Course (Zoology)	ZY1CO1U	Animal Diversity Non Chordata

Semester II		
Title & type of course	Course Code	Name of the paper
Common Course IV English 3	ENCN03	Critical Thinking, Academic Writing & Presentation Skills
Core course IV		Human Anatomy & Physiology II

Core Course-V		Therapeutic Nutrition
Core Course-VI		Programming Techniques in C Language
1 st Complementary Course (Chemistry)	CH2CO1	Basic Organic Chemistry
2 nd Complementary Course (Zoology)	ZY2CO2U	Animal Diversity Chordata
1 st Complementary Course (Chemistry) Practical-I	CH2CO2	Volumetric Analysis
2 nd Complementary Course (Zoology) Practical	ZY2CO2U	Animal Diversity Chordata

Semester III

Title & type of course	Course Code	Name of the paper
Core course VII		Advanced Dietetics
Core course VIII		Food Microbiology
Core course IX		Sanitation & Hygiene
1 st Complementary Course (Chemistry)	CH3CO1.2	Advanced Inorganic and Organic Chemistry
2 nd Complementary Course (Zoology)	ZY3CO3U	Human Physiology and Immunology
Core Course X -Practical		Advanced Dietetics-1
2 nd Complementary Course (Zoology) Practical	ZY3CO3U	Human Physiology & Immunology

Semester IV

Title & type of course	Course Code	Name of the paper
Core course XI		Quantity food Production and Service
Core course XII		Food Commodities
Core course XIII		Community Nutrition
1 st Complementary Course (Chemistry)	CH4CO1.2	Advanced Bio-organic Chemistry
2 nd Complementary Course (Zoology)	ZY4CO4	Applied Zoology, (Aquaculture, Sericulture, Vermiculture, Apiculture)

Core Course X IV Practical		Advanced Dietetics-II
1 st Complementary Course (Chemistry) Practical-I	CH4CO2.2	Organic Chemistry Practical
2 nd Complementary Course Zoology Practical IV	ZY4CO4U	Applied Zoology (Aquaculture, Sericulture, Vermiculture Apiculture)

Semester V		
Title & type of course	Course Code	Name of the paper
Core course XV		Fundamentals of Biochemistry
Core course XVI		Personnel Management
Core course XVII		Family Meal Management
Open Course	ZY5DO2U	Human Genetics, Nutri- tion, Community Health and Sanitation
Core Practical XVIII		Family Meal Management
Core Practical XIX		Human Physiology

Semester V		
Title & type of course	Course Code	Name of the paper
Core Course XX		Nutritional Biochemistry
Core Course XXI		Clinical Nutrition
Core Course XXII		Research Methodology & Statistics
Core Practical XXIII		Quantity Food Production
Core Practical XXIV		Food Science
Core Practical XXV		Community Nutrition
Project		

B.COM DEGREE PROGRAMME

(Model I- Finance and Taxation) Course structure

Semester I		
Title & type of course	Course Code	Name of the paper
Common course I English	Common-I	Communication Skills in English
Common course second language	Common -2	Kathayum Kavithayum (Mal)
		Prose & Applied Hindi (Hindi)
Core course I	CM03BAA01	Business Statistics
Core course II	CM03BAA02	Modern Banking
Core course III	CM01BAA03	Business Regulatory Framework
Complimentary course	CM01BA901	Perspectives & Methodology of Business studies

Semester II		
Title & type of course	Course Code	Name of the paper
Common course III	Common-3	Critical thinking, Academic writing & Presentation Skills
English Common course IV		Poetry, Communicative Hindi & Translation (Hindi)
Second language	Common-4	Gadyavum, Rachanayum (Mal)
Core course IV	CM02BAA01	Quantitative techniques for Business research
Core Course V	CM02 BAA02	Principles of Insurance
Core course VI	CM02BAA03	Corporate Regulations & Administration
Complimentary course	CM02BA901	Business Communication & Management Information System

Semester III		
Title & type of course	Course Code	Name of the paper
Common course V English	Common-5	Perspectives in literature
Core course VII	CM03BAA01	Marketing Management
Core course VIII	CM03BAA02	Financial Accounting
Core course IX	CM31BAA03	E-commerce & General Informatics
Core course X	CM03BAA04	Business Management
Choice based	CM03BBA01	Financial Management

Semester IV		
Title & type of course	Course Code	Name of the paper
Common course VI English	Common-6	Reflections on Vital Issues
Core course XI	CM04BAA01	Capital Market
Core course XII	CM04BAA02	Corporate Accounting
Core Course XIII	CM04BAA03	Financial Services
Complimentary course	CM04BA901	Entrepreneurship Development & Project Management
Choice based	CM04BBA01	Value Added Tax- concepts course & Practice

Semester V		
Title & type of course	Course Code	Name of the paper
Core course XIV	CM05BAA01	Cost Accounting
Core course XV	CM05BAA02	Special Accounting
Core course XVI	CM05CAA01	Advertising & Sales Promotion
Open Course	EC5002U	Fundamentals of Economics
Choice Based course	CM05BAA01	Income Tax - Law & Practice

Semester VI		
Title & type of course	Course Code	Name of the paper
Core Course XVII	CM06BAA01	Applied Cost Accounting
Complimentary Course	CM06CAA01	Principles of Business decisions
Core course XIX	CM06BAA02	Practical Auditing
Core Course XX	CM06BAA03	Accounting for Managerial decisions
Choice based	CM06BFA01	Income Tax-Assessment & Procedure

B.Voc. FASHION TECHNOLOGY

SEMESTER I	
Course Code	Title of course
ENGPO1	English I - Communication Skills (T)
FTHIG1	Information Technology and IT Tools (T+P)
FTHIS1	Elements of Design and Fashion (P)
FTHIS2	Textile Science (T)
FTHIS3	Basic Pattern Making and Sewing Techniques (P)

SEMESTER II	
Course Code	Title of course
ENGPO2	English II -Academic writing & Presentation Skills
FTH2G1	Fashion Theory (T)
FTH2IS1	Foundation of Art & Design (P)
FTH2IS2	Fashion Model Drawing (P)
FTH2IS3	Surface Ornamentation (P)
	Industry Visit & Report (P)

SEMESTER III	
Course Code	Title of course
FTH3G1	Fundamentals of Apparel Production
FTH3G2	Machinery and Equipment
FTH3SI	Pattern Drafting (P)
FTH3S2	Construction Techniques (P)
FTH3S3	Home Textiles (P)
FTH3S4	Draping (p)

SEMESTER IV	
Course Code	Title of course
FTH4G1	Fundamentals of Fashion marketing and merchandising (T)
FTH4G2	Computer Aided Pattern Making (P)
FTH4SI	Garment Construction (P)
FTH4S2	Theatre Costume Designing (P)

FTH4S3	Chemical Processing of Fabric and Apparel (T)
	Internship 1 (P)
	Mini Project (P)

SEMESTER V

Course Code	Title of course
FTH5GI	History of Western Costume (T)
FTH5G2	Fashion Forecasting (T)
FTH5SI	Pattern Making And Grading (P)
FTH5S2	Construction of Soft Furnishing (P)
FRH5S3	Textile Design (P)
FTH5S4	Clothing Care (T)

SEMESTER VI

Course Code	Title of course
FTH6GI	Textile & Garment Quality Analysis Assurance (T)
FTH6G2	Advanced Fashion Illustration (P)
FTH6G3	Accessory Design (P)
	Internship II (P)
	Project (P)
	Thematic Line Development (P)
	Portfolio Presentation (P)

Dept. of Sports, Nutrition and Physiotherapy

SEMESTER I

Title & type of course	Course Code	Name of the paper
General Component	ENCN 01	English 1, Communication skills in English
General Component	SPT1G1	Basic Nutrition
Skill Component	SPT1S1	Human Anatomy
Skill Component	SPT1S2	Human Physiology
Skill Component	SPT1PI	Human anatomy Practical
Skill Component	SPTIP2	Human Physiology Practical

SEMESTER II		
Title & type of course	Course Code	Name of the paper
General Component	ENCN 02	English 2, critical thinking, academic writing & presentation
General Component	SPT2G1	Information Technology & IT tools
Skill Component	SPT2S1	Orientation to sports physiotherapy
Skill Component	SPT2S2	Sports & exercise therapy
Skill Component	SPT2S3	Clinical orthopedics & sports medicine 1
General Component	SPT2GIP	Information Technology & IT tools Practical
Skill Component	SPT2S2P	Sports & exercise therapy Practical

SEMESTER III		
Title & type of course	Course Code	Name of the paper
General Component	SPT3G1	Therapeutic nutrition
General Component	SPT3G2	Scientific principles & practices of health & fitness training
General Component	SPT3G3	First aid & Nursing
Skill Component	SPT3S1	Clinical orthopedics & sports medicine 2
Skill Component	SPT3S2	Electrotherapy 1
Skill Component	SPT3S3	Physiology of sports & exercise
Skill Component	SPT3S3P	Physiology of sports & exercise practical

SEMESTER IV		
Title & type of course	Course Code	Name of the paper
General Component	SPT4G1	Alternative medicine
General Component	SPT4G2	Psychiatry
General Component	SPT4G3	Sports psychology & counseling

Skill Component	SPT4S1	Physiotherapy in orthopedics & sports medicine
Skill Component	SPT4S2	Electrotherapy 2
Skill Component	SPT4SIP	Physiotherapy in orthopedics & sports medicine Practical
Skill Component	SPT4S2P	Electrotherapy 2 practical School visit, Project

SEMESTER V

Title & type of course	Course Code	Name of the paper
General Component	SPT5G1	Biomechanics
General Component	SPT5G2	Weight management rehabilitation & fitness
General Component	SPT5G3	Medical instrumentation & hospital visit
Skill Component	SPT5S1	Physiotherapy in general medicine & surgery including cardiothoracic conditions 1
Skill Component	SPT5S2	Physiotherapy in neurology & neuro surgery
Skill Component	SPT5S3	Evidence based physiotherapy
Skill Component	SPT5S4	Nutrition, safety education & health promotion
Skill Component	SPT5G2P	Weight management rehabilitation & fitness practical

SEMESTER VI

Title & type of course	Course Code	Name of the paper
General Component	SPT6G1	Psychology
General Component	SPT6G2	Sociology
Skill Component	SPT6S1	Physiotherapy in general medicine & surgery including cardiothoracic conditions 2
Skill Component	SPT6S2	Sports nutrition
Skill Component	SPT6S2P	Sports nutrition practical Project Clinical posting

C. Restructured Curriculum for Under Graduate Programme under CBCS 2017		
COMMON COURSES FOR B.A. / B.Sc. (SEMESTER I - IV)		
SEMESTER I		
Title & type of course	Course Code	Name of the paper
Common Course I English	EN1CC01	Fine-tune your English
Common Course II English	EN1CC02	Pearls from the Deep
Common Course III Second Language (Malayalam)	ML1CCT01	Katha Sahityam
Common Course III Second Language (Hindi)	HN1CCT01	Prose and 'One Act Plays'
SEMESTER II		
Title & type of course	Course Code	Name of the paper
Common Course IV English 3	EN2CC03	Issues that Matter
Common Course V English 4	EN2CC04	Savouring the Classics
Common Course VI Second Language(Malayalam)	ML2CCT02	Kavitha
Common Course VI Second Language(Hindi)	HN2CCT02	Short stories & Novel
SEMESTER III		
Title & type of course	Course Code	Name of the paper
Common Course - English 5	EN3CC 05	Literature and / as identity
Common Course- Second language - Malayalam	ML3CCT03	ദൃശ്യകലാസാഹിത്യം (Model I)
Common Course- Second language - Hindi	HN3CCT03	Poetry, Grammer and Translation
SEMESTER IV		
Title & type of course	Course Code	Name of the paper
Common Course-English 6	EN4CC06	Illuminations
Common Course - Second language-Malayalam	ML4CCT04	മലയാളഗദ്യരചനകൾ (Model I)
Common Course - Second language - Hindi	HN4CCT04	Drama and Long Poem

B. A. PROGRAMME IN ENGLISH LANGUAGE & LITERATURE		
SEMESTER I		
Title & type of course	Course Code	Name of the paper
Core course I	EN1CR01	Methodology of Literary Studies
Complementary Course (Politics)	PS3CMT01	An Introduction to Political Science

SEMESTER II		
Title & type of course	Course Code	Name of the paper
Core course 2	EN2CR0 2	Introducing Language and Literature
Complementary Course (Politics)	PS3CMT02	Indian Political Thought

SEMESTER III		
Title & type of course	Course Code	Name of the paper
Core Course III	EN3CRO 3	Harmony of Prose
Core Course IV	EN3CR04	Symphony of Verse
Complementary Course III	EN3CM03	The Evolution of Literary movements :The Shapes of Destiny

SEMESTER IV		
Title & type of course	Course Code	Name of the paper
Core Course V	EN4CR05	Modes of Fiction
Core Course VI	EN4CR06	Language and Linguistics
ComplementAry Course IV	EN4Cm04	The Evolution of Literary Movements: The Cross Currents of Change

B.A. PROGRAMME IN ECONOMICS

SEMESTER I

Title & type of course	Course Code	Name of the paper
Core course I	EC1CRT01	Perspectives and Methodology of Economics
Complementary Course (History)I	HY1CMT 02	Social Formations in premodern India.

SEMESTER II

Title & type of course	Course Code	Name of the paper
Core course 2	EC2CRT02	Micro Economic Analysis I
Complementary Course (History)I	HY2CMT 04	History of Freedom movement in India

SEMESTER III

Title & type of course	Course Code	Name of the paper
Core Course III	EC3CRT03	Micro Economics Analysis-II
Core Course IV	EC3CRT04	Economics of growth & development
Complimentary Course (Political Science) III	PS3CMT01	An Introduction to Political Science

SEMESTER IV

Title & type of course	Course Code	Name of the paper
Core Course V	EC4CRT05	Macro Economics-I
Core Course VI	EC4CRT06	Public Economics
Complementary Course (Political Science) IV	PS4CMI05	Indian Constitution : Social Issues in India

B.A. PROGRAMME IN HISTORY**SEMESTER I**

Title & type of course	Course Code	Name of the paper
Core course I(History)	HY1CRT01	Methodology and Perspectives of Social Sciences – History
Complementary Course (Economics) I	EC 1/3CMT01	Principles of Economics

SEMESTER II

Title & type of course	Course Code	Name of the paper
Core course II (History)	HY1CRT02	Understanding Early India: From Hunting Gatherers to Land Grants
1st Complementary Course (Economics) II	EC 2/4CMT02	Basic Economic studies

SEMESTER III

Title & type of course	Course Code	Name of the paper
Core Course III	HY3CRT03	Polity, Society and Economy in Pre-colonial India
Core Course IV	HY3CRT04	Cultural Trends in Pre-colonial Kerala
Ist Complementary Course (Political Science) III	PS3CMT01	An Introduction to Political Science

SEMESTER IV

Title & type of course	Course Code	Name of the paper
Core Course V	HY4CRT05	Making of Modern Kerala
Core Course VI	HY4CRT06	Researching the past
Complimentary Course (Political Science) IV	PS4CMT05	Indian Constitution : Social Issues in India

B.Sc. PROGRAMME IN MATHEMATICS		
SEMESTER I		
Title & type of course	Course Code	Name of the paper
Core course I	MM1CRT01	Foundation of Mathematics
Complementary Course I (Statistics)	ST1CMT01	Descriptive Statistics
Complementary Course II (Physics)	PH1CMT01	Properties of Matter and Error Analysis
SEMESTER II		
Title & type of course	Course Code	Name of the paper
Core course I	MM2CRT02	Analytic Geometry, Trigonometry and Differential Calculus
Complementary Course I	ST2CMT02	Probability Theory (Statistics)
Complementary Course II (Physics)	PH2CMT01	Mechanics and Astrophysics
2nd Complementary Course (Physics) Practical I	PH2CMP01	Complementary Physics Practical I
SEMESTER III		
Title & type of course	Course Code	Name of the paper
Core Course III	MM3CRT03	Calculus
1st Complimentary Course (Statistics)	ST3CMT03	Probability Distributions
2nd Complementary Course (Physics)	PH3CMT01	Modern Physics & Electronics
SEMESTER IV		
Title & type of course	Course Code	Name of the paper
Core Course IV	MM4CRT04	Vector Calculus, Theory of numbers and Laplace transform
1st Complimentary Course (Statistics)	ST4CMT04	Statistical inference
2nd complimentary course (Physics) IV	PH4CMT01	Optics and Electricity
2nd complimentary course (Physics) Practical IV	PH4CMP02	Complementary physics practical

B.Sc. PROGRAMME IN PHYSICS		
SEMESTER I		
Title & type of course	Course Code	Name of the paper
Core course I	PH1CRT01	Methodology and perspectives of Physics
1 st Complementary Course I (Mathematics)	MM1CMT01	Partial Differentiation , Matrices, Trigonometry And Numerical Methods
2 nd Complementary Course II (Chemistry/ Statistics)	CH1CMT01 ST1CMT01	Basic Theoretical and Analytical Chemistry Descriptive Statistics

SEMESTER II		
Title & type of course	Course Code	Name of the paper
Core course 2	PH2CRT02	Mechanics and Properties of Matter
1 st Complementary Course (Mathematics) II	MM2CMT02	Integral Calculas And Differential Equations
2 nd Complementary Course (Chemistry/Statistics) II	CH2CMT02 ST1CMT02	Basic organic Chemistry Probability Theory
Core Course 2 - Physics Practical II	PH2CRP01	Mechanics and properties of matter (P)
2 nd Complementary Course Chemistry Practical I	CH2CMP01	Volumetric Analysis

SEMESTER III		
Title & type of course	Course Code	Name of the paper
Core Course III	PH3CRT03	Optics, Laser and Fibre optics
1 st Complementary Course (Mathematics) III	MM3CMT03	Vector calculus, Analytic Geometry and Abstract Algebra
2 nd Complimentary Course (Chemistry/Statistics) III	CH3CMT03	Physical Chemistry -I
Statistics	ST3CMT03	Probability Distributions

SEMESTER IV		
Title & type of course	Course Code	Name of the paper
Core Course III	PH4CRT04	Semiconductor Physics
1 st Complementary Course (Mathematics) IV	MM4CMT04	Fourier series, Laplace transform and complex analysis
2 nd Complementary Course (Chemistry/Statistics) IV	CH4CMT05 ST4CMT04	Physical Chemistry-II Statistical inference
Core Course- Practical IV	PH4CRP02	Optics & Semiconductor Physics (P)
2 nd complementary Course (Chemistry) Practical III	CH4CMP02	Physical Chemistry Practicals

B.Sc. PROGRAMME IN PHYSICS (VOC)

SEMESTER I		
Title & type of course	Course Code	Name of the paper
Common Course I English I	EN1CC01	Fine-tune Your English
Second Language Malayalam Hindi	ML1CCT09	Katha Kavitha
	HN1CCT01	Poetry and one act play
Core course I	PH1CRT01	Methodology and perspectives of Physics
Complementary Course (Mathematics) I	MM1CMT01	Partial Differentiation, Matrices, Trigonometry And Numerical Methods
Vocational Course I	CA1VOT01	Computer Fundamentals
Vocational Course II	CA1VOT02	Computer Networks and internet Technologies

SEMESTER II		
Title & type of course	Course Code	Name of the paper
Common Course - English 2	EN1CC03	Issues that Matter
Common Course Malayalam Second Language Hindi	ML2CCT10	Gadhyaparichayam
	HN2CCT02	Prose & short stories
Core course 2	PH2CRT02	Mechanics and Properties of matter

1st Complementary Course (Mathematics) II	MM2CMT02	Integral Calculus And Differential Equations
Vocational Course III	CA2VOT03	Word and Data Processing Packages
Vocational Course IV	CA2VOT04	Programming in ANSI C
Core Course 2 Physics Practical II	PH2CRP01	Mechanics and properties of matter (P)
Vocational Course Practical II	CA2VOP01	Introduction to computers and ANSI- C programming

SEMESTER III

Title & type of course	Course Code	Name of the paper
Common Course - English 3	EN2CC05	Literature and / as Identity
Core Course III	PH3CRT03	Optics, Laser and Fibre optics
1st Complimentary Course (Mathematics) III	MM3CMT03	Vector calculus, Analytic Geometry & Abstract algebra
Vocational Course V	CA3VOT05	Concepts of object oriented programming
Vocational Course VI	CA3VOT06	Operating System

SEMESTER IV

Title & type of course	Course Code	Name of the paper
Common Course - English 4	EN4CC06	Illuminations
Core Course IV	PH4CRT04	Semi conductor Physics
1st Complimentary Course (Mathematics) IV	MM4CMT04	Fourier series, laplace transform and complex Analysis
Vocational Course VII	CA4VOT07	Visual Basic Programming
Vocational Course VIII	CA4VOT08	Web development & PHP Programming
Core course Practical	PH4CRP02	Optics & Semiconductor Physics (P)
Vocational Course Practical	CA4VOT01	Data Processing Packages, Operating System & Visual Basic Programming
Vocational Course Practical	CA4VOP03	C++ Programming & Web development

B.Sc. PROGRAMME IN CHEMISTRY		
SEMESTER I		
Title & type of course	Course Code	Name of the paper
Core course I (Chemistry)	CH1CRT01	General And Analytical Chemistry
Complementary Course (Mathematics) I	MM1CMT01	Partial Differentiation, Matrices , Trigonometry And Numerical Methods
2 nd Complementary Course (Physics) I	PH1CMT02	Properties of Matter and Thermodynamics

SEMESTER II		
Title & type of course	Course Code	Name of the paper
Core course 2 (Chemistry)	CH2CRT02	Theoretical and Inorganic Chemistry
1 st Complementary Course (Mathematics) II	MM2CMT02	Integral Calculas And Differential Equations
2 nd Complementary Course	PH2CMT02	Mechanics And Super conductivity
Core Course 2 (Chemistry) Practical I	CH2CRP01	Volumetric Analysis
2 nd Complementary Course Physics Practical I	PH2CMPO1	Complementary (Physics) Practical II

SEMESTER III		
Title & type of course	Course Code	Name of the paper
Core Course III	CH3CRT03	Organic Chemistry-I
1 st Complimentary Course (Mathematics) III	MM3CMT03	Vector calculus, Analytic Geometry and Abstract Algebra
2 nd Complimentary Course (Physics) III	PH3CMT02	Modern Physics & Magnetism

SEMESTER IV		
Title & type of course	Course Code	Name of the paper
Core Course IV	CH4CRT04	Organic Chemistry-II
1 st Complimentary Course (Mathematics) IV	MM4CMT04	Fourier Series, Laplace transform and complex analysis
2 nd complimentary course (Physics) IV	PH4CMT02	Optics and solidstate Physics
Core course - Practical II	CH4CRP02	Qualitative Organic Analysis
2 nd Complimentary course (Physics) Practical IV	PH4CMP02	Complimentary Physics Practical

B.Sc. PROGRAMME IN BOTANY		
SEMESTER I		
Title & type of course	Course Code	Name of the paper
Core course I Botany	BO1CRT01	Methodology of Science & An Introduction to Botany
1 st Complimentary Course (Chemistry) I	CH1CMT01	Basic Theoretical and Analytical Chemistry
2 nd Complimentary Course- (Zoology) II	ZY1CMT01	Non Chordate dIversityv

SEMESTER II		
Title & type of course	Course Code	Name of the paper
Core course 2 Botany	BO2CRT02	Microbiology, Mycology, and Plant Pathology
1st Complementary Course (Chemistry) II	CH2CMT02	Basic Organic Chemistry
2nd Complementary Course (Zoology) II	ZY2CMT02	Chordate Diversity
Core Course (Botany) Practical I	BO2CRP01	Methodology of Science & An introduction to Botany + Microbilogy, Mycology & plant Pathology

1st Complementary Course (Chemistry) Practical I	CH2CMP01	Volumetric Analysis
2nd Complementary Course (Zoology) Practical I	ZIY2CMP01	Non-chrdate Diversity + Chordate Diversity

SEMESTER III

Title & type of course	Course Code	Name of the paper
Core Course III	B03CRT03	Phycology and Bryology
Chemistry III	CH3CMT04	Inorganic and Organic Chemistry
Biology III	Zy3CMT03	Physiology and Immunology

SEMESTER IV

Title & type of course	Course Code	Name of the paper
Core Course IV	B04CRT04	Pteridology, Gymnosperms & Paleobotany
1 st Complimentary Course (Chemistry) IV	CH4CMT06	Advanced Bio-Organic Chemistry
2 nd Complimentary Course (Zoology) IV	ZY4CMT04	Applied Zoology
Core Course Practical IV		Phycology, Bryology, Pteridology, Gymnosperms & Paleobotany
Chemistry Practical II	CH4CMP03	Organic Chemistry Practicals
Zoology - Practical IV		Applied Zoology

B.Sc. PROGRAMME IN ZOOLOGY

SEMESTER I

Title & type of course	Course Code	Name of the paper
Core course (Zoology) I	ZY1CRT01	General perspectives in Science & protistan diversity
1 st Complementary Course (Chemistry) I	CH1CMT01	Basic Theoretical and Analytical Chemistry
2 nd Complementary Course (Botany) II	B01CMT01	Cryptogams, Gymnosperms and Plant Pathology

SEMESTER II		
Title & type of course	Course Code	Name of the paper
Core course (ZOOLOGY) 2	ZY2CRT02	Animal Diversity-Non chordata
1st Complementary Course (Chemistry) II	CH2CMT02	Basic Organic Chemistry
2nd Complementary Course (Botany) II	B02CMT02	Plant Physiology
Core Course (Zoology) Practical I	ZY2CRP01	Animal Diversity Non-Chordata
1st Complementary Course (Chemistry) Practical I	CH2CMP02	Volumetric Analysis
2nd Complementary Course (Botany) Practical I	B02CMP01	Cryptogams, Gymnperms & Plant Pathology + Plant physiology

SEMESTER III		
Title & type of course	Course Code	Name of the paper
Core Course III	ZY3CRT03	Animal diversity - Chordata
1st Complimentary Course (Chemistry) III	CH3CMT04	Inorganic and Organic Chemistry
2nd complimentary course (Botany) III	BO3CMT03	Angiosperm Taxonomy & Economic Botany

SEMESTER IV		
Title & type of course	Course Code	Name of the paper
Core Course IV	ZY4CRT04	Research Methodology, Biophysics, Biostatistics
1 st Complementary Course Chemistry IV	CH4CMT06	Advanced Bio Organic Chemistry
2 nd Complementary Course Botany IV	BO4CMT04	Anatomy & Applied Botany
Core Course - Practical - IV		Research Methodology, Biophysics, Biostatistics
1 st Complementary Course (Chemistry) Practical II	CH4CMP03	Organic Chemistry Practicals
2 nd Complementary Course (Botany) Practical IV		Angiosperm Taxonomy, Economic Botany, Anatomy & Applied Botany

B.Sc. PROGRAMME IN CLINICAL NUTRITION AND DIETETICS		
SEMESTER I		
Title & type of course	Course Code	Name of the paper
Common Course I English	EN1CC01	Fine tune your English
Core course I	CN1CRT01	Basic Nutrition
Core Course-II	CN1CRT02	Basic Dietetics
Core Course-III	CN1CRT03	Family Meal Management 1
Complementary Course (Biochemistry) I	CN1CMT01	Fundamentals of Biochemistry
Complementary Course	CN1CMT02	Human Anatomy and Physiology I

SEMESTER II		
Title & type of course	Course Code	Name of the paper
Common Course IV English3	EN1CC03	Issues that matter
Core course IV	CN2CRT04	Advanced Nutrition
Core Course-V	CN2CRT05	Clinical Nutrition
Core Course-VI	CN2CRT06	Family Meal Management II
I Complementary Course (Biochemistry) I	CN2CMT03	General Biochemistry
II Complementary Course (Human Physiology)I	CN2CMT04	Human Anatomy and Physiology II
Biochemistry Practical	CN2CMP01	Biochemistry Practical 1
Human Physiology Practical	CN2CMP02	Human Physiology Practical-1
Field Study		Field/Industrial visit

SEMESTER III		
Title & type of course	Course Code	Name of the paper
Core Theory	CN3CRT07	Therapeutic Nutrition
Core Theory	CN3CRT08	Food Commodities I
Core Theory	CN3CRT09	Community Nutrition
Core Practical	CN3CRP01	Therapeutic NutritionI
Core Practical	CN3CRP02	Community Nutrition
Complimentary Theory	CN3CMT05	Nutritional Biochemistry
Complimentary Theory	CN3CMT06	Human Anatomy and Physiology III

SEMESTER IV		
Title & type of course	Course Code	Name of the paper
Core Theory	CN4CRT10	General Microbiology
Core Theory	CN4CRT11	Food Commodities II
Core Practical	CN4CRP03	Therapeutic Nutrition Practical II
Core Practical	CN4CRP04	Quantity Food Production Practical
Complementary Theory	CN4CMT07	Biochemical Aspects of Nutrition
Complementary Practical	CN4CMT03	Biochemistry Practical II
Complementary Theory	CN4CMT08	Human Anatomy and Physiology IV
Complementary Practical	CN4CMP04	Human Physiology Practical II

B.COM DEGREE PROGRAMME		
SEMESTER I		
Title & type of course	Course Code	Name of the paper
Common course I English	EN1CC01	Fine tune your English
Common course II second language (Malayalam)	ML1CCT05	Kathayum Kavithayum
Hindi	HN1CCT01	Prose & Mass Media
Core course I	CO1CRT01	Dimensions and Methodology of Business Studies
Core course II	CO1CRT02	Financial Accounting I
Core course III	CO1CRT03	Corporate Regulations and Administration
Complimentary course	CO1CMT01	Banking and Insurance

SEMESTER II		
Title & type of course	Course Code	Name of the paper
Common course III English	EN1CC03	Issues that matter
Common course IV Second language (Malayalam)	ML2CCT06	Athma Kadha, Lekhanam, Poetry, Commercial Correspondence
Second language (Hindi)	HN2CCT02	Poetry, Commercial Correspondence & Translation
Core course IV	CO2CRT04	Financial Accounting II
Core Course V	CO2CRT05	Business Regulatory Framework
Core course VI	CO2CRT06	Business Management
Complimentary course	CO2CMT02	Principles of Business Decisions

SEMESTER III		
Title & type of course	Course Code	Name of the paper
Common Course V English	EN3CC07	Gems of Imagination
Core Course	CO3CRT07	Corporate Accounts-I
Core Course	CO3CRTOR	Quantitative Techniques for Business-I
Core Course	CO3CRT09	Financial Markets & Operation
Core Course	CO3CRT10	Marketing Management
Optional I	CO30CTO	Goods & Services Tax

SEMESTER IV		
Title & type of course	Course Code	Name of the paper
Common VI- English	CN4CC08	Revisiting the Classics
Core Course	C04CRT11	Corporate Accounts - II
Core Course	C04CRT12	Quantitative Techniques for Business- II
Core Course	CO4CRT13	Entrepreneurship Development & Project Management
Optional -II	CO40CTR01	Financial Services

19. Year Plan (2018-2109)

JUNE 2018		
1	Fri	
2	Sat	
3	Sun	
4	Mon	Staff meeting - P.G. Dept. of English [S.F], Staff Meeting - Depts. of History, Staff Meeting - Dept. of Clinical Nutrition
5	Tue	World Environment day - Essay writing in Hindi - Dept. of Hindi World Environment day- Story Writing - Dept. Malayalam Environment day - Essay writing competition - Dept. of History Environment day Celebration - Dept. of Zoology, Observation of World Environmental Day - Nature Camp - Dept. of Economics, World Environment Day - Dept. of Botany Environment Day - Dept. of Chemistry, Staff Meeting-Dept. of Chemistry (S.F.), Environment day celebration-Poster Presentation Competition - Dept. of Chemistry, Observation of world environment day by maintaining the herbal garden Alum Duniya - Dept. of Clinical Nutrition, orld Environment Day - NSS
6	Wed	Environment day - Poetry writing competition - Dept. of English Poetry writing and Collage Competition as part of World Environment Day Celebration - P.G. Dept. of English [S.F.]
7	Thu	
8	Fri	International ocean day observation - PPT presentation
9	Sat	
10	Sun	
11	Mon	
12	Tue	Staff Meeting - Dept. of Commerce, Story telling - Dept. of Malayalam Enrichment programme- Dept of Physics
13	Wed	Quiz - Dept. of Malayalam, PTA Meeting -(II PG) - P.G. Dept. of English [P.G], Visit of Biodiversity Protected area by II DC Students - Dept. of Zoology
14	Thu	Malayalam Recitation - Dept. of Malayalam Wolrd Blood Donation day : Blood donation camp - Dept. of Zoology World Blood Donor Day - NSS
15	Fri	Ramadan, Formal Inauguraiton of Political Science Association & World Environment Day Celebration - Dept. of Political Science Ramadan
16	Sat	Visit to St. Pious Orphanage-adopted institution & Distribution of School kits to the inmates - Dept. of Maths

17	Sun	
18	Mon	Introducing the famous Writers - Dept. of Malayalam Lit Quiz - Dept. of English National Skills Day Competitions-Combination of lines (Doodle), Poster Designing, Hair styling, Mahanadi Design, Nail art - Dept. of Fashion Technology
19	Tue	Reading competition - Dept. of Hindi, Theme based Painting Competition - Dept. of Malayalam, Talk on Research Methodology - Dept. of Zoology, Reading Day - NSS
20	Wed	Visit to research station by II DC Students - Dept. of Zoology Enrichment Programme - Ewaste Management - Dept. of Physics State Level Seminar on Plastic Pollution - NSS
21	Thu	Field Trip-Kudankulam - Dept. of Economics
22	Fri	Maintenance of butterfly garden- Dept of Zoology
23	Sat	
24	Sun	
25	Mon	
26	Tue	Extension Programme- Dept. of Political Science International Day on Drug Abuse - NSS
27	Wed	
28	Thu	Extension Activity - Dept. of History, National Seminar - Dept. of Zoology Merit day - Dept. of Economics Open House, Election of new leaders for Association duties-Dept. of Chemistry
29	Fri	Symposium (IIIDC) - Dept. of English, III DC Class PTA - Dept. of Botany National Seminar - Dept. of Zoology, III DC PTA-Dept. of Economics
30	Sat	Tuition-colony student begins - Dept. of Economics

JULY 2018

1	Sun	Extension work-free tuition to the inmates of St.Pius Orphanage-Dept. of Maths
2	Mon	Extension programme - Dept. of Chemistry (S.F.), UGC Coaching - Dept. of Political Science, PG III Semester begins
3	Tue	St. Thomas Day
4	Wed	Workshop on Electrical & Electronics Experiments-Dept. of Physics, Orientation for IDC Students -Dept. of History
5	Thu	

6	Fri	Economics Association Inauguration-Dept.of Economics Extension work- Dept.of English, Zoology Association Inauguration-Dept. of Zoology
7	Sat	
8	Sun	Extension work -Dept of Maths
9	Mon	
10	Tue	Staff Meeting - Dept. of Political Science Staff Meeting-Dept. of Clinical Nutrition
11	Wed	observation of World Population Day-Intercollegiate Essay Writing Competition - Dept. of Economics, Observation of World Population Day-Dept.of Maths
12	Thu	Inaugural class of Soft Skill Development Programme-Dept. of Maths, 1st DC Class begin, Orientation for first DC students- Dept. of Political Science, 1st DC Class begin
13	Fri	Extension work - Dept.of English, Field Visit-Dept. of Botany Dry day- Dept. of Zoology
14	Sat	
15	Sun	Extension Work - Dept.of Maths
16	Mon	PTA - Dept. of Political Science
17	Tue	Maintenance of butterfly garden-Dept. of Zoology
18	Wed	National Seminar Dept. of Hindi & Malayalam, Commemo- rating Mandela Day, Chemistry Association Inauguration cum Merit Day-Dept. of Chemistry
19	Thu	National Seminar - Dept.of Economics, Dept. of Hindi & Malayalam
20	Fri	National Seminar -Dept.of Economics; National Seminar Dept. of Hindi & Malayalam, Extension Programme -PG Dept. of English [S.F], Quiz-Zoology Association-Dept. of Zoology Industrial visit - Dept. of Chemistry (S.F.), Extension work - Dept. of Political Science
21	Sat	Enrichment Programme-Seminar & Quiz on the Topic 'Moon'-Dept.of Physics Alphonsa Pilgrimage - 'PATHAYATHRA' -Dept.of Chemistry
22	Sun	Extension Work - Dept. of Maths
23	Mon	Orientation for IDC Dept. of Clinical Nutrition
24	Tue	Study of Mangrove Ecosystem at Kumarakom - Dept.of Zoology, Election of office bearers of the association-Dept. of Political Science, Election of Office bearers of the association - Dept. of Clinical Nutrition

25	Wed	Orientation programme - Dept. of Political Science, Association Inauguration - Commerce
26	Thu	Value Added programme to I DC Students - Dept. of Maths Association Inauguration and welcome to I DC Students- Dept. of History, Nature Camp-Dept. of Zoology
27	Fri	Mother PTA and Seminar for Mothers - Dept. of Economics Visit to St. Joseph's Orphanage-Dept. of English Association inauguration-Dept. of Botany, Nature Camp- Dept. of Zoology, Quiz Competition (Commerce)
28	Sat	Alphonsa Day
29	Sun	
30	Mon	Mother PTA II DC - Dept. of Zoology Extension programme -Dept. of Chemistry
31	Tue	

AUGUST 2018

1	Wed	Staff Meeting - Dept. of Chemistry (S.F.), Observation of world breast feeding week-Dept. of Clinical Nutrition & NSS
2	Thu	Reception to the A plus holders- Dept. of English Association inauguration & Invited lecture - Dept. of Maths
3	Fri	Extension work- Dept. of English, Entrepreneurial development programme - III DC- Dept. of Economics, Orientation class - Dept. of Fashion Technology, Mini Camp- NSS
4	Sat	Entrepreneurial development programme-III DC - Dept. of Economics, Mini Camp- NSS, Hand Writing Competition - Dept. of Hindi
5	Sun	Extension work - Dept. of English, Mini Camp- NSS
6	Mon	Hiroshima Day - Dept. of History, Hiroshima Nagasaki day observation-Symposium- Dept. of Physics Ist Internal Exam begins, Talent day for Ist year -Dept. of Chemistry, I Internal Exam begin
7	Tue	National handloom day (draping competition for II DC) - Dept. of Fashion Technology
8	Wed	
9	Thu	Inauguration of the English Association & Seminar- Dept. of English, Quit India Movement Day - Dept. of History Study Tour - P.G. Dept. of English [SF], Extension Programme -Dept. of Botany, III DC Mathematics Class PTA - Dept. of Maths, National Seminar - Dept. of Economics

10	Fri	Quiz-Zoology Association - Dept. of Zoology, Association Inauguration & Invited Lecture-Dept. of Physics, One day workshop - Dept. of Chemistry
11	Sat	III DC Nature Study - Dept. of Zoology, Staff Meeting-Dept. of Clinical Nutrition
12	Sun	Extension work - Dept. of English
13	Mon	Caption Contest - Dept. of English
14	Tue	Independence Day Celebration - Dept. of History, PTA - Dept. of Commerce, Department Association & Craft Documentation Fashion Show IIIDC -Dept. of Fashion Technology Independence day Celebration with a Seminar - Dept. of Political Science
15	Wed	Independence Day
16	Thu	Orientation Class for research work - III DC - Dept. of Zoology, Independence day celebration-Dept. of Chemistry, Onam Celebration - Dept. of Commerce
17	Fri	Extension work - Dept. of English, Onam Celebration - Dept. of Botany, Maintenance of butterfly garden - Dept. of Zoology Onam Celebration -Dept. of Chemistry (S.F.) College close for Onam Holidays
18	Sat	Satbhavana Day-NSS (Seven day NSS Camp)
19	Sun	
20	Mon	
21	Tue	
22	Wed	Bakrid
23	Thu	
24	Fri	
25	Sat	
26	Sun	
27	Mon	
28	Tue	
29	Wed	
30	Thu	Mother PTA and Seminar for Mothers - Dept. of Economics
31	Fri	Lecture series - Alumni- Dept. of Economics

SEPTEMBER 2018		
1	Sat	
2	Sun	Extension Work - Dept. of Maths
3	Mon	Mother PTA II DC- Dept. of Zoology
4	Tue	Association Inauguration-Dept. of Clinical Nutrition
5	Wed	Staff Meeting - Dept. of English (PG) Self-Employment programme for II DC Students - Sri Varghese Paul - Dept. of Economics, Extension Programme- Dept. of Commerce
6	Thu	Department wise Onam celebrations - Dept. of English (PG) World Mosquito Day - Power point Presentation -Dept. of Zoology, Commerce Association Inauguration-Dept. of Commerce Dept.
7	Fri	Extension Work - Dept. of English, Open House-Dept. of Chemistry
8	Sat	
9	Sun	
10	Mon	PTA Meeting-Dept. of Chemistry (S.F), II Internal exam begins
11	Tue	II DC Mathematics Class PTA
12	Wed	Lecture Series- Gandhian Thought - Dept. of History
13	Thu	Introductory Workshop on Astronomu & Astrophysics - Dept. of Physics
14	Fri	National Hindi Day - Film Review- Dept. of Hindi, A Class on Malayalam Computing -Dept. of Malayalam Extension Work - Dept. of English, Commerce Fest, Quiz-Zoology Association, Visit to small Industrial estate-Dept. of Economics, Mural Painting Workshop-Dept. of Fashion Tech.
15	Sat	Alumnae meeting-Dept. of Political Science
16	Sun	Extension Work - Dept. of Maths
17	Mon	World Ozone Day - International Poster Competition -Dept. of Zoology, In collaboration with IUCAA Pune - Dept. of Physics, Extension Programme-Dept. of Chemistry Recitation Competition - Dept. of Hindi
18	Tue	I PG begins, PTA Meeting-Dept. of Clinical Nutrition
19	Wed	Maintenance of butterfly garden - Dept. of Zoology
20	Thu	Muharam
21	Fri	Sree Narayana Guru Samadi

22	Sat	
23	Sun	Extension Work - Dept. of Maths
24	Mon	Soft skill department programme - Dept. of Maths
25	Tue	
26	Wed	
27	Thu	Extension Programme II DC - Dept. of Botany, Observation of world heart Day - Dept. of Clinical Nutrition
28	Fri	Excursion - Dept. of English, Soft Skill Development Programme-Dept. of Maths, III DC Class PTA - Dept. of History, PTA I DC - Dept. of Economics
29	Sat	
30	Sun	Extension Work - Dept. of Maths

OCTOBER 2018		
1	Mon	World Old age day- Old age home visit at Chethimattam-Dept. of Zoology, World blood donation day-NSS
2	Tue	Gandhi Jayanthi
3	Wed	Poetry writing compotion - Dept of Hindi, Campus Cleaning - Dept. of English, Gandhijayanthi Celebration, Essay Writing Competition-Dept. of History, Ga ndhijayanthi Celebration with Cleaning Day-Dept. of English (PG), World Nature Day-Seminar - Dept. of Economics, Observance of world geriatric day-Dept.of Clinical Nutrition, Assosiation inauguration-Dept.of Dept.of Chemistry (S.F)
4	Thu	Survey of Biodiversity in the campus - Dept. of Zoology, Enrichment Programme-Space week - Dept. of Physics, Extension programme IDC-Dept. of Economics, Invited talk-Dept. of Political Science
5	Fri	Extension Work - Dept. of English, Teachers day-NSS Soft Skill Development Programme-Dept. of Maths,
6	Sat	Research station visit - M.Sc. - Dept. of Zoology
7	Sun	
8	Mon	Kerala Piravi Celebration (Kavyakeli) - Dept. of Malayalam I DC Maths Class PTA
9	Tue	Lecturer series-Dept. of Economics, Diary Training-Dept. of Clinical Nutrition

10	Wed	PTA Meeting-Dept. of Chemistry (S.F) Gandhijayanthi Celebrations with cleaning day and talk-Dept. of Political Science, Staff Meeting-Dept.of Clinical Nutrition
11	Thu	Association Inauguration and welcome to I PG Students PG Dept. of English [S.F]
12	Fri	Extension work - Dept. of English, Invited Talk-Dept. of Chemistry, Observance of world arthritis day-Dept.of Clinical Nutrition
13	Sat	Staff Meeting - Dept. of Clinical Nutrition
14	Sun	
15	Mon	
16	Tue	World Food day- Maria Sadan-Dept.of Economics Observance of world food day-Dept.of Clinical Nutrition
17	Wed	
18	Thu	
19	Fri	Diary Training-Dept. of Clinical Nutrition
20	Sat	Diary Training-Dept. of Clinical Nutrition Observance of World IDD day-Dept.of Clinical Nutrition
21	Sun	
22	Mon	Diary Training-Dept. of Clinical Nutrition
23	Tue	III DC Study Tour- Dept. of Botany, Diary Training-Dept. of Clinical Nutrition
24	Wed	Shot Story writings Hindi - Dept. of Hindi, Commemorating United Nations foundation Day- Dept. of History, Diary Training-Dept. of Clinical Nutrition, NSS Day, UN day Quiz-Dept. of Political Science
25	Thu	Workshop for I and II PG Students- PG Dept. of English [S.F.], Diary Training-Dept. of Clinical Nutrition, Extension Programme-Dept.of Chemistry
26	Fri	Extension work - Dept. of English, World Day for Audiovisual Heritage-Screening History documentary-Dept. of History Diary Training-Dept. of Clinical Nutrition, WFB Braid and company (Industrial visit) Dept. of Fashion Tech
27	Sat	Diary Training-Dept. of Clinical Nutrition,
28	Sun	

29	Mon	Health Check up - Dept. of English, Diary Training-Dept. of Clinical Nutrition, VI Sem begins
30	Tue	Diary Training-Dept. of Clinical Nutrition
31	Wed	

NOVEMBER 2018

1	Thu	Kerala Piravi Celebration -Dept. of History, NSS 1st week 3rd DC Tour-Dept. of Chemistry, Keralapiravi Maholsavam-Dept.of Political Science
2	Fri	
3	Sat	
4	Sun	
5	Mon	
6	Tue	Staff Meeting - Dept. of Clinical Nutrition, Deepavali
7	Wed	Field study of I M.Sc.- Dept. of Zoology
8	Thu	
9	Fri	
10	Sat	
11	Sun	
12	Mon	World Bird watching day - Bird's Photography Competitions IV Semester begins
13	Tue	
14	Wed	Observance of World Diabetes day- Dept. of Clinical Nutrition
15	Thu	Inter Collegiate Paper Presentation Competition- P.G. Dept. of English [S.F.], Study Tour-II DC-Dept. of Botany Insutrial Visit and Staff Tour-Dept. of Fashion Technology
16	Fri	Workshop for final collection & Portfolio-Dept.of Fashion Technology
17	Sat	PTA-Dept. of Political Science
18	Sun	
19	Mon	Extension Programme-Dept. of Chemistry, Zoology related carrier orientation class
20	Tue	Zoology related carrier orientation Class
21	Wed	PTA Meeting I PG- PG Dept. of English [S.F], III DC Study Tour - Dept. of Zoology

22	Thu	III DC Study Tour - Dept. of Zoology
23	Fri	III DC Study Tour - Dept. of Zoology
24	Sat	
25	Sun	
26	Mon	Open house-Dept. of Chemistry
27	Tue	Net Orientation Programme - P.G. Dept. of English[S.F], PG IV Sem begins
28	Wed	Tour III DC Economics
29	Thu	Tour III DC Economics
30	Fri	Tour III DC Economics, I DC Class PTA-Dept. of Botany Tour-Dept. of Chemistry (S.F)

DECEMBER 2018

1	Sat	Invited Talk on AIDS - Dept. of Clinical Nutrition
2	Sun	Extension Work - Dept. of Maths
3	Mon	Net Orientation Programme (I PG) - Dept. of English World Aids day-Red Ribbon distribution- Dept. of Zoology, Extension Programme - Dept. of Chemistry (S.F.) Day of Disable...-NSS
4	Tue	Dept. Staff Meeting-Dept. of English, Industrial Visit - Dept. of Commerce, World Disability day- Extension programme I DC- Santhinilayam-Dept. of Economics
5	Wed	Vocabulary Contest -Dept. of English, Invited Lecture -PG Dept. of English [S.F]
6	Thu	Net Orientation Programme (III DC)- Dept. of English
7	Fri	Extension work - Dept. of English Visit to special school - Dept. of Chemistry (S.F.)
8	Sat	Maintenance of butterfly garden - Dept. of Zoology
9	Sun	
10	Mon	Human Rights Day-NSS, IInd Sem begins
11	Tue	Human Rights Day celebrations with a Seminar - Dept. of Political Science & Dept. of History, Nutritional status assessment of school children-Dept. of Clinical Nutrition, Mini Camp-NSS
12	Wed	Quiz- Zoology Association, Mini Project (new garments giving to St. Joseph Children's home Kummanoor-Dept. of Fashion Tech., Mini Camp-NSS, PG II Semester begins
13	Thu	Intercollegiate Science Quiz - Dept. of Chemistry (S.F.) Mini Camp-NSS

14	Fri	Extension work - Dept. of English, Invited Lecture-Dept of English (PG), World Energy Day-Engery Audit -Dept. of Zoology, Women Enterpreneurial Development Programme-Dept. of Economics, Enrichment Programme-Energy Conservation Day-Dept. of Physics, Staff Meeting-Dept. of Clinical Nutrition, Mini Camp-NSS, Youth Day-NSS
15	Sat	Women Enterpreneurial Development Programme-Dept. of Economics
16	Sun	Christmas Celebration with Inmates of St. Pius Orphanage-Dept. of Maths
17	Mon	Cheristmas and New Year Celebration-Dept. of Chemistry (S.F.)
18	Tue	
19	Wed	Vayana-3- Dept. of Zoology, III DC Study Tour-Dept. of Physics, Nutrition Quiz- Dept. of Clinical Nutrition
20	Thu	Christmas Celebration of DCMR - Dept. of History III DC Study Tour-Dept. of Physics
21	Fri	Dept. Staff Meeting & Christmas Celebration-Dept. of English, Christmas Celebration - Dept. of Botany, Visit to Puliyanoor-Special School-Christmas Celebration-Dept. of Zoology, Chrismas Celebration at DCMR Shalom Special School-Dept. of Physics, Christmas Celebration - PG Dept. of English [S.F]
22	Sat	Intercollegiate Elocution Competition - Dept. of Hindi, Observation of National Day of Mathematics, X'mas Day Celebration -Dept. of Political Science, Celebration of X'mas in the adopted Colony-Dept. of Economics Christmas Celebration-Dept. of Clinical Nutrition
23	Sun	
24	Mon	
25	Tue	
26	Wed	
27	Thu	
28	Fri	
29	Sat	Tour-Dept. of Chemistry (S.F.)
30	Sun	
31	Mon	

JANUARY 2019		
1	Tue	Department wise New Year Celebrations
2	Wed	
3	Thu	Value added class for III DC-Dept. of History
4	Fri	Elocution Competition in Malayalam (II DC), New year celebration at St. Joseph's Orphanage-Dept. of English, Value added class for III DC-Dept. of History, Orphanage Visit (III DC)- Dept. of Botany
5	Sat	Chakkamaholsavom-Dept. of Economics
6	Sun	Extension Work - Dept. of Maths
7	Mon	III DC Study Tour - Dept. of History, Botany Exhibition, Chakkamaholsavom-Dept. of Economics, PTA Meeting-Dept. of Chemistry (S.F.), Introducing your favourite scientist -Contest-Dept. of Chemistry
8	Tue	Chakkamaholsavom-Dept. of Economics
9	Wed	Inter collegiate Maths Quiz, III DC Study Tour - Dept. of History, Intra Departmental Literary Fest-Dept. of English (PG)
10	Thu	III DC Study Tour - Dept. of History Visit to Devadan-dept. of Clinical Nutrition
11	Fri	Extension work- Dept. of English, III DC Study Tour - Dept. of History, Commerce Exhibition, Intra Departmental Literary Fest-Dept. of English [S.F], Sparkz'-Exhibition-Dept. of Physics, Mother's PTA (I DC)-Dept. of Zoology
12	Sat	
13	Sun	
14	Mon	Extension Programme - Dept. of Chemistry, Youth Day-NSS I Internal Exam begins
15	Tue	Kavitha Silpasala, Project presentation III DC Students-Dept. of Zoology, TA (III DC & I DC)-Dept. of Economics
16	Wed	
17	Thu	Alumni Meet - Dept. of English (PG), Bio-Farming Awareness Programme-Dept. of Political Science
18	Fri	Recitation Competition in Malayalam (I DC), Extension work -Dept. of English, Soft Skill Development Programme-Dept. of Maths

19	Sat	
20	Sun	Extension work-Dept. of Maths
21	Mon	Poetry writing -writing competition in Malayalam (I DC)
22	Tue	
23	Wed	Valedictory function of Malayalam and releasing of manuscript magazine, Commemorating Netaji Subhash Chandra Bose-Dept. of History, Experiential learning-Dept. of Economics, Extension Activity (Surface ornamentation classes conducted for St. Joseph Children`s home Kummanoor)-Dept. of Fashion Tech.
24	Thu	Inter Collegiate Quiz Competition- Dept., Visit to Anganwadi -Dept. of Clinical Nutrition, Alumini Meet-PG.Dept. of English [S.f]
25	Fri	Republic day celebration - Dept. of History, Mother`s PTA-Dept. of Physics, Quiz-Zoology Association
26	Sat	Alumnae Meet -Dept. of English, Alumni Association Meeting -Dept. of Maths, Republic Day Celebration-Dept. of Political Science & NSS Alumin Meet
27	Sun	
28	Mon	Commemorating Lal Lajpat Rai - Dept. of History National Seminar-Dept. of Chemistry
29	Tue	
30	Wed	Martyrs Day - NSS
31	Thu	

FEBRUARY 2019

1	Fri	Invited Lecture-Dept of History Observation of World Wetland Day-Dept. of Zoology
2	Sat	Soft Skill Development Programme - Dept. of Maths
3	Sun	Extension work - Dept. of Maths
4	Mon	Seminar for Parents - Dept. of Commerce Extension programme-Dept. of Chemistry Observance of world cancer day-Dept. of Clinical Nutrition
5	Tue	Quiz Competition-Dept. of Physics, Observation of World Cancer Day - Cancer Palliative care visit -Dept. of Zoology
6	Wed	Symposium on Research Methodology-PG Dept.of English [S.F]

7	Thu	
8	Fri	
9	Sat	World Wet & Dry -Dept. of Botany
10	Sun	
11	Mon	Valedictory Meeting & Release of the Manuscript Magazine-Dept.of English, II Internal Exam begins
12	Tue	Value addition programme -Dept. of Economics
13	Wed	Commemorating Srojini Naidu-Dept. of History, Association Valedictory and III DC Send off - Dept. of Botany
14	Thu	
15	Fri	II DC Ecotorism Visit -Dept. of Botany, Intercollegiate presentation contest-Dept. of Physics, River ecosystem study M.Sc.-Dept. of Zoology
16	Sat	
17	Sun	
18	Mon	
19	Tue	Orientation Programme on higher studies -Dept. of Maths
20	Wed	
21	Thu	
22	Fri	Association Valedictory function and farewell to III DC- Dept. of Physics, Quiz - Zoology Association, Visit to Project centres-Dept. of Chemistry, National Science Day Celebration-PPT Presentation contest-Dept. of Chemistry
23	Sat	Vled..... of Hindi - Dept. of Hindi
24	Sun	
25	Mon	Farewell to III DC, Association valedictory meeting-Dept. of Economics, Field Study-Dept. of Clinical Nutrition
26	Tue	II DC Study Tour-Dept. of History Invited Lecture-Dept. of Political Science
27	Wed	Valedictory of Accociation activities- Dept. of Zoology
28	Thu	National Science Day Celebration - Dept. of Physics Valedictory of Chemistry Association Activities Release 'YOUGIK' - Dept. of Chemistry

MARCH 2019		
1	Fri	
2	Sat	
3	Sun	
4	Mon	Staff Meeting - P.G. Dept. of English [S.F]
5	Tue	Staff Meeting - Dept. of Chemistry (S.F)
6	Wed	Valedictory function & Send off to III DC - Dept. of Maths
7	Thu	
8	Fri	Women Day (Dabate Competition)- Dept. of Malayalam Valedictory Function-Dept. of History, Women's Day-NSS
9	Sat	
10	Sun	
11	Mon	Staff Meeting - Dept. of English (PG) Farewell function (III DC)- Dept. of Fashion Tech.
12	Tue	Validictory Function & Magazine release- Dept.of Clinical Nutrition
13	Wed	Ecosystem study I & II M.Sc.- Dept. of Zoology
14	Thu	Farewell to Final Year Students- Dept. of Clinical Nutrition
15	Fri	
16	Sat	Alumni Association Meeting-Dept. of History
17	Sun	
18	Mon	
19	Tue	
20	Wed	Farewell to II PG - Dept. of Chemistry (S.F)
21	Thu	Valedictory of Political Science association with an invited Lecture- Dept. of Political Science
22	Fri	Wolrd water day - water audit - Dept. of Zoology, Water Day-NSS
23	Sat	
24	Sun	
25	Mon	World climate day - Talk - Dept. of Zoology
26	Tue	
27	Wed	Farewell to II PG Students- PG Dept. of English [S.F]
28	Thu	
29	Fri	
30	Sat	

APRIL 2019

1	Sat	
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30	Sun	

MAY 2019

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19	Fri	
20	Sat	
21	Sun	
22	Mon	
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27	Sat	
28	Sun	
29	Mon	
30	Tue	
31	Wed	

Absentee Record			
Date on Which leave was taken	Reason	Signature of Parent/ Guardian	Signature of Class Teacher

Absentee Record

Date on Which leave was taken	Reason	Signature of Parent/ Guardian	Signature of Class Teacher

Absentee Record

Date on Which leave was taken	Reason	Signature of Parent/ Guardian	Signature of Class Teacher

NOTES

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NOTES

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NOTES

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NOTES

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20. IMPORTANT TELEPHONE NUMBERS

Mahatma Gandhi University

Vice Chancellor	-	0481-2731001, 2731001 (Fax)
Pro Vice Chancellor	-	0481 - 2731005
Registrar	-	0481-2731007, 2731009 (Fax)
PRO	-	0481-2731020
DCDC	-	0481-2731013
Enquiry	-	0481-2731050, 2731009 (Fax)
N.S.S. Programme Co ordinator	-	0481-2731029
Director of Students Services	-	0481-2731024

Other Important Telephone Numbers

Bishop's House, Pala	-	04822-212216, 212217, 214338 Fax No.- 0482-211379
Principal's Office	-	04822 - 212447
Principal's Residence	-	9446275081
Alphonsa Institute of Computer Studies	-	04822 - 216489
South Indian Bank, Arunapuram	-	04822 - 212545
Pastoral Institute, Pala	-	04822 - 212017
Civil Service Institute, Pala	-	04822 - 215831
Vicar, St. Thomas Church, Arunapuram	-	04822 - 212545
Assumption College, Changanacherry	-	0481 - 2420109
B.C.M. College, Kottayam	-	0481 - 2562171
B.K. College, Amalagiri	-	0481 - 2597364
Holy Cross College, Cherpunkal	-	04822 - 2268343
K.E College, Mannanam	-	04821 - 2597374
Mar Augugstinus College, Ramapuram	-	04822 - 261440
St. George College, Aruvithura	-	04822 - 272220
St. Thomas College Pala	-	04822 - 212317
Devamatha College, Kuravilangad	-	04822 - 232951
Brilliant Study Centre, Pala	-	04822 - 210949
Carmel Medical Centre, Pala	-	04822 - 213670
Marian Medical Centre, Arunapuram	-	04822 - 210059
Director, Collegiate Education, Thiruvananthapuram	-	0471-2303548
Deputy Director, Collegiate Education Kottayam	-	04812 - 2563317

TIME TABLE						
	I	II	III	IV	V	VI
Day I						
Day II						
Day III						
Day IV						
Day V						